

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Governmental Center
Tuesday, January 29, 2002**

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
Alfred A. Lacer, County Administrator
Judith A. Spalding, Administrative Assistant to BOCC (Recorder)

CALL TO ORDER

The meeting was called to order at 10:05 a.m.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Anderson moved, seconded by Commissioner Raley, to accept the agenda as amended (to add Item #6 under County Administrator regarding the MOU for the 911 Center; and to add an executive session under the property acquisition authority. Motion carried.

APPROVAL OF CHECK REGISTER

Commissioner Raley moved, seconded by Commissioner Anderson, to authorize Commissioner President Randall to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve the minutes of the Commissioners' meeting of Tuesday, January 15, 2002, as presented. Motion carried.

Commissioner Raley moved, seconded by Commissioner Mattingly, to approve the minutes of the Commissioners' meeting of Tuesday, January 22, 2002, as presented. Motion carried.

**PUBLIC HEARING
PROPOSED ISSUANCE OF GENERAL OBLIGATION BONDS
FOR ST. MARY'S HOSPITAL**

Present: Elaine Kramer, Director of Finance
James Cumbie, Bond Counsel

Pursuant to required of the Federal Tax Law, the Commissioners conducted a public hearing on a proposal for St. Mary's County to offer general obligation bonds in the maximum principal amount of \$20 million on behalf of St. Mary's Hospital

The hearing was properly advertised in *The Enterprise* newspaper January 11 and 18, 2002. This financing will provide the Hospital with (a) improvements to the Hospital, (b) capitalized interest on the bonds during construction, and (c) costs of issuing the Bonds. The improvements to the Hospital consist of 67,000 square feet of new construction, approximately 40,000 square feet of renovation, and an addition of a third floor allowing for future expansion.

Discussion ensued about the County's financial stability; that the County received a bond rating from a new agency, Fitch, which came in as AA; and the benefits anticipated from the sale of the bonds. The County is refinancing \$20.7 million in debt resulting in more than \$400,000 interest savings to the County. The Hospital may realize a \$250,000 annual debt service savings multiplied by 20 years from today's bond sales. These savings may then be translated into additional services the Hospital can offer the community.

The Public Hearing was opened for comments from the audience; hearing none the public hearing was closed.

The bids for the St. Mary's Hospital and for the County's Refinancing of existing bonds will be held at 11 a.m., and staff will return to the Board with the results as soon as they become available and have been reviewed by bond and financial counsels.

(Judith Spalding recorded the following portion of the meeting.)

COUNTY ADMINISTRATOR

Present: Alfred A. Lacer, County Administrator

1. Draft Agendas – February 5 and 12, 2002

(Commissioner Mattingly reiterated his request for a presentation on space needs, stating that subsequent to the original study, there have been some changes and some rethinking of the space needs. Mr. Lacer reported that the bid will be awarded this week for the renovation of the Governmental Center Annex; however, he and the Facilities Management Director will come before the Board with an update in mid-February.)

2. Office of Community Services *(Cynthia Brown)*
Resolution Amending Resolution No. 9-11 – Commission for the Disabled

Present: Cynthia Brown, Director, OCS
Jackie Founier, Commission Member

(The proposed Resolution renames the Commission for Disabled to Commission on People with Disabilities and changes membership to "at least 13 members.)

During discussion the Commissioners agreed to change the membership from "at least 13 members" to "at least 15 members" and to change "two" to "four of whom will have a disability or are the primary caregivers for someone with a disability."

After discussion Commissioner Anderson moved, seconded by Commissioner Raley, to approve and sign the Resolution with amendments as directed. Motion carried.

3. Department of Public Works

Present: George Erichsen, Director

- a. Resolution establishing a No Parking and Corrections Parking Only on Tudor Hall Road, County Route 30671, 3rd Election District.
- b. Public Works Agreement for the Villages of Leonardtown located in the 3rd Election District with a completion date of February 1, 2004. A bond has been provided by the Western Surety Company in the amount of \$773,000.

- c. Public Works Agreement Addendum for Sycamore Hollow located in the Wildewood Subdivision, 8th Election District, extending the completion date to January 1, 2003. The letter of credit provided by The First National Bank of St. Mary's in the amount of \$7,200 remains as posted.

Commissioner Raley moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the referenced DPW documents as presented. Motion carried.

- d. Resolution accepting FDR Boulevard and First Colony Boulevard located in the First Colony Subdivision, 8th Election District. Appropriate speed limits have been posted in accordance with Article 21-801.1 (b) (1) (i) of the Annotated Code of Maryland.

Because of questions regarding the impact of the remaining development of the First Colony project on the road, the process and criteria for approving roads in a PUD, Commissioners agreed to defer action on FDR Boulevard and First Colony Boulevard when more information is available.

4. Facilities Management – Anderson Property in Great Mills

Present: Richard Rohrbaugh, Director
Janet Parks, Property Manager

- a. Contract for Purchase and Sale of Anderson Property – Great Mills

Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the Contract for Purchase and Sale as presented. Motion carried.

- b. Budget Amendment (for purchase of Anderson property - \$65,000)

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Budget Amendment as presented. Motion carried.

5. Management Control Agreement
Criminal Justice Information System

Present: Phil Cooper, Director, Emergency Communications

Mr. Lacer presented the Management Control Agreement Between St. Mary's County Sheriff, Board of St. Mary's County Commissioners for St. Mary's County and Director, St. Mary's County Emergency Communications. The document has been signed by Sheriff Voorhaar and Mr. Cooper and is now ready for the Board's approval.

During discussion, Mr. Lacer pointed out that the Agreement cannot be terminated by any party without the concurrence of the Board of County Commissioners.

After discussion Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Agreement as presented. Motion carried.

(Kaaren Burke recorded the following portion of the meeting.)

LEXINGTON PARK MASTER PLAN REPORT

Present: Robin Finnacom, Director, Lexington Park Master Plan
Jon Grimm, Director, Department Planning and Zoning
Jeff Jackman, Planner, Department Planning and Zoning

The master plan is a traditional revitalization initiative wherein local government takes the lead by investing in infrastructure and capital improvements to trigger private reinvestment especially in areas of decline. The results of this strategy can be seen in the revitalization success of Leonardtown, Solomons Island, Chesapeake Beach, and the emerging success in North Beach and LaPlata. The Lexington Park Plan revitalization initiative requires aggressive implementation using the following methods:

- Capital improvements (new construction, services, public and private projects).
- Infrastructure improvements (MD 235 and 246, sewer and waterlines, underground utilities, pathways to schools sidewalks, bikeways, etc.).
- Zoning Ordinance revisions with an integrated strategic plan; zoning benefits with tax waivers of up to 80%
- Focus Enterprise Zones will create jobs by using tax credits and waivers
- Property Improvement Grants including landscape matching grants
- Direct Lending Programs with loans and flexible financing
- Credit Enhancement Programs that will reduce the lenders risks with guaranteed loans

Current Needs:

- Near term certainty for the construction of key transportation improvements adopted as part of the Tulagi Place-Lexington Park Master Plan including:
 - Extending Tulagi Place to connect with Willows Road and South Shangri-La Drive,
 - Extending FDR Boulevard to connect Great Mills Road to South Shangri-La Drive,
 - Gaining access to Nicolet Park by improving the existing section of FDR Boulevard between MD 235 and Great Mills Road, and
 - State Funding commitment for roadway enhancements to Great Mills Road
- A zoning ordinance that distinguishes Lexington Park and defines by right a preference for new development and commercial expansion in the Revitalization District over surrounding commercial areas, and
- An integrated strategic master plan for the Wedge and the remainder of the Development District to provide insight and guidance to policy decisions.

In calendar year 2001, marketing began on the overall plan and the results are as follows:

Enterprise Zone Benefits

- \$1.8 million in new investment in real property
- \$1.9 million in new investment in personal property
- A minimum of 101 full-time jobs with an annual payroll of \$4.5 million

Property Improvement Grants

- Sold 108,542 in State tax credits, financing over 200,000 in property improvements (interior and exterior)
- \$45,000 in pending matching grants to landscape 8 properties along Great Mills Road

Direct Lending Project

- Under the Maryland Competitive Managed Financing Fund, 1 application has been approved for new business start-up
- Through the Neighborhood Development Loan Fund, 1 application approved for business expansion and 2 are pending for new business start-ups
- Through the Community Development Corporation (CDC) Revolving Loan Fund, there was \$185,000 in approved loans - or 1 business start-up and 3 business expansions
- Credit enhancement programs
 - \$1.4 million loan guarantee for the conference center
 - Fairfield Inn and the Marriott
 - one application pending for a loan guarantee program through the CDC

Additional Needs:

Facelifts on older buildings, increased cleanliness of streets, additional street lighting and police presence. A market analysis update very important for the Lexington Park core. Incentives to encourage property owners to upgrade their own properties. Event programming for special holidays or events.

Mr. Grimm addressed the need for a citizen's advisory committee for a district-wide small area plan. The plan would detail recommendations on growth management, zoning, infill development, preservation, access, infrastructure and safety improvement, design guidance, etc. The entire process will take 18-24 months and will require the assistance of ERM, the consultant. Citizen participation will entail several public forums in readiness for implementation. *The Commissioners requested the following: (1) That the number of citizens be limited to 10-15 people. (2) A list of potential citizens be prepared and given to the Board for consideration. (3) Consider thinking out of the box and take advantage of the latest planning philosophies. (4) Make a regulatory analysis of the AICUZ, taking into account what exists today and the amount of infill possible per the Navy's definitions and their requirements. In addition, the Board requested a hard copy of Ms. Finnacom's powerpoint presentation.*

(Judith Spalding recorded the following portion.)

COUNTY COMMISSIONERS' TIME**Appeal to Board of Public Works**

Commissioner Mattingly inquired who would be attending the appeal of certain public school projects to the Board of Public Works in Annapolis on Wednesday. *(Commissioner Randall and Guazzo will attend, and Commissioner Anderson will try.)*

Ridge Volunteer Fire Department

Commissioner Anderson congratulated the new officers of the Ridge Fire Department, and stated that Commissioner Raley did a good job as MC.

Commissioner Guazzo reported that she and Commissioner Anderson had a good time at the event.

Commissioner Randall stated that she also enjoyed the part of the event that she was able to attend—cocktails and dinner, after which she attended a retirement party and presented a Proclamation.

Homeland Security

Commissioner Anderson reported that he attended a meeting in Solomons conducted by the State regarding Homeland Security. State officials are visiting various jurisdictions in behalf of this effort.

Commissioner Mattingly indicated that at a MACo coordinated briefing held by the Senate Budget and Taxation Committee, there was no representation of rural counties, that it was a meeting of the "Big Seven" and some Virginia emergency people. He expressed concern that the rural counties could lose out in funding for

Commissioner Randall presented information that had been distributed at the MACo meeting for the Commissioners' information, and suggested that the Commissioners' concerns regarding funding for rural counties be addressed when they go to Annapolis on Wednesday.

Commissioner Anderson advised that there is a regional consortium called *SMART* and it has been meeting on a regular basis to assess regional needs relative to homeland security. He stated that he attended a meeting of the group in Baltimore before Christmas and that there was a good response from rural communities.

Chesapeake Biological Laboratory

Commissioner Guazzo reported that she attended an event at the Chesapeake Biological Laboratory on Monday night and was quite impressed with the scientific endeavors of the staff at this facility. She indicated that there are outreach programs for teachers and for the community in general. Commissioner Guazzo stated that she attended the dinner and a lecture and the subject was about eels, and in fact one of the entrees was American eel.

Seventh District Optimist

Commissioner Randall congratulated the Seventh District Optimist Club on its Annual Dinner and Awards Ceremony.

Expression of Condolences

Commissioner Randall and the other members of the Board expressed sincere condolences to the County Attorney, John B. Norris, III, on the loss of his grandfather and to Monika Kopel, who has gone to Germany because of the loss of her mother.

Maryland Association of Counties Meeting

Commissioner Randall advised that she attended the first MACo meeting of the year last week during which an overview of the Governor's budget was presented.

She reported that the Annual Budgets, Tax Rates, and Selected Statistics booklet for Fiscal Year 2002 was distributed and provided a copy to each Commissioner. Commissioner Randall pointed out that St. Mary's County is ranked 19 out of 24 jurisdictions in property tax rates at .908 and ranked at 14 per capita in total income plus property taxes.

Great Mills Road Sidewalk Project

Commissioner Randall publicly thanked the staff of Department of Permits and Inspections for their excellent report on sidewalk accessibility on Great Mills Road.

(Kaaren Burke recorded the following portion.)

**COLLEGE OF SOUTHERN MARYLAND
STATE OF THE COLLEGE REPORT**

Present: Elaine Ryan, President
Jane Sypher, Dean, Leonardtown Campus
Board Members:
Dr. Dolores Thatcher, Chair
Charlene Newkirk, Member
Jamie Raley, Member
George Forrest, Foundation Board Member
Russ Newbury, Information Technology, CSM

Dr. Ryan and Ms. Sypher appeared before the Board to present the *State of the College Report* for the College of Southern Maryland. Highlights of the presentation included:

CSM is one of the top three community colleges in the state of Maryland as far as student success. Highlights of CSM's achievements to date are noted below:

Economic Impact

- \$42 million contributed to the Southern Maryland economy because of operations, salaries, and capital improvement projects.
- For every \$1 the taxpayer invests, \$5 is the return on that investment.
- A CSM graduate can expect an annual 20% rate of return on his/her investment.

CSM Trends

- Minority enrollment steadily increasing to 25.2% overall.
- FY01 graduates by county: 33% St. Mary's County, 46% Charles County, 17% Calvert County, (4% other).
- 6820 students anticipated for fall 2001 (of which 1758 are in Leonardtown). Anticipate 7000 students in the fall of 2002.
- Continuing Education, Online, and Web-based studies continue to grow because of demand. Partnerships with public schools, linked degrees with local universities, and course sharing along with dual enrollment meet the diverse needs of Southern Maryland.

Addressing the Issues

- Workforce shortages in nursing and healthcare will culminate in new fall and spring classes with two staggered graduation dates.
- Currently, approvals are pending on the AA degree programs in elementary education, and several AAS certification programs responding to workforce shortfalls.

Due to the budget shortfall, CSM is anticipating a \$1 million fund loss next year. There will be no additional funds to add faculty. The ground breaking for the new building at the Leonardtown campus will take place in April/May timeframe. Ms. Sypher added that a transition meeting for students with developmental disabilities will take place on February 21, 2002 and the Board was invited to attend.

The Commissioners thanked President Ryan and the Board members for their leadership and contribution to St. Mary's County.

(Judith Spalding recorded the following portion.)

**ST. MARY'S HOSPITAL BOND AND
REFUNDING OF COUNTY GENERAL OBLIGATION BONDS SALE**

Present: Elaine Kramer, Director of Finance
Sam Ketterman, Financial Counsel
James Cumbie, Bond Counsel

The referenced individuals appeared before the Board to present the results of the referenced sale for the issuance of a total of \$40.7M (\$20M – St. Mary's Hospital; \$20,7 – St. Mary's County Refinancing) in General Obligation Bonds for St. Mary's County. Eight bids were received at 2:20 this afternoon, and the County Administrator awarded the bid to Ferris, Baker & Watts at a rate of 4.658%.

The rate will result in a savings to the hospital of \$2.7M over the length of the bond, and to the County, a savings of \$619,000.

In conclusion the Commissioners expressed delight at receiving such an outstanding rate on the bond sale and thanked Mr. Ketterman and Mr. Cumbie for their efforts in working on this project, and extended tremendous appreciation to Ms. Kramer and her staff for all their work.

DEPARTMENT OF PLANNING AND ZONING

Present: Jon Grimm, Director, DPZ
Peggy Childs, Recording Secretary

Zoning Ordinance Discussion

Mr. Grimm appeared before the Commissioners to present the final draft and a Press Release regarding the Zoning Ordinance. Two public informational meetings will be held on the Ordinance – one on Wednesday, February 13, 2002 at Chopticon High School and a second on Thursday, February 21, 2002 at Leonardtown High School. DPZ staff will be present from 6:00 to 9:00 p.m. on these two evenings to answer questions and provide a summary of changes to the Zoning Ordinance. Two public hearings will be scheduled on the document – the first on Tuesday, February 26, 2002 at Chopticon High School, at 6:30 p.m., and the second on Wednesday, February 27, 2002 at Leonardtown High School, also at 6:30 p.m. Also included in the Commissioners' package of information is a comment form that will be provided with the document, seeking public comment.

Mr. Grimm advised the Commissioners that one additional change had been made by staff; i.e., on Page 27-1, lines 35-37, Mr. Grimm and Mr. Norris had included language adding a 30-month grandfathering period for conditional uses, similar to the period given for site plans and consistent with the Board's recent action to grandfather certain communication tower conditional use applications, with a *signed* approving Order by the Board of Appeals. This is the only change the commissioners had not seen except for the editing changes dictated by the copy editor. Copies of the draft document will be available to the public at DPZ tomorrow, January 30, 2002.

Mr. Raley moved to approve the public hearing document for release to the public on January 30, 2002 and for staff to schedule the public hearings as recommended by staff. Commissioner Guazzo seconded the motion.

During discussion, Commissioner Raley stated that, even though he knows there are portions of the document that might be a problem for each of the commissioners, he thinks the document is far better now than the one we took to public hearing last summer. Commissioner Randall agreed, stating it is a better document because of the public and community input.

The motion passed by a vote of 5-0.

Hollywood Sewer Plan

As directed last week, Mr. Grimm provided a memo dated January 28, 2001 which states that the Hollywood Sewer project could be accomplished probably by the end of May, assuming the MetCom engineering and financial components of the plan come together within the next three weeks. The memo states that the Comprehensive Water & Sewer Plan Update would be pushed back about 3 months by reviewing the Hollywood Plan separately. The Commissioners were agreeable to the 3-month delay but Commissioner Guazzo stated that water and sewer for the north county town centers are a whole other topic that more appropriately should be taken up when we do those small area plans, and should not hold up the CWSP Update. The CWSP can then be amended to include the north county town centers when the small area plans are completed. Mr. Grimm replied that that he had not intended that the plans hold up the CWSP Update, but had simply referenced them in his memo.

Commissioner Anderson questioned Mr. Grimm regarding his reference to Maryland Department of Planning (MDP) interference in his memo. Mr. Grimm responded it has been MDP's position that our growth centers are too large. Regarding the Callaway Area Plan, Mr. Grimm said MDP has stated consistently that, if the Callaway Village Center were to be enlarged, an amount of acreage similar to the enlargement should be subtracted from our other growth centers. MDP does not consider Hollywood a Priority Funding Area, Mr. Grimm said, because they don't believe it meets the MDP criteria for land zoned to meet future growth, and he wouldn't want the Board to be surprised if they received a letter to that effect. He added, however, that the Commissioners action on the Hollywood Sewer Project would correct the sewer designation deficiency noted by MDP.

Mr. Anderson also raised the issue of the Lexington Park Christian School, which applied for and received conditional use approval to proceed with private water and sewer rather than wait any longer for the Callaway Plan to be adopted. Mr. Anderson said it doesn't make sense for the school to have private water and sewer when public water and sewer is available and would allow them to sprinkler the buildings. Mr. Grimm replied that the Callaway Plan will reach the commissioners' table in February and the school could apply for public water and sewer once the Plan is adopted.

Mr. Mattingly moved to instruct DPZ to develop a separate line item in their 2002 Work Program to initiate a separate water and sewer plan for the Hollywood area. Seconded by Mr. Raley and passed by 5-0.

(Kaaren Burke recorded the following portion.)

ROAD DESIGN STANDARDS AND SPECIFICATIONS ULDC CHAPTER 82

Present: George Erichsen, Director, Department of Public Works

Mr. Erichsen appeared before the Board to review the proposed changes to the Road Ordinance prior to scheduling a public hearing.

Some of the positive things the document does:

1. The order of the document closely follows the process.
2. The minimum length of public roads is 250 feet; repair and maintenance bonds to repair defects are in place, and geotechnical investigations are required.
3. New provisions for pedestrian and bicycle facilities were added.
4. Confusing references were pulled out.
5. Subjectivity has been eliminated (i.e., "as required by the Director"). The requirement is clearly stated.

Key items:

1. Minor roads will be allowed up to 2000 (vs 1500) Average Daily Trips (or 50 additional lots). Historically, there was a break between minor and major roads. Many major roads were built when minor ones would have worked.
2. Cul-de-sacs must have a posted speed limit of 25 mph – not 20.

Issues resolved relating to cul-de-sacs:

1. The horizontal radius of cul-de-sacs was reduced to 150 feet. The length is 600 feet and the “bulb” is 45 feet. DPW will encourage the use of “T” intersections but will be unable to eliminate cul-de-sacs altogether.
2. Temporary “Ts” in phased developments are no longer allowed.
3. Major subdivisions of 25 or more lots must have two means of ingress and egress to public roads.

Issues resolved for road standards:

1. There will be five lots on private roads vs 10. Anything over 5 would be a major subdivision requiring public roads.
2. PUDs have their own life – their own ordinances and are not addressed in this document.
3. Only 1-3 residential lots will be able to share a common driveway. There is no requirement that the driveway be paved.
4. Rural and private roads and driveway and sidewalk standards will be addressed in a new table (refer to page 10-23) that will be provided to the Board in the near future.
5. Item F. page 10-16 reference to sidewalks and bike paths was deleted for safety reasons.
6. On page 10-26, lines 42-46 for roads not accepted into the system, the County does not plow. The developer or homeowner is responsible.
7. Crosswalk standards will be addressed for signalized or stop sign areas only.
8. Lines 46-50 on page 10-20 delete reference to Planning Commission.
9. On page 10-2, Permit Extensions will be limited to 30 months or will at least be consistent with the Department of Planning and Zoning requirements.
10. Question of whether curves in roads reduce speed. Edge striping gives the perception the road is narrower.

As a result of Commissioner Guazzo's concern, Mr. Erichsen will examine the major road in Country Lakes and determine if edge striping might reduce the speed on that road and report back to the Commissioners. Mr. Erichsen will also provide the Commissioners with a recap of today's discussions by the next Board meeting.

Mr. Erichsen will return next week with the revisions and continued discussion.

**DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
PROPOSED MARYLAND ECONOMIC DEVELOPMENT REVENUE BONDS
(TRITON METALS, INC.)**

Present: John Savich, Director, DECD
James Cumbie, Bond Counsel
Kevin Poole, President, Triton
Karen Everett, Economic Development Specialist

The referenced individuals appeared before the Board to request approval of a Resolution Declaring the Intent of the County to Bond Finance, in an amount not to exceed \$3,616,700, the Triton Metals, Inc. Project (acquisition of Parcels 24 and 25 (the old Minitec Building), and an additional 9.816 parcel in Section One, St. Mary's Industrial Park; renovations of existing structure; furnishings and fixtures, etc.).

Mr. Cumbie explained that the County has the authority to issue bonds and lend the proceeds to a third party; that the County is not being asked to pledge its full faith and credit; the County will not be rated by bonding agencies; it will not appear on the balance sheet of the County nor will it be considered as a debt of the County. The bonds will not be sold to public investors, but to financial institutions.

Triton has been in business for seven years and currently has 30 employees, with an additional 25 – 20 over the next five years.

During discussion Commissioner Anderson made Mr. Poole aware of a program called MetroTech which provides funds for training.

After discussion Commissioner Guazzo moved, seconded by Commissioner Raley, to approve and sign the Resolution declaring intent to bond finance the Triton Metals, Inc. Acquisition Project, and to authorize Commissioner Randall to sign the Letter of Intent from Triton, Inc. Motion carried.

MEMORIAL CEREMONY FOR JACQUELINE TYER – OFFICE ON AGING

The County Commissioners and County Administrator conducted a Memorial Ceremony, an employee of the Office on Aging who passed away in May 2001.

EXECUTIVE SESSIONS

Commissioner Anderson moved, seconded by Commissioner Guazzo, to meet in Executive Session to discuss matters of Property Acquisition and Personnel, as provided for in Article 24, Section 4-210(a)11 and 4-210(a)1, respectively. Motion carried.

Property Acquisition

Present: Commissioner President Julie B. Randall
 Commissioner Joseph F. Anderson
 Commissioner Shelby P. Guazzo
 Commissioner Thomas A. Mattingly, Sr.
 Commissioner Daniel H. Raley
 Alfred A. Lacer, County Administrator
 Jon Grimm, Director, DPZ
 Robin Finnacom, Director, Lexington Park Plan
 Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)11

Time Held: 5:30 p.m. – 6:10 p.m.

Action Taken: The Commissioners discussed a matter of property acquisition relative to affordable housing and gave direction to staff.

Personnel

Present: Commissioner President Julie B. Randall
 Commissioner Joseph F. Anderson
 Commissioner Shelby P. Guazzo
 Commissioner Thomas A. Mattingly, Sr.
 Commissioner Daniel H. Raley
 Delores Lacey, Events Coordinator
 Judith A. Spalding, Recorder (left at 6:35 p.m.)

Authority: Article 24, Section 4-210(a)1

Time Held: 6:15 p.m. – 7:00 p.m.

Action Taken: The Commissioners considered appointments to Boards and Committees and gave direction to staff.

ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Minutes Approved by the
Board of County Commissioners on 2/5/02

Judith A. Spalding
**Judith A. Spalding, Administrative Assistant
to the Board of County Commissioners**