

St. Mary's County, Maryland
HISTORIC PRESERVATION COMMISSION

Minutes of the meeting held on
January 27, 2011

Present: Rob Gibbs, Chair
Carol Moody, Vice-Chair
Ruth Mitchell, Member
Scott Lawrence, Member
Hal Willard, Member
Susan Erichsen, Member
Grace Mary Brady, Staff

Call to Order: The meeting was called to order at 4:00 p.m.

Roll call and confirmation of quorum: Mr. Gibbs called roll and confirmed that a quorum was present.

Commission requirements read for the record: Commission requirements were read for the record by Mr. Gibbs.

Recognition of Guests: Frank Tippet.

Approval of Agenda: Motion by Ms. Mitchell, seconded by Mr. Lawrence to amend the Agenda under New Business, Item 3, CSM – Share your Stuff Event to Share your History Event – Carol Moody. Motion passed unanimously. Motion by Ms. Moody, second by Ms. Mitchell to accept the Agenda as amended. Motion passed unanimously.

Approval of Minutes: Motion by Mr. Willard, seconded by Mr. Lawrence to approve the October 28, 2010 minutes. Motion passed unanimously. Motion by Ms. Erichsen, seconded by Ms. Moody to approve the November 18, 2010 minutes. Motion passed unanimously.

Reports: Historic Preservation (Grace Mary Brady, Historic Preservation Planner II)

* Ms. Brady had 2 months of reports to present: December, 2010 and January, 2011

December

- Handled 41 customer service requests (mostly book sales assistance).
- Documented 1 demo request (Health dept. burn permit for tobacco barn).
- Reviewed TEC comments – no historic sites under consideration.
- Still marketing County Book (I'm Goin Down County, An Architectural Journey through St. Mary's County) Sold books at Craft Events throughout St. Mary's County (e.g. Russell Brothers Auction, Cecil's Mill Christmas Open House, PAX River craft show, Garvey Senior Center Craft Fair, Margaret Brent Craft Show, etc.) Christmas sales have been brisk
- Religious Freedom Scenic Byway working with Calvin Strozier and Charles County GIS representative tweaking changes proposed by So. MD Heritage Area Consortium.
- Sent War of 1812 update to Kate Marks for feature in newsletter, including So MD Heritage Area update.
- Attended the Maryland Public Television "*Chesapeake Collectibles*" event at the St. Mary's County Historical Society on Sunday, December 12th. The show will premiere on Saturday, January 8th at 6:30 p.m. (just before Antiques Roadshow), and repeat on Thursday the 13th at 8 p.m. A new episode will air every Sunday, with a repeat the following Thursday.
- Attended Non profit grant training provided by the State of Maryland on Friday, December 3, 2010. Funds available from the MD Energy Department and the MD State Arts Council.

- Facilitated meetings at De la Brooke Manor with State Archivist, Dr. Ed Papenfuse; Dr. Ralph Eshelmann (War of 1812); Wayne Clark, (Archaeologist); Linda Reno (genealogist); Dr. Julia King and assistant (Archaeologist); and Senator Roy Dyson.

January, 2011

- Handled 23 customer service requests.
- Reviewed TEC comments – 2 historic homes under consideration.
- Sheriff Book – 375 Anniversary of Sheriff's in St. Mary's County
- Religious Freedom Scenic Byway meeting on January 5th
- Attended MHT grant training provided by the Dept. of Planning on Wednesday, January 26th at Calvert Library.
- Attended Barn presentation by National Park Service on January 13, 2011.
- CSM Share your History on January 14th.
- Picked up balance of checks from book sales during Christmas.
- Prepared a nomination to recognize SMC, LUGM and Kirk Ranzetta for the publication of *I'm Goin' Down County*. If selected by MHT, recognition and award will occur in May at Preservation Conference.

Old Business:

1) Decision on request from Dr. Julia King

Previously: Carol Moody asked commission members to discuss the letter sent by Dr. Julia King on October 24th citing possible archaeological survey work. Dr. King's project, if funded, would look for some sites that remain unknown, such as Governor Notley's home, the Choptico Indian town and John Coode's house. Ms. Moody asked Commission members if they would be agreeable to a public presentation, which everyone was in favor of. Staff offered to request an opinion from the Deputy County Attorney, David Weiskopf, as to whether the Historic Preservation Commission was allowed to raise funds through a non-profit to support a project like this one. Mr. Weiskopf said that the HPC could raise funds to promote Dr. King's endeavors.

Motion by Ms. Mitchell, second by Mr. Willard to host a public presentation featuring Dr. Julia King wherein attendees would be encouraged to donate to this project.

2) Decision on Archaeological Ordinance Recommendations

Committee members talked about doing some additional research based on need, cost, implementation, etc. Motion by Mr. Willard, second by Ms. Moody to form a subcommittee, which would make a presentation and recommendation to all the members of the Historic Preservation Commission at the April meeting. Motion passed unanimously. Sub-committee members to consist of Robert Gibbs, Ruth Mitchell, Scott Lawrence and Carol Moody.

3) Additional grave yard presentation

Mr. Gibbs offered to pursue a location and date to hold an additional public presentation on the cemetery project in June, 2011.

New Business:

1) Review and Discussion of By-Law packet from County Attorney

Members complimented the County Attorney's office for standardizing the By-Laws used by all the Boards and Commissions appointed by the Board of County Commissioners. Staff was asked to clarify requirements for sub-committee meetings (a) did they have to be posted; (b) did they have to be held at the

department of Land Use and Growth Management (e.g. cemetery sub-committee has met at the home of some of its members). Staff will report back.

2) Review and Discussion of 2011 Preservation Award Form

Staff showed members two different versions of a Preservation Award form: letter version versus form version. Motion by Ms. Mitchell, seconded by Ms. Moody to use the form style for the 2011 Preservation Award. Motion passed unanimously. Staff indicated that she would post the nominating form on the Internet.

3) CSM – Share your History Event

Ms. Moody talked about the upcoming event and asked for volunteers. She reported that four churches had responded so far. She reminded everyone that the event was scheduled for Saturday, March 12, 2011 at the College of Southern Maryland in Leonardtown.

4) Election of Historic Preservation Commission officers

Mr. Willard presented the recommendations of the Nomination Committee:

Carol Moody was recommended as Chair; Scott Lawrence was recommended as Vice-Chair and Susan Erichsen was recommended as Secretary. Motion by Mr. Willard to accept the recommendation of the nominating committee, seconded by Ms. Mitchell. Motion passed unanimously.

Mr. Gibbs was thanked for his successful tenure and all his hard work during the past year. He was acknowledged for his outstanding job on the cemetery sub-committee.

Items from the floor – None

Announcements – None

Adjournment – Motion by Ms. Erichsen, seconded by Mr. Lawrence to adjourn the meeting, which passed unanimously. The meeting was adjourned at 6 p.m.

Submitted By: Grace Mary Brady

Signed by: _____
Robert Gibbs, Chair

Date: March 24, 2011