

**St. Mary's County, Maryland**  
**HISTORIC PRESERVATION COMMISSION**  
**May 23, 2013**

**Present:** Carol Moody, Chair  
George Donely, Member  
Mary Farrar, Secretary  
Rob Gibbs, Member  
Scott Lawrence, Vice-Chair  
Linda Reno, Member  
Michael Smolek, Member  
Grace Mary Brady, Staff

**Call to Order:** The Archaeology sub-committee meeting was called to order at 3:45p.m. The regularly scheduled meeting of the HPC was called to order at 4 p.m.

**Recognition of Guests:** William "Bill" Hunt, Deputy Director of Land Use and Growth Management, Bernie Byrne and Erin Bryne.

**Approval of Agenda:** Motion by Mr. Lawrence, seconded by Ms. Farrar to approve the Agenda as presented. Motion passed unanimously.

**Approval of Minutes:** Motion by Ms. Reno, seconded by Mr. Gibbs to approve the March 28, 2013 minutes as presented. Motion passed unanimously.

**Report: Historic Preservation (Grace Mary Brady, Historic Preservation Planner II)**

- Handled 74 customer service requests.
- Two demo's for the month of May.
- TEC meeting – 1 required historic review.
- Worked with Dr. Gordon Hughes at River Springs.
- Working with Michael Clayton, et al, for costs associated with moving historic meat house from Dr. Boyd's property to his property for preservation.
- Worked with Amy Carter to schedule next presentation that will be given by Dr. Julia King on June 19<sup>th</sup>. This presentation will be televised to be included in Channel 95 programming in the future.
- Preparation for Historic Preservation Awards; met with Carol at Trophy's by Design; wrote Proclamations for awardees; prepared appointment sheet to appear before County Commissioners.
- Worked on HPC budget, budget amendment to pay for last workshop (Dr. King), bill for Trophy's by Design, bill for Dr. Julia King.
- Worked on CLG grant. Prepared appointment sheet to appear before County Commissioners to get 2014 CLG MHT grant signed by Commissioner President.
- Sold Going Down County Books – 12 this month.
- Updated and revamped the Cemetery Brochure for the Cemetery Sub-Committee to use.
- Maryland Historic Trust Invitation for Public Participation in Shaping the State's Historic Preservation Plan.....part of the MDP planning process.

Members of the Commission and staff re-worked the Cemetery brochure for approximately 20 minutes. A final draft would be sent to all members and if no further input was received by staff within 3 days, staff would take the St. Mary's county Cemetery Brochure to the printers.

**Old Business:**

- 1) Archaeology Text Amendment Sub-Committee Report – Scott Lawrence

Mr. Lawrence and Mr. Smolek submitted a Proposed Criteria and Rules for Implementation of a Text Amendment for St. Mary's County. (copy attached to minutes)

2) Cemetery Sub-committee Report – Rob Gibbs

Mr. Gibbs had contacted Find a Grave and learned that it would not be possible for the data base he had created to be featured on its web site. Staff was requested to check with the IT department to see if it was possible for the cemetery database to reside on the web site of the department and/or the Historic Preservation Commission site.

**New Business:**

1) Historic Preservation Awards for May, 2013

Staff asked which Commission members would be attending and passed out copies of the Board of County Commissioners Agenda to members reflecting a change in time to 10:15 for the awards. Staff showed members the awards for the upcoming ceremony and talked about the process and line-up for the awards.

2) Upcoming Lecture by Dr. Julia King on June 19, 2013 at 7 p.m.

Staff had asked Amy Carter, video technician for the county, if she would be able to shoot raw footage of the work done by the ASM field school the week of Dr. King's talk. Ms. Carter expressed a willingness to help and arrangements would be made for a shoot based on weather conditions. Ms. Brady explained that after Dr. King gave her presentation that Ms. Carter would edit both features and create a nice program for Channel 95.

3) Upcoming HPC vacancy

Staff reported that she had received an application from Patricia Samford seeking appointment to the Historic Preservation Commission. Members expressed great overall enthusiasm and support for Ms. Samford's appointment to the Commission. Staff was asked to send a letter to the County Commissioners supporting Ms. Samford's appointment to the Historic Preservation Commission.

**Items from the Floor:** None.

**Announcement:** None.

**Adjournment:** Motion by Mr. Lawrence, seconded by Ms. Farrar to adjourn. There being no further business to discuss, the meeting was adjourned at 5:05 p.m.

Submitted By:

Signed by:

Grace Mary Brady

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Carol Moody, Chair

Date: Approved on June 26, 2013