

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
July 7th, 2015 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

**Total Deposited for June 2015:**

\$15,675.00

**Total Deposited Since May 1<sup>st</sup> 1989:**

\$288,885.00

**June Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$900.00 (6)
Master Electrical License Renewal Deposits	\$12,900.00 (86)
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$25.00 (1)
Restricted License Deposits	\$0
Restricted License Renewal Deposits	\$900.00 (6)
Restricted License Exam Deposits	\$0
Low Voltage License Deposits	\$300.00 (2)
Low Voltage License Renewal Deposits	\$600.00 (4)
Low Voltage Exam Deposit	\$25.00 (1)
Re-Instatement Fee	\$0
Homeowners Exam	\$25.00 (1)

**Insurance Up-Dates for June:**

113

**2015/2017 New License:**

8 Total

Charles Terry Jr.	C&E Electrical Service	4032
Michael Farrell	John E. Kelly & Sons	4033
Shawn Neylon	Canton Electric	4034
David Williams	Vision Technologies	4035-LV
Earl Bodmer	Bodmer & Owings	4036-LV
John Hall	Charles C. Taylor III Electric	4037
Daniel Kraft	Mid-Atlantic Electrical Contracting	4038
Mark Rhoton	Al Gleeson Electric	4039

**2015/2017 Renewal in June**

86-Master  
4---Low Voltage  
6---Restricted

**June 2015 Change of Address and/or T/A:**

All Changes are reflected in weekly roster

**June Shelved License:**

216 Licenses Shelved for nonrenewal. This will change with all the late applications that will be received in the next month.

**Miscellaneous:**

The meeting was called to order by Don Haskin and Seconded by Chris Worch. The discussions held by the board concerned the following items:

1. The June minutes were approved as written. Motion by Danny Johnson and seconded by Chris Worch. The vote was 5-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2015:
  - a. January 6th Board Meeting
  - b. January 29<sup>th</sup> Master/Low Voltage/Restricted Exam
  - c. February 3rd Board Meeting
  - d. March 3rd Board Meeting
  - e. April 7th Board Meeting
  - f. May 5th Board Meeting
  - g. June 2nd Board Meeting
  - h. July 7th Board Meeting
  - i. July 23rd Master/Low Voltage/Restricted Exam
  - j. August 4th Board Meeting
  - k. September 1st Board Meeting
  - l. October 6th Board Meeting
  - m. November 3rd Board Meeting
  - n. December 1st Board Meeting

3. The electrical board will send out a new roster every Sunday. Any license request sent in during the week will not be processed and become active to the following Monday. Any licenses that become shelved for insurance reasons will be sent out by email on an individual basis.
4. Harry Knight has put together a request for public hearing concerning the 2014 NEC and the Homeowners exam for the board to review. The board made a motion to approve the Memorandum by a vote of 3-0. It will be signed and returned to Mr. Knight for submission. Status of Memorandum?
5. Several emails were sent to the board inquiring about when the next class will be given. The board will offer the class in September. The board will send out a mass notification concerning the class.
6. The board has written the new Master Electrician Exam and is currently double checking the exam for any errors. The board will then write the Low Voltage and Restricted exam.
7. Ron Derby was appointed by the County Commissioners as a new member.
8. Several Inquiries concerning Journeyman exam were received. Responses were sent stating St. Mary's County does not give a Journeyman's exam at this time.
9. Received an email wanting to know how to obtain a license just to wire a sign because "Every Other County" issues this license. I informed them we do not issue a Sign License and they will need to obtain their master license or hire a Master electrician in order to wire the sign. I sent the link to the webpage for them to obtain the proper application.
10. Mr. Phil Shire sent a homeowner to the electrical board concerning outlets on a deck. We have not received any questions as of today concerning this issue.
11. Electrical license all expired June 30<sup>th</sup> at midnight. There are many licenses not yet renewed. I have dropped off the yellow book to the County and MDIA to pass out when electricians try to obtain permits and realize they have not yet renewed. This book has the website and email for any questions.
12. The board reviewed the new budget and has no issues/concerns.

**Homeowners Exam Applicants for July 2015:**

1 Total  
Result-Failed

**Monitor Homeowners Exam for August 2015:**

Don Haskin

**Master/Restricted/Low Voltage Results for January/July 2015:**

1-January Test—Applicant Cancelled  
3- Applicants for July

**Monitored Master/Restricted/Low voltage Exam for July 2015:**

Ron Derby  
Danny Johnson

**Postage for June 2015:**

\$41.54

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday August 4th, 2015 at the Governmental Center Carter Building, Leonard Hall Drive, 2<sup>nd</sup> floor conference room at 7:30 PM.

**Motion to Adjourn Meeting:**

Motion was made by Chris Worch and seconded by Ron Derby

**The Following Payments are authorized for the Board Members for July 2015**

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
<b>c) Spence Total</b>	<b>\$50.00</b>

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
<b>c) Worch Total</b>	<b>\$50.00</b>

3) Ron Derby----Member

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
<b>c) Derby Total</b>	<b>\$50.00</b>

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
<b>c) Haskin Total</b>	<b>\$50.00</b>

5) James Johnson-----SECRETARY

a) Attend Meeting	\$25.00
b) Prepare meeting minutes	\$25.00
c) Proctor Homeowner Exam	\$25.00
d) Grade Homeowners Exam	\$25.00
e) Recording Secretary (98hrs @ \$15.00)	\$1470.00
<b>f) Johnson Total</b>	<b>\$1570.00</b>

Recording Secretary Performed the Following Duties (June):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam and Low Voltage Exam
- 11) Preparing information for code classes
- 12) Sent license renewal information by mail and email
- 13) Changing all forms to reflect the new Payable to

**James D. Johnson Jr.**  
**Secretary**  
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