

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Governmental Center  
October 26, 1999**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Mortimer L. Smedley, County Administrator  
Mary M. Langley, Recording Secretary

**CALL TO ORDER**

The meeting was called to order at 10:05 a.m.

**ADDITIONS/DELETIONS TO AGENDA**

**Commissioner Anderson moved, seconded by Commissioner Mattingly, to accept the agenda as amended (reschedule Sitting as Board of Health and adding executive session to discuss employment contracts). Motion carried.**

**APPROVAL OF CHECK REGISTER**

Relative to payment of an invoice to the auditor, Commissioner Raley inquired as to the completion date for the audit. Mr. Welkos indicated that the audit should be completed by early to mid-December but was due at the state by November 1. He has requested an extension and is awaiting a response; he will advise the Commissioners if there is a problem.

**Commissioner Raley moved, seconded by Commissioner Mattingly, to authorize Commissioner President Randall to sign the Check Register. Motion carried.**

**APPROVAL OF MINUTES**

**Commissioner Anderson moved, seconded by Commissioner Raley, to approve the minutes of the Commissioners' meeting of Tuesday, October 19, 1999 as amended. Motion carried.**

**PROCLAMATION  
DISABILITIES AWARENESS MONTH**

The Commissioners presented a Proclamation designating October as Disabilities Awareness Month.

**COUNTY ADMINISTRATOR**

**Present:** Mortimer L. Smedley, County Administrator

- Office of the Sheriff  
Introduction of So. Md. Criminal Justice Academy Graduates

Also Present: Richard J. Voorhaar, Sheriff  
Lt. Charles Malone

The Sheriff introduced the nine new county deputies who graduated from the Criminal Justice Academy on October 15, 1999, stating that four of the deputies took top 5 out of 6. He presented Deputies Eric Baker, John Cusic, Thomas Hedderich, Michael Labanowski, Frank Marquart, Kevin Norris, Donald Poole, Clay Safford and Margaret Smolarsky. Noting the partnership between the



Sheriff's Office and County Government, the Commissioners welcomed the new deputies as part of the team.

- Draft Agendas for November 2, 1999 and November 9, 1999.

1. Department of Public Works

Also Present: George A. Erichsen, Director, DPW

- a. Road Deed accepting Lynndale Court, located in the Lynndale Estates Subdivision – 6th Election District, into the County's Highway Maintenance System.

**Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the Road Deed as presented. Motion carried.**

- b. Traffic Resolution 99-19 and 99-20 establishing 25 m.p.h. speed limit and stop sign on Lynndale Court.

**Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the Traffic Resolutions as presented. Motion carried.**

- c. Public Works Agreement Addendum for Brooks Cluster Subdivision extending the completion date to October 1, 2000. The Letter of Credit in the amount of \$184,500 provided by the First National Bank of St. Mary's remains as originally posted.

**Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Agreement Addendum as presented. Motion carried.**

- d. Resolution for the purpose of establishing administrative costs associated with the processing and review of Railroad Right-of-Way Crossing Easements.

Also Present: Alfred A. Lacer, County Attorney

The Board considered an optional resolution providing the Commissioners with the authority of being able to waive the administrative fee (\$500) for certain applicants (such as non-profits). The Commissioners requested that this resolution be re-drafted to require the payment of the fee up front as part of the application process and not upon approval of the application. Mr. Lacer will present the amended resolution for the Board's consideration at their next meeting.

2. Grant Application -- Recreation and Parks / St. Clement's Island Museum (Maryland Historical Trust/State Funding - \$15,500; Local - \$3,534 [in-kind] and St. Mary's Garden Club donation of \$6,000)

Also Present: Phillip D. Rollins, Director, Dept. of Recreation and Parks  
Michael D. Humphries, Museum Director, DRP

Mr. Rollins stated that the grant will be used to prepare an updated strategic plan for the St. Clement's Island / Potomac River Museum and Piney Point Lighthouse Museum and Park. A public hearing/supplemental appropriation will be required upon grant award. Mr. Humphries noted that this is a competitive grant and the amount of the award would be based upon the competition.

The Commissioners commended Mr. Humphries on the content of the grant document and requested that the development of a strategic plan include tourism



marketing and an overall view of how the St. Clement's Island and Piney Point museums fit into the network of museums in both the county and region. They also asked for copies of the existing strategic plan for their review. In addition the Commissioners commended the St. Mary's Garden Club for its generous donation.

**Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the Grant Application as presented. Motion carried.**

3. FY2000 Supplemental Appropriation -- \$3,900  
St. Mary's County Agriculture, Seafood and Forestry Commission

*(Federal grant funds from the Southern Maryland Career Connections Partnership for the purpose of establishing a Natural Resources Career Program for all student K-12 in each school and to help establish the new Environmental and Natural Resources Management laboratory at the St. Mary's County Technical Center.) (Follow up to 10/05/99 Public Hearing)*

Also Present: Alfred A. Lacer, County Attorney  
Nancy J. Hutson, Dept. of Economic & Community Development

It was noted that no additional comments were received on the supplemental appropriation during the period following the public hearing.

**Commissioner Anderson moved, seconded by Commissioner Guazzo, to approve and sign Ordinance 99-17 for the Supplemental Appropriation. Motion carried.**

4. Public Schools - Inclusion of Grant Awards in FY2000  
*(Requesting authorization to include two new grant awards in the Approved Operating Budget for FY2000.)*

Also Present: Rhodessa Millham, Director of Instruction

The Board of Education received a MSPAP School Recognition Grant in the amount of \$46,791 (\$27,282 to Banneker/Loveville Elementary and \$19,508 to Town Creek Elementary) for substantially improving performance over a minimum of two consecutive years and a Career Institute Grant in the amount \$3,252 which provides an opportunity to send a team of school administrators, counselors and supervisors from SMCPS to attend the Career Major Institute in Annapolis in October 1999. Ms. Millham stated that 100% of the county's elementary schools have been recognized by the state, and every year the school system has received MSPAP monetary awards.

**Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and sign correspondence addressed to the St. Mary's County Board of Education authorizing the inclusion of the grant awards in their Approved FY2000 Operating Budget. Motion carried.**

5. FY2001 Budget Instructions  
*(Presentation of FY2001 budget instructions, budget calendar and cover letter to all county spending units for the Commissioners' consideration outlining the budget submittal requirements.)*

Also Present: Steven E. Welkos, Director of Finance

The Commissioners requested revisions to the instructions to include: stressing the importance of the departments being on time with their submissions; making it a performance indicator for submissions that are timely, responsible and realistic and within the increase limitations; a break-out of non-recurring costs; and identification of debt service for BOE and Capital Project submissions.



Mr. Welkos was asked to furnish a list grouping the submissions of non-profit budget requests into functions to provide a broad overview of funding for various activities (museums/historical sites, domestic violence, etc.) Relative to state and federal funding for education, which is based on a county's per-pupil wealth, it was noted that funding can be expected to decrease as the county's wealth increases, and the county should anticipate this reduction as it goes through the budget process.

**Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and sign the letter transmitting budget submittal requirements (when amended) to all county spending units. Motion carried.**

6. Maryland Industrial Land Act (MILA) Grant - \$250,000  
*(Consideration of resolution to approve MILA Grant Agreement in the amount of \$250,000 for the purpose of providing loans for financing economic development projects in St. Mary's County and designating the St. Mary's County Community Development Corporation as agent to administer the grant and to re-execute revised MILA Grant to meet requirements of the State of Maryland relative to designation of matching funds.)*

Also Present: Alfred A. Lacer, County Attorney  
Nancy J. Hutson, SMC Dept. of Economic & Community Dev.

Mr. Lacer indicated that modifications to the agreement were required because federal funding (Skipjack property sale proceeds) was used to match the state's grant. If the return of federal funds are required within a five-year period, the county agrees to return funds other than the federal matching funds. The execution of the grant document also requires the submittal of an authorizing resolution.

**Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the grant agreement with the Department of Business and Economic Development. Motion carried.**

**Commissioner Mattingly moved, seconded by Commissioner Anderson, to approve and sign Resolution #99-21. Motion carried.**

#### **PROCLAMATION NATIONAL HOSPICE MONTH**

The Commissioners presented a proclamation designating November as National Hospice Month.

#### **PUBLIC HEARING -- SUPPLEMENTAL APPROPRIATION DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

*(Consideration of a supplemental appropriation in the amount of \$63,445 in state grant funds, administered through the Maryland Department of Labor, Licensing and Regulation, to the St. Mary's County Department of Economic and Community Development for the purpose of transition planning from the Joint Training Partnership Act (JTPA) programs and the Private Industry Councils (PICs), to the Workforce Investment Act (WIA) and Local Investment Board (LWIB) in Southern Maryland.)*

Also Present: Steven E. Welkos, Director of Finance  
Nancy J. Hutson, DECD

Mr. Welkos stated that the Notice of Public Hearing was published in *The Enterprise* on October 13, 1999 and October 20, 1999. The purpose of the Workforce Investment Act is to design a comprehensive workforce development system that will respond effectively to the rapidly changing needs of both employers and workers in a global economy. The funding will help support the transition from the JTPA/PIC. The Commissioners



expressed appreciation to Martin Fairclough and Commissioner Anderson for their hard work and efforts in making this initiative a reality for both St. Mary's County and the Southern Maryland region.

Commissioner Randall opened the public hearing for public comment. There being none, the hearing was closed. The record will remain open for 10 days to receive written comments.

#### EXECUTIVE SESSION

**Commissioner Mattingly moved, seconded by Commissioner Guazzo, to meet in Executive Session to discuss a matter of personnel, as provided for in Article 24, Section 4-210(a)1. Motion carried.**

#### Personnel

**Present:** Commissioner President Julie B. Randall  
Commissioners Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Mortimer L. Smedley, County Administrator  
Alfred A. Lacer, County Attorney  
Melvin A. McClintock, Director, Dept. of Human Resources

**Authority:** Article 24, Section 4-210(a)1

**Time Held:** 12:12 p.m. – 2:05 p.m.

**Action Taken:** The Commissioners discussed personnel matters and provided direction to staff.

#### WICOMICO RIVER COMMISSION STATUS REPORT

**Present:** Scott Cosenza, Chair (Charles County)  
Richard Colliflower, Member (St. Mary's County)  
Joan Bowling, Member (Charles County)  
Sue Veith, ex officio, Dept. of Planning & Zoning (St. Mary's County)

Mr. Cosenza noted that the Wicomico River Commission was created by the Commissioners of Charles and St. Mary's Counties to ensure that the natural values of the Wicomico River, a state-designated scenic river, are preserved and that the resources within the watershed are used wisely. Membership is comprised of representatives from both Charles and St. Mary's Counties and are appointed by their respective Board of County Commissioners. The Commission will have one vacancy in St. Mary's membership.

The Commission has undertaken a number of projects to raise awareness of the Wicomico Scenic River and its watershed to include a signage project to mark the watershed boundaries; joint sponsorship of a workshop on shoreline erosion; publication of an informational brochure; tree planting projects within the watershed; development of a scenic river website; submittal of grant application for the restoration of Gilbert Run; and an oral history project to document the history of the people living in the watershed.

New projects involve the solicitation of grant funds to investigate the issue of the decline of oysters in the river. Mr. Cosenza stated that the Commission plans to continue to provide comment and input into projects located in the watershed to include the Unified Land Development Code and requested guidance from the Board of Commissioners as to whether they would like the Commission to serve as an advisory body in this regard. He indicated that having more dedicated staff time would be helpful, as would clerical assistance in taking the minutes. The goals of the Commission are set out in the *Wicomico Scenic River Study and Management Plan*, a publication that is used and referenced frequently and is now in short supply. The Commission is desirous of funding



to print and reprint publications. The Commissioners suggested that they submit a budget request to the county as part of the budgetary process.

The Commissioners advised that the Commission for the Environment is seeking assistance from the State Department of Natural Resources in designating the St. Mary's River as a scenic river, and Ms. Bowling offered her assistance with this project.

A copy of the Wicomico Scenic River Commission's 1998 Annual Report is on file in the County Commissioners' Office and is available for review.

**PUBLIC HEARING  
DISPOSITION OF OLD HEWITT ROAD RIGHT-OF-WAY**

Present: George A. Erichsen, Director, Dept. of Public Works  
Alfred A. Lacer, County Attorney  
Paul Manchak, Sr., contiguous property owner  
Paul Manchak, Jr.  
Karen Abrams, Attorney representing contiguous property owners

Mr. Erichsen entered the Notice of Public Hearing, which was published in *The Enterprise* on October 6, 1999 and October 13, 1999, into the public record.

Mr. Lacer provided an overview of the events leading to the public hearing for the disposition of property related to the realignment of Hewitt Road and the abandonment of the old Hewitt Road right-of-way. The Commissioners had determined to dispose of the property through private sale to the two contiguous property owners—Paul and Betty Manchak and National Mobile Home Park Partnership.

He noted several issues affecting the transaction documents that needed to be resolved prior to conveyance, to include: the identification of a public utility (water) line on the property to be conveyed; controlling ingress and egress access; subdivision plats (creation of a mini-"agricultural" parcel in a commercial development district, but recommended that boundary plat adjustments be done instead in order to do it in a proper way to do it in a development district); whether the grantee (National Mobile Home Park Partnership) is the same entity as the owner of the parcel; and compensation issues.

Relative to the compensation issue, Ms. Abrams stated that her clients had expended funds related to the transaction to include advertising of the public hearing and preparation of property plats, resolution and deeds. This is the first she and her clients have heard of providing compensation for square footage acquired.

Commissioner Randall opened the public hearing for public comment. The following individuals provided comment:

Claire Whitbeck, Leonardtown. Ms. Whitbeck urged the Commissioners to tie down the access points as the Comprehensive Land Use Plan requires access overlays. She suggested the Commissioners negotiate relative to compensation for conveyance rather than giving away land and recommended that a boundary line adjustment plat be required in lieu of the creation of an illegal lot.

Keith Johnson, Lexington Park. Mr. Johnson stated that his father's water line is located in the right-of-way, and he would like the land to stay with the county as a utility easement.

There being no other public comment, the public hearing was closed. The record will remain open for 10 days to receive written comments.



**MEMORANDUM OF AGREEMENT  
BETWEEN LOCAL MANAGEMENT BOARD AND ST. MARY'S COUNTY**

Present: Phillip D. Rollins, Director, Dept. of Recreation and Parks (DRP)  
Gary Reed, DRP  
Alfred A. Lacer, County Attorney  
Min Leong, Chair, Local Management Board (LMB)  
Julia Bates, LMD

Mr. Rollins noted that the Memorandum of Agreement (MOA) with the LMB is to provide funding for after-school programs for school-aged children. The MOA presented for the Board's consideration is for FY2000 funding in the amount of \$17,340.

For over 25 years prior, the state provided funding allocations through the School-Community Centers Program to the Local School Systems (LSS). In St. Mary's County these funds were passed through to the Department of Recreation and Parks for the administration and provision of after-school programs. In 1999, based on an agreement between the Maryland State Department of Education and the Office for Children, Youth and Families (OCYF), funds are issued to the LMB as a single award for distribution to various programs, to include the School-Community Centers, and will no longer pass through the LSS. The LMB must develop a form of agreement with the award recipient(s) to delineate how the funds will be used, and they have the flexibility to determine who at the local level will receive these funds.

Commissioner Randall expressed concern that the LMB, created by the County Commissioners, can now decide for this county government whether or not the DPR will provide the after-school activities. Concern was also expressed with the heavy reporting requirements outlined in the MOA as well as access to certain personnel records and audits. This MOA will set the precedent for future agreements between LMB and the county, and the reporting requirements should not be so burdensome that funding is diverted from activities to administration. Mr. Leong will go through the MOA document to differentiate requirements that are state-mandated from those that could be eliminated, and he will bring back a revised document for the Board's consideration.

Relative to activities identified in the grant application submitted to LMB by DRP, Mr. Rollins was directed to not sign the county up for another grant that has a segregated segment for disabled children. Note was also made of the schools now participating in after-school activities, and it was requested that special attention be given to providing activities for those locations comparative to MSPAP scores.

**COUNTY COMMISSIONERS' TIME**

**Carter State Office Building Public Meeting Room – Broadcast Capabilities**

Commissioner Mattingly requested that the county investigate costs for extending the capability for live televised broadcasts of meetings to the public meeting room in the state office building.

**Unified Land Development Code – Citizen Input**

Commissioner Randall expressed concern relative to the process for receiving input from those individuals/groups that are stakeholders in this document. Commissioner Guazzo noted that a process was in place that provides for informational meetings, citizen comment, and public hearings. The Planning Commission has also made presentations to groups so requesting, and comments are received by the Commission, the Department of Planning and Zoning (DPZ) and the County Commissioners. The Commissioners noted that they individually receive comments through personal e-mail and telephone calls, which they try to pass on. Commissioner Randall requested that there be a central depository for all comments received, by the Commissioners as well as the Planning Commission members and DPZ, and that they be shared with all parties. Commissioner Randall asked the Commissioners to consider being proactive in requesting citizen input on the draft ULDC.



**County Commissioners' Time**

Commissioner Anderson suggested that the Commissioners consider using County Commissioners' Time as a forum for the Commissioners to discuss initiatives they are working on individually or as a group, and to increase the allotted time for this from 15 minutes to possibly 45-60minutes.

**Ferry to Eastern Shore**

Commissioner Anderson asked that staff provide the Commissioners with copies of the 1994 report on the proposal for a ferry to the eastern shore and that the Commissioners begin talking to people in the area to get their input. Interest has arisen again in the legislature on this project, and it is important that they pull together and communicate with Somerset County. This would also be an opportunity to push hard for road improvements to Point Lookout.

**St. Mary's River**

Commissioner Anderson noted that St. Mary's is the only river in our state that lies within one jurisdiction, and he commended the Commission for the Environment for their efforts in seeking designation of the river as a scenic river to ensure activities for its preservation. The Commissioners support this initiative and are sending a letter to the Department of Natural Resources requesting their assistance in this designation.

**On-Going Issues**

Commissioner Anderson requested that staff provide a report on what is happening on the mosquito spraying for St. George Island and that the Atlantic Coastal Trucking issue be brought to resolution.

**Commission on Education Finance, Equity and Excellence**

Commissioner Anderson announced that Governor Glendening has appointed him and Francine Dove Hawkins as county representatives to the Commission. The 27-member Commission, created by the General Assembly, is charged with analyzing the state's current and proposed funding formulas, grant programs and school accountability measures and with developing a plan to ensure fair and equitable funding for all school systems. He requested assistance from the County Commissioners and the Board of Education in pulling together information to support this initiative.

**County Strategic Plan**

Commissioner Anderson asked that the development of the County Strategic Plan be a top priority and be addressed immediately. County government and the way it does business would be better served by having this plan in place. He asked that the County Administrator and Deputy County Administrator work on getting it together.

**Boys and Girls Club**

Commissioner Anderson noted correspondence received from the MD Department of Human Resources relative to an initiative by Calvert County for forming Boys and Girls Clubs. He was contacted by Bonnie Elward of Tomorrow's Child regarding the possibility of investigating that initiative, and he is setting up a meeting with Chris Giggey, President of the Boys & Girls Clubs of Calvert County, to discuss this next week. He invited the other Commissioners to meet with them.

**Sustainable Development**

Commissioner Anderson stated that the Sustainable Development Institute and the Global Environmental Options groups have joined forces and have forwarded letters of interest to a number of foundations that fund projects that could support community planning efforts. If they were successful in getting significant nibbles, he asked if the Board would be interested in partnering with them in support of that initiative. This could provide significant resources to DPZ relative to the planning process. He will get additional information to the County Commissioners.

**Quarterly Meetings with the Board of Education**

Commissioner Anderson stated that the letter from the Board of Education to the County Commissioners requesting joint quarterly meetings was a result of an initiative by the County Commissioners to do just that.



**Joint Meetings with Planning Commission on ULDC**

Commissioner Anderson suggested that it might be beneficial to the public if Jon Grimm were on the Commissioners' agenda to present a 5-10 minute update following the bi-weekly meetings with the Planning Commission.

**County Administrator Items**

Commissioner Randall requested County Administrator time on the agenda include status reports on items for which they have given direction to staff. Although reports are provided in writing, it would be beneficial to the public to know the status. Mr. Smedley will provide the reports on behalf of staff.

**Emergency Assistance Proposal for Agriculture Community**

Commissioner Randall reported that the Governor has responded to the Commissioners' correspondence stating that he has forwarded their request for drought assistance for the agriculture community to the Secretary of Agriculture, Henry Virts. She inquired as to whether the Board would like to follow up by requesting a meeting with Secretary Virts regarding this proposal. Commissioner Guazzo stated that she has received mixed responses to the proposal from the farming community and that there is not a united front. Commissioner Randall asked that the Board work closely with the legislators and MACo relative to the Governor's Smart Growth Initiative as it does not address agriculture.

**Public Forums**

Commissioner Anderson indicated that he has received input from the community relative to the format of the public forums. Presently the format is to discuss a specific topic of interest, which is then followed by an open forum. As a result, some citizens are hesitant to bring up an unrelated topic during the public comment segment. (It was the consensus of the board to continue the present format.)

**Annual Report**

Commissioner Guazzo noted that the Commissioners will have been in office for one year on December 7 and requested that a report be prepared outlining the Board's accomplishments. The Commissioners stated that the county does produce an annual report, which is usually put together by the Public Information Office, and they hoped that it has not fallen through the cracks due to the public information officer's illness.

**Halloween**

Commissioner Raley offered a personal apology for the confusion caused by the Commissioners' action of declaring Saturday, October 30, 1999 as the official night for trick-or-treating. He stated that the intent of the action was for the children.

**Debt Affordability Study**

Commissioner Raley noted the importance of the debt affordability study recently completed and requested that it be made available to all department heads, the Board of Education and the Sheriff. Commissioner Randall requested that it be added to the Board's agenda so that the Director of Finance can provide an interpretation of the document for the benefit of the public.

**Waring Property**

Commissioner Raley reported that the county was close to closing on the Waring property purchase and has just completed an environmental assessment.

**Willows Road Park**

Commissioner Raley reported on the status of the project and expressed frustration with the "bureaucratic" reasons for the delays. It is now too late to seed the property, and it does not look like it will be open for the 2000 season.

**Test and Evaluation Museum**

Commissioner Raley thanked those on the museum committee for all their hard work in dealing with this complex project which involves the state relocation of Route 235.



**Lexington Park Library Project**

Commissioner Raley reported that the project is in the mill and that the engineering design work has begun.

**MACo Executive Board Meeting**

Commissioner Randall announced that she would be attending the MACo Executive Board Retreat in Annapolis on October 27 and 28, and they would be meeting with state senate leaders.

**Visit of Baltimore County Executive and Department Directors**

Commissioner Guazzo expressed disappointment that the press did not print an article about the visit of Dutch Ruppertsberger as it was a very positive networking effort to address development issues.

**EXECUTIVE SESSION**

**Commissioner Mattingly moved, seconded by Commissioner Guazzo, to meet in Executive Session to discuss personnel and property acquisition matters, as provided for in Article 24, Section 4-210(a)1&11 . Motion carried.**

**Property Acquisition**

**Present:** Commissioner President Julie B. Randall  
Commissioners Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Mortimer L. Smedley, County Administrator  
Phillip D. Rollins, Director, Dept. of Recreation and Parks  
Alfred A. Lacer, County Attorney  
Mary M. Langley, Recording Secretary

**Authority:** Article 24, Section 4-210(a)11

**Time Held:** 5:55 p.m. – 7:07 p.m.

**Action Taken:** The Commissioners discussed matters related to property acquisition and provided direction to staff.

**Personnel**

**Present:** Commissioner President Julie B. Randall  
Commissioners Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Mortimer L. Smedley, County Administrator

**Authority:** Article 24, Section 4-210(a)1

**Time Held:** 7:10 p.m. – 8:45 p.m.

**Action Taken:** The Commissioners discussed matters related to personnel and provided direction to staff.

**ADJOURNMENT**

The meeting adjourned at 8:45 p.m.

**Minutes Approved by the**

**Board of County Commissioners on 11/02/99**

*Judith A. Spalding*  
**Mary M. Langley, Recording Secretary**