

**Economic Development Commission**

January 21, 2016, 6:00 p.m., Carter Building

**Minutes Approved** – February 18, 2016

**Attendees:** Richard Braam, Carlos Bravo, Wynne Briscoe, Daniel Carney, Laura Clarke, Tracy Harris, Phil Langley, James Raley, Tom Sanders, Bill Scarafia

**Absentees:** Phil Dorsey, Michael Schroeder, Tom Watts

**Staff and Guests:** Robin Finnacom, Acting Director; Dana DiGregorio, Sr. Administrative Coordinator and Ron Sweeney, Business Development Specialist, DED; Dr. Philip Favero, Senior Faculty Research Associate, University of Maryland, Institute for Governmental Service and Research; Dr. Robin Parker Cox, Director, University of Maryland Institute for Governmental Service and Research

Minutes:

1. Minutes of the December 17, 2014 meeting were reviewed. Laura Clark made a motion to approve the minutes as written with one correction. The correction changes the date shown for the prior month's meeting from December 19, 2014 to November 19, 2014. The motion including the change to the minutes of the date of the November meeting was seconded by Daniel Carney and passed unanimously.
2. Action:
  - a. The minutes of the December 17, 2014 meeting were approved.

Discussions:

1. Dr. Philip Favero and Dr. Robin Parker Cox provided a brief overview of the Focus Group meetings held earlier this month with representatives of the Chamber of Commerce, defense and agriculture industries.
2. Actions:
  - a. Commission members recommended that one commission member is present at any future focus group meetings.
  - b. The Commission requested that the consultant review information on previous BRAC affected areas and efforts to rebound.
  - c. Recommendation that future iterations of the CEDS plan include benchmarks of 3 to 5 years in length.
3. The Commission participated in an exercise to develop an initial list of goals and objectives.

Daniel Carney made a motion to adjourn. The motion was seconded by Phil Langley and approved unanimously.

Minutes taken by Dana DiGregorio, Sr. Administrative Coordinator, DED