



St. Mary's County Economic Development Commission
September 21, 2016, 6:00 p.m., Chesapeake Building

Approved: October 19, 2016

Attendees: Richard Braam, Carlos Bravo, Wynn Briscoe, Dan Carney, Laura Clarke, Phil Dorsey, Tracy Harris, Phil Langley, Mike Schroeder, Tom Watts

Staff: Chris Kaselemis, Robin Finnacom, Dana DiGregorio, Adam Mawyer, Katherine Stormont

Absent: Jamie Raley, Tom Sanders, Bill Scarafia

Call to Order: Richard Braam called the meeting to order at 5:59 p.m.

Minutes:

1. Minutes of the May 18, 2016 and July 20, 2016 meetings were reviewed. Wynn Briscoe made a motion to approve the minutes as written with one correction. The correction being Wynn Briscoe's first name is spelled without an "e". The motion including the change was seconded by Daniel Carney and passed unanimously.
ACTION: The minutes of the May 18 and July 20 meetings were approved.

Announcements & Discussions:

1. Chris Kaselemis introduced the new Economic Development staff Katherine Stormont, Business Development Coordinator. Katherine gave a brief overview of herself and her work history to the Commission. Chris also re-introduced Adam Mawyer, Business Development Specialist whom the Commissioners initially met at the July work session.
2. Chris Kaselemis gave an overview of the rules for quorum for the EDC's meetings.
3. Chris Kaselemis gave a brief overview on the changes to the Business Incentives Policy and answered questions and comments posed by the Commissioners.
ACTION: Laura Clarke made a motion to accept the changes made to the Business Incentives Policy; the motion was seconded by Daniel Carney and passed unanimously.
4. Robin Finnacom spoke about the *Strategic Plan to Build an Innovation Driven Economy*. The consultants' research and reports have been posted to the County website. She provided an update on the status of the Tourism & Hospitality Master Plan (THMP) and how it will be added to the Strategic Plan once the THMP is reviewed and approved by the THMP Master Planning Committee. The THMP is expected to be completed in 4-5 weeks.
5. Robin Finnacom reviewed the Overview of the *Strategic Plan to Build an Innovation Driven Economy* and answered questions and addressed concerns and comments posed by the Commissioners. A second draft of the Overview will be sent to the Commissioners in the coming week.

Adjournment:

1. Daniel Carney made a motion to adjourn the meeting. The motion was seconded by Phil Dorsey and approved unanimously.

Minutes taken by Dana DiGregorio, Sr. Administrative Coordinator, DED