

Economic Development Commission
June 17, 2015, 6:00 p.m., Chesapeake Building

Minutes – Approved September 16, 2015

Attendees: Richard Braam, Carlos Bravo, Wynne Briscoe, Phil Dorsey, Daniel Carney, Laura Clarke, Tracy Harris, Phil Langley, James Raley, Bill Scarafia, Tom Watts

Absentees: Tom Sanders, Michael Schroeder

Staff and Guests: Chris Kaselemis, Director; Robin Finnacom, Deputy Director; Dana DiGregorio, Sr. Administrative Coordinator; and Ron Sweeney, Business Development Specialist, DED; Dr. Scott Dempwolf, Ph.D., Assistant Research Professor, University of Maryland School of Architecture, Planning, and Preservation; Dr. Philip Favero, Senior Faculty Research Associate, University of Maryland, Institute for Governmental Service and Research; Dr. Robin Parker Cox, Director, University of Maryland Institute for Governmental Service and Research

Minutes:

1. Minutes of the May 20, 2015 meeting were reviewed.
2. **Action:** Phil Langley made a motion to approve the minutes as written. The motion was seconded by Carlos Bravo and passed unanimously.

Announcements & Discussions:

1. Chris Kaselemis, the newly appointed Director for the St. Mary's County Department of Economic Development was introduced to the Commission and gave a brief overview of his background and what he brings to the Department. Each Commission member gave a brief description of their background and what they bring to the Economic Development Commission.
2. Michael Gill, the newly appointed Secretary for Maryland Department of Business and Economic Development visited St. Mary's County on Tuesday, June 2, 2015. The Secretary met with local leaders for a tour of select sites and PAX River NAS.
3. The EDC will hosted a second meeting for manufacturer's on May 21, 2015 at Lenny's Restaurant in California, MD. The event had a smaller attendance rate, but was well received with a more intimate discussion. There will be another Manufacturer's Forum set for July 23, 2015 where the State will bring representatives from working in other areas of the state to discuss bringing manufacturers together and contractual relationships.
4. The Tourism Master Plan RFP has had a great response from several contractors. Department staff will be going through the proposals to select a consultant to handle the project.

CEDS Master Planning:

1. Dr. Scott Dempwolf gave a brief summary of the CED'd data collected and addressed questions and comments posed by the Commission members. Dr. Dempwolf provided the members with a spread sheet of data and asked for comments and suggestions on the collected data based on Commission member questions and comments.
2. **ACTION:** Commission member will have a additional work session in two weeks to go over the data presented and provide Dr. Dempwolf and Robin Finnacom with notes, comments, suggestions and questions via e-mail by June 26, 2015.

Adjournment:

1. Bill Scarfia made a motion to adjourn the meeting. The motion was seconded by Daniel Carney and approved unanimously.

Minutes taken by Dana DiGregorio, Sr. Administrative Coordinator, DED