

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Governmental Center
Tuesday, June 25, 2002**

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George G. Forrest, Deputy County Administrator
Donna Gebicke, Administrative Assistant to BOCC (Recorder)
Kaaren Burke, Senior Administrative Coordinator
Judith A. Spalding, Administrative Assistant to BOCC (Outgoing)

*Alfred A. Lacer, County Administrator, was not present at this meeting.
Commissioner Anderson was not present at the beginning of the meeting.*

DEDICATION OF MEALS ON WHEELS VAN

The Commissioners dedicated the new Office on Aging Meals on Wheels Van just prior to the opening of the meeting.

CALL TO ORDER

The meeting was called to order at 10:25 am.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Guazzo moved, seconded by Commissioner Raley, to accept the agenda as amended (delete Item #3.a. and add Item #2.d.ii to the County Administrator's List, and add Personnel authority (Article 24, Section 4-210(a)) to the Executive Session agenda). Motion carried.

APPROVAL OF CHECK REGISTER

Commissioner Mattingly moved, seconded by Commissioner Guazzo, to approve the bills and to authorize Commissioner President Randall to sign the Check Register. Motion carried.

Commissioner Guazzo moved, seconded by Commissioner Raley, to authorize Commissioner Mattingly to sign the check register on June 26, in the absence of Commissioner President Randall. Motion carried.

APPROVAL OF MINUTES

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve the minutes of the Commissioners' meeting of Tuesday, June 11, 2002, as presented. Motion carried.

COMMENDATIONS

The Commissioners presented commendations to George L'Heureux, Leslie Metz, Skyler LeFade and Gwen Bankins for their exceptional efforts in organizing Law Enforcement Day activities. Additional honorees who received commendations but were not in attendance at the meeting were: Clancy Lyall, Arthur Pilkerton, Jeannette Wheeler, Lee Guzman, and Kathy Rounds.

(Commissioner Joseph F. Anderson entered the meeting)

COMMISSIONERS' TIME

Commissioner Mattingly

- It was a privilege to represent the Board at the Firemen's Association convention in Ocean City. Congratulations to outgoing President Jinks Mattingly who did an outstanding job representing the 360+ volunteer fire and rescue squads throughout the State.
- Disappointed in *The Enterprise* editorial on June 24 which did not properly characterize MetCom's presentation on the Hollywood sewer project at a recent board meeting or the position of the Board. MetCom will hold a public meeting at the Hollywood Fire Department on July 15, 2002, to discuss the Hollywood sewer project.
- The Leonardtown Carnival will be held on the July 4th week end.

Commissioner Randall

- Attended the SMC Special Olympics Equestrian competition in Upper Marlboro Ten participants who trained at Greenwell State Park competed in the event. Congratulations to our Special Olympians and a special thanks to Director Mary Lu Bucci for all her hard work.
- Attended the MACo Executive Board Meeting in Princess Anne last week. Cass Taylor, Speaker of the House, reviewed the budget shortfall. A special commission is looking at how to remedy the situation. While the Thornton Commission was positive on a state-wide basis, it did not achieve the goal of funding parity among all counties. Rural counties (including St. Mary's) let the legislature know their concerns that they did not appear to receive their fair share of funding.
- The McIntosh Run Golf Course in Leonardtown had a great kick off event with golfer Gary Player. The project is a result of the partnership between Leonardtown, the State, and County and is expected to help promote tourism and economic development. Congratulations to Mayor Norris and the town of Leonardtown.
- Congratulations to Cedar Lane on the dedication of their new wing. Special thanks to their Board who worked with the State, the Colton family, the Board of County Commissioners, and the Weinberg Foundation to provide opportunities for seniors.

Commissioner Guazzo

- Attended the Big Foot Hunt Club *Christmas in April* fundraiser. Spencer Scriber led the festivities. Music was provided by Ralph Butler and his band.
- Attended the Sacred Heart summer dinner. Their fall dinner will be held the last weekend in October.
- Thanks to all who supported the Mechanicsville Fire Department carnival.

Commissioner Raley

- Congratulations to SMCM for their Summer Concert Series. Proud of the County Commissioners for funding this event. It is money well spent.
- Attended the awards ceremony for Special Olympics on June 23. A great time was had by all. A Certificate of Appreciation was delivered to the Board members on behalf of Mary Lu Bucci thanking them for their support.
- Attended the 56th installation of officers at the Lexington Park Lion's Club. Eye care for the disadvantaged is their special focus. They have also sponsored the Soap Box Derby for the second year.
- Attended the McIntosh Run Golf Course tee off and enjoyed meeting Gary Player.

Commissioner Anderson

- Congratulations to the new 63 charter members of the Optimist Club for the 1st District who were sponsored by the 7th District.

- Congratulations to Gwen Bankins who has done a terrific job at the Teen Center in Chancellors Run Park.
- Attended a luncheon for outgoing and incoming officers at NARFE. Thanks to Bernie Goldsborough and Ed Bergen.
- *Strongly recommend a public forum be held on July 9, following the public hearing.*
- Asked the Deputy County Administrator to make certain the County Treasurer and Finance Director proceed with the senior tax credit program.

PRESENTATION TO RETIREES

In recognition of their retirement and years of distinguished service, the Commissioners presented framed paintings of local scenes and expressed their appreciation to Judge John Hanson Briscoe, Mary Farmer, Cathy Mattingly and Judith Spalding

ADMINISTRATIVE ASSISTANT TO BOARD OF COUNTY COMMISSIONERS

In recognition of her retirement, Judith Spalding made presentations to the Commissioners and thanked them for the opportunity to work with them over the last four years.

ST. MARY'S COUNTY CITIZEN PARTICIPATION PLAN AND ST. MARY'S COUNTY RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE DRAFT PLAN

Present: John B. Norris, III, County Attorney
John Savich, Director, DECD

As a follow up to the Public Hearing held on June 4, 2002, the proposed Anti-Displacement and Relocation Assistance Plan, the proposed Citizen Participation Plan, and accompanying ordinances were presented to the Commissioners for adoption. John Savich noted that a suggestion was made to re-write the Anti-Displacement and Relocation Assistance Plan in pamphlet form as an informal, more readable resource for citizens.

Commissioner Anderson moved, seconded by Commissioner Mattingly, to approve and adopt the St. Mary's County Anti-Displacement and Relocation Assistance Plan, the St. Mary's County Citizen Participation Plan, and accompanying ordinances as presented. Motion carried.

COUNTY ADMINISTRATOR

Present: George G. Forrest, Deputy County Administrator (on behalf of the County Administrator Alfred A. Lacer)

George Forrest introduced Alex Everett, a student at Leonardtown Middle School, who was attending the meeting as part of his Boy Scout badge requirements.

1. Draft Agenda – July 9, 2002 (There will be no meeting July 2, 2002)
2. Grant Documents
 - a) St. Mary's County Housing Authority (*Dennis L. Nicholson and John Savich*)
\$400,000 in CDBG funds to SMTCCAC for New Great Mills Limited

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the CDBG grant application for SMTCCAC and Resolution. Motion carried.

\$400,000 to establish Homeowners Opportunities Revolving Loan Fund

Commissioner Anderson moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the CDBG grant application to establish a Homeowners Opportunities Revolving Loan Fund and Resolution. Motion carried.

- b) Department of Public Works and Transportation (*George Erichsen, Jackie Fournier*)
FY-03 Grant Agreements for Statewide Special Transportation Assistance Program (\$43,170), Americans with Disabilities Transportation (\$15,000), and New Starts Transportation (\$32,000).

Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the grant agreements for SSTAP, ADA Transportation, and New Starts Transportation. Motion carried.

- c) Office on Aging (*Gene Carter*)
Modifications to Medical Adult Day Services Budget (supplemental funding of \$13,007)

Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the grant modification and MOU for supplemental funding for Medical Adult Day Services. Motion carried.

Grant Agreement for Senior Care Program (\$19,333) and Budget Amendment.

Commissioner Anderson moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the Senior Care budget amendment. Motion carried.

Budget Amendment to re-allocate unused grant funds for a grant from St. Mary's Arts Council for the orchestra program (\$4,000)

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the budget amendment reallocation for St. Mary's Arts Council. Motion carried.

- d) Recreation and Parks (*Phil Rollins*)
Recreational Trails Program (\$75,000 – Federal)

A community meeting will be held in late July to inform the public about the Trails project.

Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to approve the grant document and sign the letter of endorsement for Phase 1 of the Recreational Trails Program. Motion carried.

Access Permit for Great Mills Swimming Pool

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the access permit application. Motion carried.

- e) Office of the Sheriff (*Lottie Bell, Lt. Timothy K. Cameron*)
Present Local Law Enforcement Block Grant Application for Federal FY 2002 and obtain authorization for the Office of the Sheriff to submit the application for grant funding and grant award on-line via the LLEBG Program Grants Management System

Commissioner Mattingly moved, seconded by Commissioner Guazzo, to approve and authorize Commissioner Randall to sign the block grant application. Motion carried.

- f) Office of Community Services (*Dr. Kathleen O'Brien, Cynthia Brown*)
Presentation of the St. Mary's County Lexington Park-Great Mills Addiction Recovery Grant

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the addiction recovery grant agreement. Motion carried.

AmeriCorps*VISTA Grant application and Memorandum of Understanding,
(*Cynthia Brown, Kelsey Bush*)

Commissioner Raley moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the grant application and MOU. Motion carried.

- g) Maryland Department of Hygiene and Mental Health MOU
Walden Sierra MOU for FY03 Operating Budget (\$2,818,454)

Commissioner Mattingly moved, seconded by Commissioner Guazzo, to approve and authorize Commissioner Randall to sign the MOU for FY03 budget. Motion carried.

Commissioner President Randall indicated to Dr. O'Brien that the Commissioners will be scheduling an agenda item to visit the Anchor (Compass) program facilities to learn more about new initiatives and how we are meeting the continuum of needs in this area.

Marcey House grant application (\$156,875)

Commissioner Anderson moved, seconded by Commissioner Guazzo, to approve and authorize Commissioner Randall to sign the renewal grant application. Motion carried.

Marcey House S.T.O.P grant FY03 (\$43,325)

Commissioner Guazzo moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the S.T.O.P. grant application. Motion carried.

3. Budget Amendment
Finance Department (*Jeannett Cudmore*)
Move funds from interest-obligation bonds to Health Dept to cover County's share of the costs of recent bond sale (\$92,600)

Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the budget amendment to share costs of recent bond sale. Motion carried.

Re-alignment of accounts related to compensation for three departments

Commissioner Guazzo moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the budget amendments to realign accounts. Motion carried.

4. St. Mary's County Public Schools (*Patricia M. Richardson, Daniel L. Carney, Dr. Fulton, and Brad Clements*)
Request approval of the St. Mary's Public Schools' FY 2003 Approved Operating and Capital Budgets.

Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the FY03 Operating and Capital budgets for SMCPS. Motion carried.

Commissioner Anderson suggested that a study group be formed to look at the results of the Thornton Commission and to develop a strategy for the future. Commissioner President Randall indicated that this would be on the Board's agenda – the first meeting to work with staff, and the second meeting to bring in legislators to help move the strategy forward.

Commissioner Raley expressed his disappointment that funding for textbooks was reduced and urged the Board of Education to continue to find additional funds for this purpose.

Commissioner President Randall stated that she was very concerned that the two nurses' salaries were not covered in the Health Department's budget as they have been in the past. These salaries should have come from the Health Department's budget for the first six months until they could be rolled over to the Board of Education. This matter was not brought before the Board by Dr. Icenhower.

Budget Amendment for FY03 George A. Forrest Tech Center.

Commissioner Mattingly moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the FY03 budget amendment to reflect additional funding for the Tech Center. Motion carried.

5. FEMA/MEMA Grant documents – Mansfield Property, Great Mills
(*Joyce Malone, Janet Parks*)

Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the grant documents for the Mansfield property. Motion carried.

There was a power outage involving audio and video components.

6. Facilities Management (*Richard Rohrbaugh*)
Move funds from various facilities management budgets to pay current electric bill (\$37,976)

Commissioner Anderson moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the budget amendment. Motion carried.

Commissioner Mattingly requested that the Facilities Director, Richard Rohrbaugh, review the potential benefits of installing interior, motion detector activation lights at county facilities.

7. Department of Public Works and Transportation (*George Erichsen*)
 - a) Intergovernmental Agreement between the Maryland Environmental Service (MES) and St. Mary's County for the implementation of the 2002 Scrap Tire Amnesty Day Project sponsored by the MD Department of the Environment and MES. The goal of the project is to allow residents to dispose of scrap tires on a designated Saturday in either September/October 2002.

Commissioner Guazzo moved, seconded by Commissioner Raley, to approve the Intergovernmental Agreement between the Maryland Environmental Service (MES) and St. Mary's County for the implementation of the 2002 Scrap Tire Amnesty Day Project sponsored by the MD Department of the Environment and MES and to authorize Commissioner Randall to sign. Motion carried.

- b) Public Works Agreement for Greens Rest Farm Subdivision, Section 3, 2nd Election District, with a completion date of April 1, 2004. A letter of credit has been provided by County First Bank in the amount of \$161,800.
- c) Public Works Agreement for Emerald Hills Subdivision, Phases 2 and 3, 8th Election District, with a completion date of April 1, 2004. A letter of credit has been provided by County First Bank in the amount of \$175,700.
- d) Public Works Agreement for Newton Manor Subdivision, Section 1, 6th Election District, with a completion date of July 1, 2003. A bond has been provided by the Developers Surety and Indemnity Company in the amount of \$293,300.
- e) Public Works Agreement Addendum for Woods Subdivision, Section 3, 5th Election District, extending the completion date to June 1, 2003. The letter of credit provided by the Maryland Bank & Trust Company in the amount of \$43,200 remains as posted.
- f) Public Works Agreement Addendum for St. James Subdivision, Section 1, 1st Election District, extending the completion date to June 1, 2003. The letter of credit provided by the Sun Trust Bank in the amount of \$109,000 has been reduced to \$25,000.
- g) Public Works Agreement Addendum for Richneck Subdivision, Section 2, 6th Election District, extending the completion date to April 1, 2003. The letter of credit provided by The First National Bank of St. Mary's in the amount of \$55,600 has been reduced to \$10,000.

Commissioner Guazzo moved, seconded by Commissioner Raley, to approve the Public Works agreements and addendums 2b-g and authorize Commissioner President Randall to sign. Motion carried.

8. Boards and Committees: Letters of Appointment

Commissioner Anderson moved, seconded by Commissioner Guazzo, to approve and sign letters of appointment to the boards and committees as listed below. Motion carried.

<u>Agriculture, Seafood, and Forestry Commission</u>	<u>Terms To Expire</u>
Tina L. Bowles	12/31/2004
<u>Board of Trustees for the St. Clement's Island Potomac River Museum</u>	
Steven J. Dunlap	12/31/2006
<u>Commission on Aging</u>	
Mary Ann Grusholt	12/31/2005
<u>Historic Preservation Commission</u>	
James W. Grusholt, Sr.	12/31/2005
<u>Human Relations Commission</u>	
Tyrone Harris - <i>Reappointment</i>	6/30/2006
Margaret Spangler - <i>Reappointment</i>	6/30/2006
Marie Underwood - <i>Reappointment</i>	6/30/2006
<u>St. Mary's Interagency Children's Council</u>	
Judy Combs - <i>Reappointment</i>	6/30/2005
Bonnie Elward - <i>Reappointment</i>	6/30/2005
Phyllis D. Leighton - <i>Reappointment</i>	6/30/2005
Karen A. McCleaf - <i>Reappointment</i>	6/30/2005
Pat Morales - <i>Reappointment</i>	6/30/2005
Becky Stevens - <i>Reappointment</i>	6/30/2005
Jean Valentine - <i>Reappointment</i>	6/30/2005

Watershed Commission

James S. Bershon	6/30/2004
Denise A. Canter – <i>Commission on the Environment Rep.</i>	6/30/2003
Robert Paul	6/30/2004
Christopher Tanner	6/30/2006
Peter R. Worch – <i>Commission on the Environment Repappt.</i>	

EXECUTIVE SESSIONS

Commissioner Anderson moved, seconded by Commissioner Raley, to meet in Executive Session to discuss matters of Personnel and Litigation, as provided for in Article 24, Section 4-210(a)1 and 4-210(a)8, respectively. Motion carried.

Litigation

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George F. Forrest, Deputy County Administrator
John B. Norris, III, County Attorney
Donna Gebicke, Adm. Asst. to BOCC, Recorder
Judith A. Spalding, Adm. Asst. to BOCC

Authority: Article 24, Section 4-210(a)8

Time Held: 1:26 p.m. – 2:05 p.m.

Action Taken: The Commissioners discussed two settlement issues and gave direction to staff.

Personnel

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George F. Forrest, Deputy County Administrator
John B. Norris, III, County Attorney
Donna Gebicke, Adm. Asst. to BOCC, Recorder
Judith A. Spalding, Adm. Asst. to BOCC

Authority: Article 24, Section 4-210(a)1

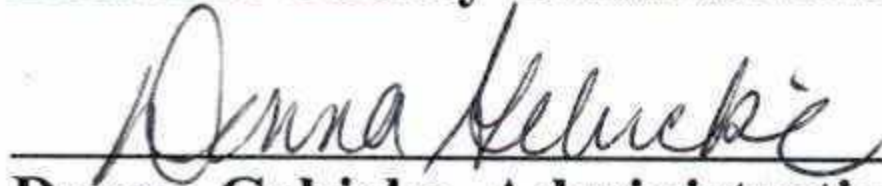
Time Held: 2:05 p.m. to 2:30 p.m.

Action Taken: The Commissioners discussed Nursing Center Board appointments and a personnel issue and gave direction to staff.

ADJOURNMENT

The meeting adjourned at 2:30 p.m.

**Minutes Approved by the
Board of County Commissioners on 7/9/02**



**Donna Gebicke, Administrative Assistant
to the Board of County Commissioners**