

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Governmental Center  
Tuesday, October 29, 2002**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Alfred A. Lacer, County Administrator  
Donna Gebicke, Administrative Assistant to BOCC (Recorder)

**CALL TO ORDER**

The meeting was called to order at 11:02 p.m.

**ADDITIONS/DELETIONS TO AGENDA**

**Commissioner Anderson moved, seconded by Commissioner Mattingly, to accept the agenda as presented. Motion carried.**

**APPROVAL OF CHECK REGISTER**

**Commissioner Mattingly moved, seconded by Commissioner Anderson, to authorize Commissioner President Randall to sign the Check Register. Motion carried.**

**APPROVAL OF MINUTES**

**Commissioner Anderson moved, seconded by Commissioner Guazzo, to approve the minutes of the Commissioners' meeting of Tuesday October 22, 2002, as presented. Motion carried.**

**COUNTY ADMINISTRATOR**

**Present:** Alfred A. Lacer, County Administrator

1. Draft Agenda – November 12 (*no meeting Nov. 5*)
2. Grant Agreements
  - a. Office on Aging (*Gene Carter, Jennie Page, Peggy Maio*)  
Approve and Sign Notification of Grant Award and Budget Amendment for Title III Funds

**Commissioner Anderson moved, seconded by Commissioner Raley, to authorize Commissioner Randall to sign the supplemental grant agreement and budget amendment. Motion carried.**

3. Budget Amendment
  - a. Treasurer (Jannette Norris)  
Approve and Sign Budget Amendment for new position (\$4,988)

**Commissioner Guazzo moved, seconded by Commissioner Raley, to authorize Commissioner Randall to sign the budget amendment. Motion carried.**



4. Department of Public Works (*George Erichsen*)
- a. Resolution for the establishment of a School Zone and authorization for "Double Fines" for speeding violations within the School Zone on Town Creek Drive, Maple Road, and Spruce Drive located in the Town Creek Subdivision, 8<sup>th</sup> Election District.

**Commissioner Raley moved, seconded by Commissioner Anderson, to approve the resolution authorizing double fines for speeding in the school zone in the Town Creek Subdivision. Motion carried.**

- b. Public Works Agreement for Greens Rest Farm Subdivision, Section 3, located in the 2nd Election District, with a completion date of September 1, 2004. A letter of credit in the amount of \$161,800 has been provided by the Community Bank of Tri-County.
- c. Public Works Agreement Addendum for Hickory Hills North Subdivision, Section 2, located in the 8th Election District, extending the expiration date to October 1, 2003. The bond in the amount of \$105,000 provided by the Travelers Casualty and Surety Company remains as posted. The original Public Works Agreement in the amount of \$458,000 was issued on August 31, 1998.
- d. Public Works Agreement Addendum for Tall Pines Subdivision, Section 1, located in the 2nd Election District, extending the expiration date to October 1, 2003. The letter of credit in the amount of \$33,600 provided by the Maryland Bank & Trust Company remains as posted. The original Public Works Agreement in the amount of \$111,000 was issued on November 18, 1999.
- e. Public Works Agreement Addendum for Arrowhead Subdivision, Section 1, located in the 8th Election District, extending the expiration date to October 1, 2003. The letter of credit in the amount of \$413,100 provided by The First National Bank of St. Mary's has been reduced to \$81,000. The original Public Works Agreement in the amount of \$413,100 was issued on October 26, 2001.

**Commissioner Anderson moved, seconded by Commissioner Mattingly, to authorize Commissioner Randall to sign the public works agreements items 4.b. through 4. e. Motion carried.**

*Commissioner Randall inquired about the status of the connector road from the hospital to the nursing home. Requested Mr. Erichsen meet with Property Management and return to the Board on November 12, on the County Administrator's agenda, with an update.*

5. Boards and Committees  
Appointment Letter

**Commissioner Anderson moved, seconded by Commissioner Mattingly, to approve the appointment of Ferdinand Reetz to the Emergency Services Committee. Motion carried.**

*Commissioner Guazzo asked Mr. Lacer to update the Board on the status of Cape St. Mary's Marina ("Cat Creek"). The property owner is responding and is working with the County Attorney. If the rate of progress is not acceptable by the November 12 BOCC meeting, legal action will be pursued with the Board of County Commissioner's approval.*



## COUNTY COMMISSIONERS' TIME

### Commissioner Guazzo

- Attended the opening of the northern branch of Community Bank of Tri-County along with Commissioner Mattingly. Congratulations CBTC.
- Attended the highly competitive dessert auction to benefit St. Mary's Caring. SMC serves free meals to those in need in the Lexington Park area.
- The League of Women Voters will sponsor a forum on October 29 at 7:00 p.m. at Leonardtown High School for State legislative and sheriff candidates.
- It was great to walk through the new Lexington Park Library and see open spaces for future books and room to grow. There are also three meeting rooms for public use.

### Commissioner Raley

- Attended the Benjamin Banneker Elementary School renovation ribbon cutting ceremony. It's gratifying to see these projects come on line.
- All of the commissioners walked through the Lexington Park Library on October 29 for a preview tour prior to the November 2 ribbon cutting. The Library is a tremendous asset to the county.
- Congratulations to the St. Mary's Chapter of the Red Cross who celebrated their 85<sup>th</sup> anniversary. Those folks deserve a lot of credit. Their motto is "they're there when help can't wait."

### Commissioner Anderson

- Many projects were accomplished successfully by this Board over the last four years. At the top of the list of accomplishments is definitely the Lexington Park Library. Please attend the ribbon cutting on Saturday, November 2.

*A roof replacement schedule is requested from Permits and Inspections for Lexington Manor as soon as possible.*

- Delivery of the new fire and rescue boat is anticipated at the Ridge Volunteer Fire Department in 4-6 weeks. It is going to be a tremendous asset to the southern part of the county. Thanks to Delegate Bohanan for his role in obtaining the funding.

### Commissioner Mattingly

- Represented the Board at the Pyramid Conference for the EMS ambulance recertification training programs. An excellent presentation by the Chief of the La Plata Fire Department on the tornado was given. St. Mary's County hosted the conference attended by over 400 participants from around the state.
- Happy third birthday, grandson!

### Commissioner Randall

- Represented the Board at the Jarboesville-Carver Reunion. A proclamation and commendation were given to them for their scholarship recipient, Mr. Christian Gant.
- Congratulations to St. Peter Claver Gospel Choir on their silver anniversary.
- An early birthday wish to husband, Bob.

## **HONORABLE MARVIN S. KAMINETZ, ADMINISTRATIVE JUDGE, CIRCUIT COURT FOR SMC**

Present: The Honorable Marvin S. Kaminetz, Administrative Judge  
Bill Tench, Court Administrator

Judge Kaminetz briefed the Commissioners on the activities of the office of the Administrative Judge. Recent activities include:

- Jury orientation is now carried out via videotape, which is expected to save the County about \$15,000 per year.



- An audio recording system has been added instead of hiring a second court reporter, which will also be a significant savings for the County. The requestor pays for transcriptions.
- The new *Teen Court* is a wonderful program and a great learning experience for our youth.

Judge Kaminetz expressed his appreciation for the court system's excellent working relationship with County staff and the continued cooperation and support from the Board of County Commissioners.

#### **PUBLIC HEARINGS: SUPPLEMENTAL APPROPRIATIONS**

Present: Elaine Kramer, Director of Finance  
Robin Finnacom, Director, Lexington Park Plan  
Gene Carter, Director OOA

The Commissioners conducted public hearings on the following supplemental appropriations:

Lexington Park Plan (Pathways to Schools)

To consider a supplemental appropriation in the amount of \$205,745 in State funds for the purpose of constructing sidewalks along Shangri-La and South Essex Drive.

Office on Aging (Medicaid Waiver Program)

To consider a supplemental appropriation in the amount of \$50,295 in federal funds for the Medicaid Waiver Administration and Case Management Project.

Hearing no public testimony, the public hearing was closed. The record will remain open for ten (10) days for public comment. The appropriate budget amendments will then be placed back on the Commissioners' agenda for action.

**Commissioner Mattingly moved, seconded Commissioner Anderson, to authorize Commissioner Randall to approve the Grant Agreement with the Maryland Department of Transportation for \$205,745 to construct sidewalks. Motion carried.**

**Commissioner Anderson moved, seconded by Commissioner Raley, to authorize Commissioner Randall to approve the Medicaid Waiver Notification of Grant Award. Motion carried.**

#### **SHERIFF'S DEPARTMENT AND INFORMATION TECHNOLOGY PROJECTS**

Present: Lt. Horne, SMC Sheriff's Department  
Bob Kelly, Director, IT

Lt. Horne and Mr. Kelly briefed the Board on the use of Palm Data Assistants (PDAs) that were purchased with block grant funds for use by the Sheriff's Office. The St. Mary's County Information Technology Department (IT) and the Sheriff's Office developed the concept of using these handheld wireless devices to record State mandated traffic stop data on specially designed software. PDAs reduce officer down time and increase communications and overall effectiveness. The PDAs also have a scaled down version of Internet Explorer, MSWord, Excel, plus connectivity and resources of County government. IT can maintain and support the units easily. Future capabilities include adding GPS, the Maryland Code, statistical analysis and access to NCIC. St. Mary's County has taken the lead in using this technology. The State is looking at it as a model project for possible replication around the State.



**EXECUTIVE SESSIONS**

**Commissioner Anderson moved, seconded by Commissioner Guazzo, to meet in Executive Session to discuss personnel matters, Article 24, Section 4-210(a)1. Motion carried.**

**Personnel**

**Present:** Commissioner President Julie B. Randall  
Commissioner Joseph F. Anderson  
Commissioner Shelby P. Guazzo  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
Alfred A. Lacer, County Administrator  
Donna Gebicke, Recorder

**Authority:** Article 24, Section 4-210(a)1

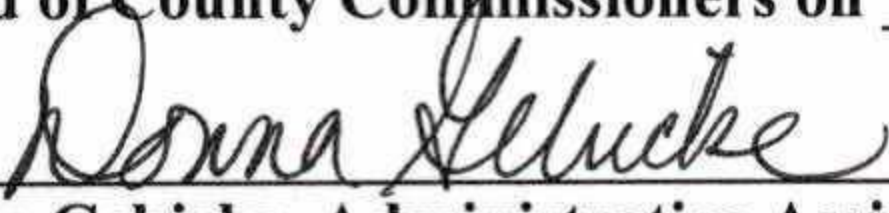
**Time Held:** 2:30-3:45 p.m.

**Action Taken:** The Commissioners discussed personnel items and boards and committees and gave direction to staff.

**ADJOURNMENT**

The meeting adjourned at 3:45 p.m.

**Minutes Approved by the  
Board of County Commissioners on 11/12/02**

  
\_\_\_\_\_  
**Donna Gebicke, Administrative Assistant  
to the Board of County Commissioners**