

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Governmental Center
Tuesday, May 14, 2002**

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
Alfred A. Lacer, County Administrator
Judith A. Spalding, Administrative Assistant to BOCC (Recorder)

(Commissioner Mattingly was not present due to a death in the family.)

(Commissioner Anderson was not present at the beginning of the meeting.)

CALL TO ORDER

The meeting was called to order at 9:35 a.m.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Raley moved, seconded by Commissioner Guazzo, to accept the agenda as amended (to remove Commendation for Mr. Cooper until next week). Motion carried.

APPROVAL OF CHECK REGISTER

Commissioner Raley moved, seconded by Commissioner Guazzo, to authorize Commissioner President Randall to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

(Approval of May 7, 2002 minutes deferred until next week.)

EXECUTIVE SESSIONS

Commissioner Guazzo moved, seconded by Commissioner Raley, to meet in Executive Session to discuss matters of Personnel, as provided for in Article 24, Section 4-210(a)1. Motion carried.

Personnel

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
Alfred A. Lacer, County Administrator
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 9:45 a.m. – 11:20 a.m.

Action Taken: The Commissioners conducted interviews for the Administrative Assistant to the BOCC and for a candidate for the Housing Authority.

LAW ENFORCEMENT APPRECIATION DAY

The Commissioners attended the Law Enforcement Appreciation Day sponsored by the Office on Aging Triad/SALT Council, held on the Governmental Center grounds.

**PROCLAMATION
BLOOD PRESSURE AWARENESS MONTH**

The Commissioners presented a Proclamation designating the Month of May as National Blood Pressure Awareness Month.

In recognition of Blood Pressure Awareness Month, representatives of the Health Department took the Commissioners' blood pressures. Senator Dyson and Delegate Bohanan were present and had their blood pressures taken as well.

COUNTY ADMINISTRATOR

Present: Alfred A. Lacer, County Administrator

1. Draft Agendas – May 21 and 28, 2002
2. Budget Amendment (*Cynthia Brown*)
Office of Community Services
(realignment of prevention grant to actual award)

Commissioner moved, seconded by Commissioner , to approve and authorize Commissioner Randall to sign the Budget Amendment. Motion carried.

3. Office of the Sheriff

Present: Lottie Bell, Fiscal Supervisor
Sgt. Louis Burris
Elaine Kramer, Director of Finance

- a. Grant Agreement to fund 100% salary and fringe for a full-time Court Orders Liaison/Classification Specialist for entry, monitoring and tracking of ex-parte/protective orders; grant may be available for two years following the initial grant in decreasing amounts for each subsequent year.
(State: \$29,690)

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Grant Application. Motion carried.

- b. Budget Amendment (\$19,759)
To align grant to cover salary and fringe for hire of a full-time Senior Classification Specialist Grant position through 6/30/02 and to supplement FY '03 grant monies awarded to continue to fund the same position in FY '03

Commissioner Guazzo moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the Budget Amendment. Motion carried.

- c. Grant Application for continuation of funding of an existing grant
To allow the Sheriff's Office to hire a Civilian Sr. Classification Specialist for a second year; grant period 7/1/03 – 6/30/04
(State - \$22,267; Local Match - \$13,686)

Commissioner Anderson moved, seconded by Commissioner Guazzo, to approve and authorize Commissioner Randall to sign the Grant Application. Motion carried.

4. Department of Facilities Management
Budget Amendments (*Richard Rohrbaugh, Elaine Kramer*)

- a. Funds needed to cover oil account for remainder of FY 02 (\$90,000)

(Commissioner Randall expressed concern that the oil expenditure for FY '02 has increased by 50%.) Increased costs have been included in the FY '03 Recommended Budget.

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Budget Amendment. Motion carried.

- b. To realign remaining funding on the College of Southern Maryland Phase 1 project to a new project (to address the humidity issue and to close out the State funds from the County's books.

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Budget Amendment. Motion carried.

- c. To replace three compressors at the Adult Detention Center and one compressor at the Carter State Office Building.

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Budget Amendment. Motion carried.

- d. Transfer unspent funds from the temporary Navy Museum renovation to the "New Navy Museum"

Commissioner Raley moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Budget Amendment. Motion carried

5. Resolution allows us to apply funds borrowed for the Navy Museum, but unspent, to the Lexington Navy Museum to the Lexington Park Library for furniture purchase. This is the result of action taken May 7, 2002.

Commissioner Raley moved, seconded by Commissioner Anderson, to approve and sign the Resolution as presented. Motion carried.

**COLLEGE OF SOUTHERN MARYLAND
CLASSROOM BUILDING GROUNDBREAKING (LEONARDTOWN CAMPUS)**

The Commissioners attended the referenced Groundbreaking at the College of Southern Maryland Leonardtown Campus.

HISTORIC PRESERVATION AWARDS 2002

Present: Teresa Wilson
Conchita Acupanda

A Proclamation was made for National Historic Preservation Week. Historic Preservation Awards for 2002 were given to the following:

- Chesapeake Bay Field Lab; Jack Russell and Viki Volk-Russell
CBFL's mission is to keep alive the history and culture of the Southern Maryland watermen. They conduct education tours aboard their skipjack the *Dee of St. Mary's* to inspire future generations to be good stewards of the heritage and environment of the Chesapeake Bay.

- The Farm Life Museum of Southern Maryland: John and Kitty Parlett
This private museum contains a collection of antique farm equipment and more items that present a picture of farm life in years past. The Parletts' were unable to attend the ceremony.
- Mrs. Maurine Holbert Hogaboom is active in the local arts community and has deeded her home "Brentfields" to Historic St. Mary's City so it can be preserved as part of the historic legacy of St. Mary's City.
- The Lord Proprietor's Players: Janine Adair, Genevieve Sparling
Working together, they created the play *Tide of Tolerance* dramatizing the founding of Maryland for the Blessing of the Fleet. The play is now a part of the St. Clements Island Potomac River Museum's community outreach.
- The North End Gallery: Jean Norton Hammett, Rosemary Bailey, Linda Morton, Connie Petty, and Judy Conley (Board of Directors)
The Gallery is a non-profit cooperative effort to promote and encourage appreciation of the arts and art education in Southern Maryland.
- NAS Patuxent River Cultural Resources Group: Doug Lister, Dawn Meer
Their mission is to achieve cultural resource compliance and preservation of resources located within all NAS installations. The Group has achieved state-wide recognition for its innovative partnerships and cooperative agreements which allow preservation of historic resources in its care.
- St. Mary's County Memorials Association: Kirk Sterling, James Raley, and Jack Candella, Leonardtown Lions Club took on the responsibility of fundraising, designing, and installing the Deceased Veterans Memorial. Extensive research was done to locate the names of all veterans of St. Mary's County who made the supreme sacrifice of their lives for freedom. The Association raised funds and oversaw the construction of the monument which was dedicated on Veterans' Day November 11, 2001.
- Tom Wisner has been active in St. Mary's County as an environmental educator. He was the principal speaker in the 1988 Smithsonian Resident Associates lecture series "Life Along the Chesapeake." He created and implemented the humanities course "Life in and Around the Chesapeake Bay" at the University of Maryland University College. Along with all his accomplishments, he is a talented musician, song writer, and performer. Mr. Wisner has been treasuring the Chesapeake and making a substantial contribution to the preservation of its ecology, history, and lore.

FY2003 BUDGET WORK SESSION

Present: Elaine Kramer, Director of Finance
Jeannett Cudmore, Deputy Director of Finance
Randall Schultz, Director, DHR

Capital Budget Changes from 5/7/02

- Chaptico Park stays at \$300,000
- Rodo Beach moved up to '03 – however it cannot be accomplished in one year.
- Increase building maintenance and repairs in years '07 and '08 or big ticket purchases
- MEMA reduced by \$97,000 (to match grant application)
- ADA - SMCPS – grant money was identified and will reduce '03 by 100,000 and the '05 by \$121,000 and the rest is a shift between years;
- Margaret Brent MS funds increased for '03 – state funding increased in '03 and reduced by same amount in '04; no change in total budget.

Further Changes since 5/7/02

- Additional funds for Chaptico were taken from asphalt overlay, roadside obstacles, and the ADA
- Detention center A/C funded from asphalt overlay

Action Items

- Chaptico Park will stay at \$300,000 which will almost complete Phase 1, which is road, stormwater management, soccer fields, electricity, utilities, and bathrooms. *Restore \$25,000 to get the bleachers and trash;*
- Rodo Beach: *George Erichsen recommended leaving the CIP as originally proposed. DPW&T cannot do the design and get the permits in place in one year and start construction. Maintain public hearing recommended budget;*
- Health Issues: Changing the PPN copay from \$15 to \$20 per office visit and increasing the prescription 3-tier copays to \$8/\$15/\$30 would result in a decrease of the projected premium rate from 23.07% to 22.42%. Changing office copay and the prescription plan would decrease the plan from 23.07% to 20.08%. *Instead of 10/90% split, what would it cost to go 20/80% split? Instead of \$5/10/25 what would it cost to go to 8/15/30. Instead of \$15 office visit, what would savings be for a \$20 co-pay. Advise what these changes would do to the budget on 5/21/02.*
- OT at Detention Center, Recruiting, and Retention: SMC's hiring salary is not out of line; however, both Calvert and Charles provide increases which exceed ours. Overtime costs were \$93,000 in '00; \$74,575 in '01, and \$130,791 in '02. Funding an FTE would be the equivalent of continuing OT.
 - For FY03, HR recommends the following:
 - Allow credit for prior experience and/or certification offering a starting rate one step higher.
 - Offer employee referral bonus of \$500 at the time of hire and \$500 after the new employee completes one year of service.
 - On anniversary dates in FY03, provide a two step increase vs one step increase for sergeants and below.
 - Emergency Communications Center Staffing
 - Recommend hiring 2 FTE and fund temporary part time at about \$150,000 total.
- Senior Tax Credit: The Treasurer would administrate the program and piggy-back on the State's filing process. Direction to staff to be discussed further on May 21, 2002:
 - Return with practical examples of this program
 - Use \$150,000 assessed property value as base
 - Use income of social security and retirement (approximately \$37,000)
 - Cost to the County/economic impact
- Bottomline to Changes in Operating Budget (yellow sheet)
 - Revenues
 - US Marshal's agreement is off the table
 - Revenue loss of \$1,055,000
 - Expenses Vote Y-N
 - ECC adjustments in positions/salaries 9 FTE's, effective 7/1/02 and TPT 4-0
 - Corrections adjustments in salaries-extra step on merit date, referral bonuses and starting pay 4-0
 - Lexington Park Revitalization increased to \$35,000 3-1
 - CSM 1-3
 - OOA Meals 2-2
 - ALS 1-3

- Sheriff – be funded by Homeland Security (\$100,000) 0-4
- New Housing Department 0-4
- Housing Needs Assessment 2-2
- Circuit Court – RPT to FT clerk 1-3
- Reserve and additional Reserve funds; look at it again *
- DSS -- Child Support (State shortfall) 3-1
- Library 1-3
- Gymnastics Center (Mr. Rollins to look at Enterprise Funds) 2-2
- Minority Business Alliance 2-2
(Commissioner Mattingly will need to vote)
- 7th District Optimists Blessing of the Fleet (\$2,000 increase) 2-2
(Lexington Park Rotary Oyster Festival (same level as FY 02--\$5,000) 4-0
- Lexington Park Lions Soap Box Derby 4-0
- SBDC and CDC tabled now: John Savich to give an impact statement on these two items. *
- Sotterley -- look at supplemental funding in 7/03 0-4
- County Pool expenses: Phil Rollins to refine costs. 0-4
- Treasurer's operating supplies increased by \$1,600 4-0
- Disability Awareness Day – OCS (table for now) *
(Elaine Kramer will talk to Arthur Shepherd)
- Airport Manager to be funded at \$22,000 to start 9/1/02 1-3
- Livability Code estimate *
- STS fuel *
- Facilities Management – Utilities *

(*) more information required

PUBLIC FORUM

Spurgeon Terry, 24644 Tippet Lane, Hollywood

"Let's do the right thing, Commissioners." See that the Library obtains the additional \$20,000 needed to install the new filtering system in all public libraries to protect our children from Internet obscenity and pornography.

Alan V. Cecil, 44706 Beechwood, California

Please support HR 3833 that facilitates the creation of new second-level Internet domain in the USA code domain as a haven for materials promoting positive experiences for children and families. It helps prevent children being exposed to harmful materials.

Joe Gass, 41144 Living Water Lane, Mechanicsville

He's glad the Lexington Park Library got the grant to install the filtering devices on their computers. However, the Library needs an additional \$20,000 to cover Leonardtown and Charlotte Hall libraries. Perhaps Mr. Faison's gift to the Lexington Park Library can be used for this purpose.

Clare Whitbeck, Leonardtown

Please check the process with Permits and Inspections regarding inspections. An incident occurred where a waterfront lot in Cherry Cove was being built upon without the silt fence, too many trees were downed, and procedures were not followed. The County needs to enforce the regulations

ADJOURNMENT

The meeting adjourned at 8:45 p.m.

**Minutes Approved by the
Board of County Commissioners on _____**

**Judith A. Spalding, Administrative Assistant
to the Board of County Commissioners**