

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Governmental Center
September 28, 1999**

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
Mortimer L. Smedley, County Administrator
Judith A. Spalding, Recorder

CALL TO ORDER

The meeting was called to order at 10:05 a.m.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Guazzo moved, seconded by Commissioner Anderson, to accept the agenda as amended (to delete Breen Subdivision; add executive session at the 11:15 a.m. time slot). Motion carried.

APPROVAL OF CHECK REGISTER

Commissioner Guazzo moved, seconded by Commissioner Anderson, to authorize Commissioner President Randall to sign the Check Register. Motion carried.

(The Commissioners requested clarification of the ten memberships in the Department of Recreation and Parks on the Maryland R&P Association.)

APPROVAL OF MINUTES

Commissioner Mattingly moved, seconded by Commissioner Anderson, to approve the minutes of the Commissioners' meeting of Tuesday, September 21, as corrected. Motion carried.

COUNTY ADMINISTRATOR

Present: Mortimer L. Smedley, County Administrator

- Draft Agendas for October 5, 1999 and October 12, 1999

(During discussion of the draft agendas, Commissioner Randall reminded the departments that all information for the agendas must be received well in advance, or the item will be removed from the agenda. In addition she advised that whatever departments have items on the agenda, that the department head **MUST** be present.)

1. Grant Documents
 - a. Office of Community Services
HotSpot Phase II Grant Application
Funding: Federal – Unknown; State - \$165,677; Local – None for this year

Also Present: Joe Dick, Prevention Coordinator

Areas of discussion regarding the referenced grant application included that there was outdated information (1990 Census information instead of current information); incomplete data (information needed from Sheriff's Department); and the fact that this grant is due in Baltimore today).

Prior to the Commissioners taking action on the Grant Application, the Commissioners directed Mr. Dick to get information regarding the match and to get information from the Sheriff regarding data regarding the HotSpots area in Lexington Park.

Later in the meeting Mr. Dick advised the Commissioners that the State has allowed a week's postponement for submission of the grant; explained the breakdown of funding (totaling \$74,354) for the elements of Phase II (community mobility, youth prevention, and community coordination), and noted the future year's cash matching requirements from the County 10% and 25% for years two and three, respectively, if the grants are approved.

After discussion Mr. Dick advised that he would redo the grant to reflect the Commissioners' suggestions, and the Commissioners agreed to defer a decision on the grant application until next week.

- b. Department of Planning and Zoning
Historic Preservation Grant Agreement, Phase 6
(\$25,000 from Maryland Historical Trust)

Commissioner Guazzo moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the Grant Agreement. Motion carried.

- c. St. Mary's Public Schools
New Grant Award for FY 2000 (Safe and Smart Together After School Program) \$30,000
From Governor's Office of Crime Control and Prevention

(The Commissioners requested that a representative from Public Schools be presented and, therefore, deferred action on this item until next week.)

- 2. Budget Amendment No. 2000-12
Department of Social Services (\$650)
(Reimbursement for burial expenses)

Commissioner Mattingly moved, seconded by Commissioner Guazzo, to approve and authorize Commissioner Randall to sign Budget Amendment No. 2000-12. Motion carried.

- 3. Boards and Committees
(Letters of Appointment)

Commissioner Mattingly moved, seconded by Commissioner Guazzo, to approve and sign letters appointing the following individuals with terms as indicated. Motion carried.

<u>Board</u>	<u>Terms To Expire</u>
<u>Ethics Commission</u> John M. Dixon	6/30/2002
<u>Plumbing Board</u> Walter R. Barnes	6/30/2002
<u>Procurement Policy Review Committee</u> George Edwards Debbie Raley	NO TERM NO TERM

4. County Attorney
Charles County Tower Base Request at Animal Shelter

Also Present: Al Lacer, County Attorney

Mr. Lacer advised the Commissioners of correspondence received from the Charles County attorney dated September 16, requesting that St. Mary's County, as co-owner of the Hughesville Tri-County Animal Shelter property, give consent to Charles County for the placement of a new communication tower on the property. Mr. Lacer recommended that he draft a letter acknowledging receipt of the September 16 letter and indicating the Commissioners' willingness to accommodate the request; however, the County needs relevant information about the terms of the lease and impact of the tower on the property. He further pointed out that Mr. Stirling and Mr. Smedley have been working on this project.

The Commissioners gave their concurrence for Mr. Lacer to send the letter.

EXECUTIVE SESSION

Commissioner Guazzo moved, seconded by Commissioner Anderson, to meet in Executive Session to discuss a matter of Personnel (Consideration of Appointments to Boards and Committees), as provided for in Article 24, Section 4-210(a)1. Motion carried.

Personnel (Boards and Committees)

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
Delores Lacey, Appointments Secretary
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 11:50 a.m. – 12:35 p.m.

Action Taken: The Commissioners reviewed current status sheets and gave direction to staff.

COUNTY COMMISSIONERS' TIME

Total Compensation Package

Commissioner Guazzo referred to the upcoming study of the compensation study for county government, which has been placed out on bids, and bids have been received. She stated that the Sheriff had requested to have a similar study done for his department, and he was directed to seek advice from the Association of Police Chiefs; however, there has been no further mention of this request. Commissioner Guazzo suggested that this matter needs to be followed up.

Commissioner Guazzo requested that the Sheriff come before the Board to provide an update and advise the Commissioners of current vacancies, retention issues, and other related issues. Commissioner Randall stated that he should also identify items in his budget that can be moved around in order to make this study a priority.

St. Mary's County Fair

The Commissioners expressed appreciation to all those involved in organizing the County Fair held this past weekend.

Bridging the Millennia Calendar

Commissioner Raley advised that copies of the *Bridging the Millennia* Calendar, which was prepared by the United Committee for African-American Contributions, is available at the switchboard at the Governmental Center. [The cost is \$10 each.]

Summer Youth Camp

Commissioner Raley requested the County Administrator to request the Director, Office of Community Services, Cynthia Brown, to prepare a report on the summer camps (number of participants, locations, what problems had been encountered in running the camps, and solutions for dealing with these problems so they do not occur in the future, as well as cost information; e.g., budget versus expenditures; whether there was an adequate number of counselors, and if there was a problem in getting counselors).

2000 Legislative Package

Commissioner Mattingly referred to the compilation of the 2000 Legislative Package and requested that a list of the items requested be given to the Commissioners. The Commissioners Administrative Assistant advised that the deadline was September 24 and that only a couple of items have been received.

Transportation Issues

Commissioner Randall requested the County Administrator to contact the County's Transportation Department and the Public School Transportation System and requesting them to get on the Commissioners' agenda to discuss transportation issues; particularly, after-school transportation for students who participate in after school activities. Commissioner Anderson also suggested that an issue to be addressed is the need for transportation for youth from school to after school jobs.

DEPARTMENT OF HUMAN RESOURCES INTRODUCTION OF NEW EMPLOYEES

Present: Melvin "Mac" McClintock, Director, Department of Human Resources
Evelyn Wood, Assistant Director, DHR

Representatives of the Department of Human Resources appeared before the Commissioners to introduce the following employees hired during the months of August and September: (James Downs, Lisa Farrell, Diana Lopez, Marjorie Marsh, Rosa Nolan, Andre Newsome, Denise Cargill, George Forrest, Linda Grove, Janice Blackistone, Jasie Loving-Surdacki, Jean Goodman, Kristin Kovacic, Edith Beall, John Slade, IV, and Tiffany Tyree).

DEPARTMENT OF TRANSPORTATION ANNUAL PROJECT PRESENTATION

Present: John Porcari, Secretary, Department of Transportation
Parker Williams, Administrator, State Highway Administration
Neil Pedersen, Planning Director, SHA
Paul Armstrong, District Engineer, SHA
Sam Carnaggio, Deputy Administrator, Mass Transit Administration
Bruce Mundie, Maryland Aviation Administration
William J. Long, Motor Vehicle Administration

Representatives of the Maryland Department of Transportation appeared before the Board to present DOT's Annual Projects for St. Mary's County. During the overview of the various projects, Secretary Porcari announced that Governor Glendening has added an additional \$8M for the third phase (Pegg Road to Great Mills Road) to the already budgeted \$68.9M for the entire Route 235 project.

Highlights of the meeting included:

- ❖ Presentation of the FY 2000-2005 States draft Capital Transportation Plan;
- ❖ \$32M for the six-year program in highway user revenues, including fuel taxes, to St. Mary's County;
- ❖ \$82M on ongoing and upcoming transportation projects in St. Mary's County;
- ❖ \$1.4M to replace Route 242 (Colton Point Road) Bridge over St. Clement Creek;
- ❖ \$2.4M for planning and engineering for upgrade/widening portions of Route 237;
- ❖ \$1.2M for planning and engineering for upgrading/widening of 2.3 miles to provide shoulders from Camp Brown Road south to the causeway on Route 5;
- ❖ Safety and Resurfacing Projects including: sections of Route 4, Route 5, Route 6, Route 235, Route 243, Route 249, and Route 471;
- ❖ Neighborhood Conservation Project along Route 5 in Leonardtown;
- ❖ Grants for the airport and transit system and a \$2.7M study to look at improvements to the mass transit system for Southern Maryland;
- ❖ Awaiting for alternative to be selected for the Hughesville bypass;
- ❖ Projects at the Airport include terminal, need for commuter service, and the Automatic Weather Observation System, and paving projects.
- ❖ MVA in Loveville will be expanded to a full-service facility (FY 2001)

Areas of discussion included:

- ❖ Commissioner Raley emphasized the need for the widening of Route 5 to Point Lookout State Park because of the large number of visits to the State Park and State Fishing Pier;
- ❖ Commissioners Anderson and Randall spoke to the need for sidewalk improvements on Route 246 to make them wheelchair accessible; the sidewalks are not ADA compliant. Commissioner Randall stated that since it was done incorrectly in 1995, funds for the project should not come from the County's retrofit funds. (*Mr. Williams assured the Commissioners that the sidewalks will be corrected and that he would send a letter advising what will be done.*)
- ❖ Commissioner Raley requested the synchronization of lights on Route 5 in Callaway and Great Mills;
- ❖ Commissioner Randall suggested a satellite office of the MVA in Lexington Park because 40% of the County's population is in that area;
- ❖ Commissioner Guazzo referred to the need for improvements (widening) to Route 4 (St. Andrews Church Road) as is called for in the Comprehensive Plan;
- ❖ Commissioner Anderson pointed out the following concerns: the need to address flooding areas; highly erodible soils and the runoff from state roads causing severe erosion problems.

In conclusion the Commissioners thanked the DOT representatives for the presentation and funding assistance and advised that they are preparing a letter to Secretary Porcari setting forth the County's transportation program priorities.

EXECUTIVE SESSION

Commissioner Guazzo moved, seconded by Commissioner Raley, to meet in Executive Session to discuss a matter of Personnel (Vacant Positions), as provided for in Article 24, Section 4-210(a)1. Motion carried.

Personnel

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
Mortimer L. Smedley, County Administrator
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1

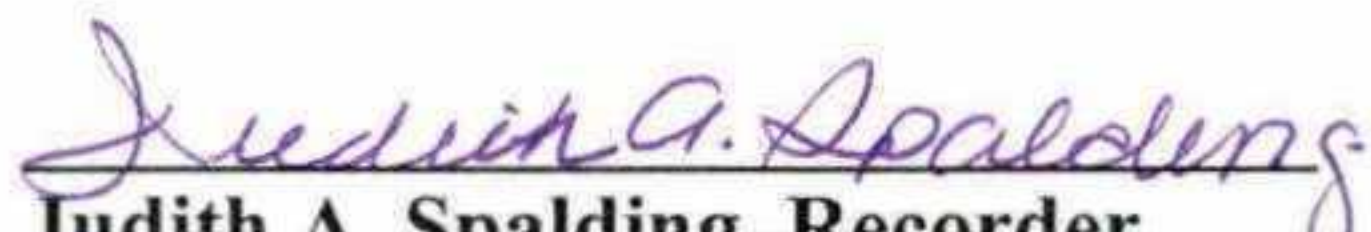
Time Held: 4:45 p.m. – 5:35 p.m.

Action Taken: The Commissioners discussed a number of positions and gave direction to staff.

ADJOURNMENT

The meeting adjourned at 5:35 p.m.

Minutes Approved by the
Board of County Commissioners on 10/5/99


Judith A. Spalding, Recorder