

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Governmental Center  
Tuesday, February 27, 2001**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Alfred A. Lacer, County Administrator  
Judith A. Spalding, Administrative Assistant to BOCC (Recorder)  
Kate Mauck, Recorder

*Kate Mauck recorded the following portion of the minutes:*

**CALL TO ORDER**

The meeting was called to order at 10:05 a.m.

**ADDITIONS/DELETIONS TO AGENDA**

**Commissioner Guazzo moved, seconded by Commissioner Anderson, to accept the agenda as presented. Motion carried.**

**APPROVAL OF CHECK REGISTER**

**Commissioner Anderson moved, seconded by Commissioner Raley, to authorize Commissioner President Randall to sign the Check Register with the following exceptions: \$25 check to Knights of St. Jerome and \$15 check to St. Mary's Soil Conservation. Motion carried.**

**APPROVAL OF MINUTES**

**Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve the minutes of the Commissioners' meeting of Tuesday, February 20, 2001 as corrected. Motion carried.**

**COUNTY ADMINISTRATOR**

**Present:** Alfred A. Lacer, County Administrator

1. Draft Agendas for March 6 and March 13, 2001
2. **Walden Sierra Grant Application**  
Cigarette Restitution Funds for Addiction Treatment

**Present:** Kathleen O'Brien, Director, Executive Director, Walden Sierra

**Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the Grant Application. Motion carried.**

3. **Department of Facilities Management/County Attorney**  
Money Market I Building Deed and Easement

**Present:** Joan Lolcama, Property Manager  
Richard Rohrbaugh, Director of Facilities Management

**Commissioner Raley moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Money Market documents. Motion carried.**

4. **Department of Public Works and Transportation**

Present: George Erichsen, Director

- a) Traffic Resolution for Stop Sign on Bay Avenue at intersection of Hays Beach Road. County Route 30402, 1<sup>st</sup> Election District.

**Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the document as presented. Motion carried.**

- b) Deed accepting Persimmon Creek Road, Steeple Court, Cathedral Court and Pastor Court located in Phase 2 of the Persimmon Creek Subdivision, 5<sup>th</sup> Election District into the County's Highway Maintenance System; and Traffic Resolutions establishing 25 mph speed limit and stop signs for said roads.

**Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the document as presented. Motion carried.**

- c) Public Works Agreement Addendum for Cherry Laurel in the Wildewood Subdivision, 8<sup>th</sup> Election District, extending the completion date to February 1, 2002. The letter of credit provided by The First National Bank of St. Mary's in the amount of \$23,000 remains as posted.
- d) Public Works Agreement Addendum for Pepper Ridge in the Wildewood Subdivision, 3<sup>rd</sup> Election District, extending the completion date to February 1, 2002. The letter of credit provided by The First national Bank of St. Mary's in the amount of \$173,200 has been reduced to \$97,000.
- e) Public Works Agreement Addendum for Section 4 of the Cedar Cove Subdivision, 8<sup>th</sup> Election District, extending the completion date to March 1, 2002. The letter of credit provided by Maryland Bank & Trust Company in the amount of \$51,000 remains as posted.

**Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner President Randall to sign the DPW documents c), d), and e) as presented. Motion carried.**

5. **Boards and Committees**  
Letters of Appointment

**Commissioner Guazzo moved, seconded by Commissioner Raley, and motion carried, to approve and sign the following letters of appointment:**

<u>Commission for the Disabled</u>	<u>Terms To Expire</u>
Susan Borneman ( <i>Greenwell Foundation Rep</i> )	12/31/2004
Linda Clem ( <i>ARC of So. Md. Rep.</i> )	12/31/2004
Susan Epp	12/31/2004
Jacqueline A. Fournier <i>STS Rep.</i>	12/31/2004
Paula Marcos <i>Health Dept. Rep.</i>	12/31/2004
Dennis Phillips <i>Dept. of Rehab Services Rep.</i>	12/31/2004
 <u>Family Center of St. Mary's Advisory Committee</u>	
Ann Byrne	12/31/2003
Eric Phillips	12/31/2003
Kathleen Slagle	12/31/2003
 <u>Marcey House Board</u>	
Carol Drury	12/31/2003
Edward J. Kerns	12/31/2003
Robert Richardson	12/31/2003
Dr. John Scott Tidball	12/31/2003

**Recreation and Parks Board**

Dr. Andrew Roper (*Board of Education Rep*) 12/31/2002

**Teen Center Advisory Board**

Kimberly Nokleby 12/31/2004

**Tri-County Youth Services Bureau**

Christopher S. Bologna *Reappointment* 12/31/2002

**TUDOR HALL PROJECT -MEMORANDUM OF UNDERSTANDING**

Present: Alfred A. Lacer, County Administrator

Mr. Lacer outlined the progress that had occurred regarding the Tudor Hall project. Mr. Steve Cassard from the Governor's office met last week with the Board of County Commissioners in order to outline the proposed Memorandum of Understanding between the State of Maryland, the Town of Leonardtown, and St. Mary's County Government regarding Tudor Hall. Following Mr. Cassard's presentation, he met with Mr. Lacer and Ms. Kramer to discuss any necessary changes or adjustments to the Memorandum of Understanding. A final version of the document was today presented to the Commissioners for review and a decision on the matter.

Mr. Lacer stated that the provisions of the MOU were consistent with what was discussed with Mr. Cassard. Should the MOU be approved, formal implementation and development of agreements would occur. This would set the process in motion to begin Phase 1 of the project (golf course). The MOU had been signed by both the State and the Town of Leonardtown.

Discussion took place regarding the price increase in the latest version of the MOU and formal contractual documents that would be drawn up.

*Commissioner Mattingly moved, seconded by Commissioner Guazzo, to approve and sign the Memorandum of Understanding between the State of Maryland, the Town of Leonardtown, and St. Mary's County regarding the Tudor Hall Project.*

*Commissioner Anderson outlined the importance of the County, Town, and State working together in a partnership to put together a world-class marketing program for golf in Southern Maryland and in St. Mary's County. He outlined the importance of continued success for the two existing golf courses in the County as well as the need for success for the new golf course. Commissioners agreed that a marketing and advertising strategy should be well-planned out to insure the success of all three golf courses.*

**Commissioner President Randall called for a vote on the motion. Motion carried.**

**BLACK HISTORY MONTH RECOGNITION  
CHOPTICON HIGH SCHOOL MUSICAL GROUP**

Present: Patty Kuzmick, Choral Director  
Adam Dyson  
Johnathan Summerville  
Julian Spiegler  
Joseph Willett

Students from Chopticon High School presented musical selections in order to recognize Black History Month. They each were presented with Commendations for their outstanding effort.

## **AFFORDABLE HOUSING PRESENTATION**

Present: Dennis Nicholson, Director of Housing

Mr. Nicholson presented information to the Board of County Commissioners regarding the issue of affordable housing in St. Mary's County. Mr. Nicholson provided an outline for discussion, planning, and action on major housing issues facing the County through the calendar year 2005. The presentation included the following main topics:

- Economic/Social Assumptions
- Housing Policies/Requirements for St. Mary's County
- Assessment of the Supply of Housing
- Assessment of the Demand for Housing
- Current Resources
- Recommendations

*The Board of County Commissioners directed that the matter be placed back on their agenda in two weeks. This would enable them to read and digest the written documentation provided by Mr. Nicholson at today's meeting. Additionally, the following information should be provided by the Housing Director:*

- *Definitive information regarding the numbers of new households moving into the County that are at or below the \$30K income level – outline actuals by year for the last five years and provide a full explanation of the basis for the projected numbers; and*
- *Explain the methodology and source used to determine the average home value figure of \$164,534 in the County Mr. Nicholson used in his presentation.*

## **BLACK HISTORY MONTH RECOGNITION MINORITY OUTREACH COALITION - HEALTH ISSUES IN THE ST. MARY'S COUNTY AFRICAN AMERICAN COMMUNITY**

Present: Dr. Ebenezer Israel, Health Officer  
Dr. Delores Datcher, C. Datcher & Associates  
Brenda Cotes, Secretary, Minority Business Alliance  
Bill Williams, First Missionary Baptist Church  
Samuel Taylor, NAACP  
Lieutenant Harvey, President, Minority Business Alliance  
Representative from The Delicados

Individuals representing the Minority Outreach Coalition presented information regarding their extraordinary effort to educate the minority community about health related issues, specifically ways to reduce colorectal cancer..

The following topics were presented and/or discussed:

- Minority Outreach Coalition is a unique group made up of numerous representatives from organizations within the community;
- Goal of the Coalition is to educate and assist minorities in the prevention and treatment of illnesses, specifically for the reduction of colorectal cancer;
- Summit was held on January 8<sup>th</sup> and it was very well attended;
- Funding from the State was outlined;
- Cancer is the leading caused of death in the State of Maryland;
- Colon cancer incidents are higher in St. Mary's County than averages throughout the State;
- Members are completing a door-to-door awareness campaign to assist in educating the public and to provide kits to individuals; and
- Health fairs have been sponsored by the Coalition.

The Board of County Commissioners provided a Commendation to the Minority Outreach Coalition for their outstanding efforts at reaching out to minority individuals within the community.

*Judith Spalding recorded the remaining portion of the meeting.:*

## **DEPARTMENT OF FACILITIES MANAGEMENT**

Present: Richard Rohrbaugh, Director

### **Introduction of New Employee**

Mr. Rohrbaugh introduced Mr. Gary Whipple, Engineer, who is a new employee in the Department of Facilities Management.

### **Lexington Park Library Project Update**

Mr. Rohrbaugh brought the Commissioners up to date on the status of the Lexington Park Library Project as follows:

- ◆ Architectural, Mechanical, Electrical, Structural Permit Submission to be completed by March 2;
- ◆ Submission of building for permit around March 8; and site permit around March 30;
- ◆ If Commissioners do not want to wait for final permit, the project could go out for bid around April 2; bid period will be April 2 – 24, 2001; any modifications to the drawings will be issued as an addendum;
- ◆ Construction period is estimated to be 14 months with move in scheduled for June 2002.

### **Courthouse/Parking Projects**

Mr. Rohrbaugh updated the Commissioners regarding the courthouse project; highlights are as follows:

- ◆ Final Smoke Evacuation Test scheduled for March 24;
- ◆ Receipt of Temporary Certificate of Occupancy for the old section which will allow State's Attorney to move in on April 16; Certificate of Occupancy for new section will be obtained shortly after April 27;
- ◆ Funding is within budget;
- ◆ Paving for parking lot will be paved and striped in partnership with the Town (the Town will be striping on the street for additional parking);

*The Commissioners requested that Mr. Rohrbaugh check into the availability of the grassy area adjacent to the Sheriff's Office for additional parking.*

## **COUNTY COMMISSIONERS' TIME**

### **Various Activities**

Commissioner Mattingly reported on the following meetings/activities:

- ◆ Meeting with Senator Mikulski on February 21 at the Technical Center; he commended the efforts of the Tech Center Culinary Students who put together the refreshments; (Commissioner Raley advised that he was not able to attend the Tech Center meeting with Senator Mikulski; however, he did get a chance to attend the breakfast meeting with her at the College.
- ◆ Secretary of Agriculture Virt's retirement party on February 15 in Annapolis;
- ◆ NAACP Recognition Celebration for Bertie Bowman.

#### **Affordable Housing Issues**

Commissioner Anderson referred to Commissioner Randall's request earlier in the meeting for Mr. Nicholson to come back in two weeks with more information, and if necessary to come back to the Board again after that; he pointed out that in order to come up with a presentation of prioritized recommendations, the Commissioners should do whatever needs to be done to accomplish the Board's goals with regard to affordable housing.

#### **New Employee – Department of Planning and Zoning**

Commissioner Anderson reported that the Department of Planning and Zoning has a new employee, Jeff Edgin, GIS Manager, who will be working on organizing and managing processes and documents. He stated Mr. Edgin will be invaluable in helping to accomplish the County's systems and strategic planning initiatives.

#### **Chamber of Commerce/Patuxent Partnership**

Commissioner Guazzo referred to the invitation from the Chamber of Commerce's Annual Symposium on historic and tourist attractions in St. Mary's County; however, she expressed disappointed that the event is scheduled for Tuesday, March 13 during the day making it impossible for the Commissioners to attend. She expressed the hope that the Chamber will be submitting an extensive memorandum on the event.

Commissioner Randall pointed out that the Patuxent Partnership's Business Development Seminar is also scheduled for a Tuesday and expressed the desire that organizers of events as important as these take into consideration that Tuesday is the Commissioners' meeting day.

#### **Tobacco Transition Funds**

Commissioner Guazzo referred to a memorandum from Donna Sasscer indicating that the money for the agriculture transition program may be in jeopardy. She said she would like for Governor Glendening to know that although there is not a large number of tobacco farmers in Maryland, that these funds are critical in order to achieve the transition from tobacco and that the infrastructure and agricultural preservation funds not be put in jeopardy.

#### **Birthday Wishes**

Commissioner Guazzo wished Robert Lee Miles a happy 80<sup>th</sup> birthday.

#### **Southern Maryland Agricultural Commission Tobacco Committee**

Commissioner Raley reported that the referenced Tobacco Committee will be meeting on Monday, March 5, at 8 a.m. at the Calvert County Fairgrounds.

#### **Expression of Appreciation**

Commissioner Raley complimented Commissioner Mattingly on the efforts and work he has done during the short time he has served as chair of the Tri-County Council.

**Southern Maryland Days**

Commissioner Randall announced that *Southern Maryland Days*, sponsored by the Chamber of Commerce will be held March 8 at 7:30

**EXECUTIVE SESSIONS**

**Commissioner Mattingly moved, seconded by Commissioner Anderson, to meet in Executive Session to discuss matters of Personnel, Property Acquisition and Litigation, as provided for in Article 24, Section 4-210(a)1, 4-210(a)11, and 4-210(a)8, respectively. Motion carried.**

**Personnel (Boards and Committees)**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Alfred A. Lacer, County Administrator  
Delores Lacey, PIO Coordinator  
Linda Price, PIO  
Charlene Newkirk, Special Asst. to CA  
Judith A. Spalding, Recorder

**Authority:** Article 24, Section 4-210(a)1

**Time Held:** 2:55 p.m. – 3:55 p.m.

**Action Taken:** The Commissioners discussed the appointments and issues with regard to specific boards.

**Property Acquisition**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Alfred A. Lacer, County Administrator  
John Norris, III, Asst. County Attorney  
Phil Rollins, Director, R&P  
Joan Lolcama, Property Manager  
Judith A. Spalding, Recorder

**Authority:** Article 24, Section 4-210(a)11

**Time Held:** 4:00 p.m. – 4:55 p.m.

**Action Taken:** The Commissioners reviewed two items of property acquisition (Leonardtwn Wharf and a convenience center issue).

**Litigation**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Alfred A. Lacer, County Administrator  
Patrick Murphy, County Attorney  
Judith A. Spalding, Recorder

**Authority:** Article 24, Section 4-210(a)8

**Time Held:** 4:55 p.m. – 5:23 p.m.

**Action Taken:** The Commissioners discussed a matter of Litigation (re property in the Lexington Park area).

**Personnel**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Alfred A. Lacer, County Administrator  
Judith A. Spalding, Recorder (*attended from 5:13 p.m. – 6:00 p.m.*)

**Authority:** Article 24, Section 4-210(a)1

**Time Held:** 5:13 p.m. – 6:45 p.m.

**Action Taken:** The Commissioners discussed personnel issues including contracts and gave direction to staff.

**ADJOURNMENT**

The meeting adjourned at 6:45 p.m.

**Minutes Approved by the  
Board of County Commissioners on 3/6/01**

Judith A. Spalding  
**Judith A. Spalding, Administrative Assistant  
to the Board of County Commissioners**