

St. Mary's County, Maryland
HISTORIC PRESERVATION COMMISSION
November 19, 2015

Present: Linda Reno, Chair
Rob Gibbs, Member
Pete Himmelheber, Member
Eve Love, Member
Kent Randell, Member
Teresa Wilson, Member
Grace Mary Brady, Staff

Teresa Wilson arrived at 4:45 p.m.

Call to Order: The regularly scheduled meeting of the HPC was called to order at 4 p.m.

Recognition of Guests: Bill Hunt, Deputy Director of Land Use and Growth Management.

Approval of Agenda:

Motion by Ms. Love, seconded by Mr. Gibbs to approve the Agenda, which passed unanimously.

Approval of Minutes:

Motion by Ms. Love, seconded by Mr. Himmelheber to approve the October 22, 2015 minutes, which passed unanimously.

Reports

- Twenty-one customer service requests.
- Two demolition requests this month.
- Division staff meeting, TEC meeting, HPC meeting, CLG Grant Meetings.
- Received check from Maryland Historical Trust for 2014 Archaeological Grant – closed out grant.
- Spent more than 65 hours so far converting 35 mm slides to TIFF for preservation efforts of earlier photos taken by Kirk Ranzetta and Elizabeth Hughes.
- Tourism and Hospitality Master Plan Focus Group – Carolyn Laray & Andrew Ponti
- Working with Melanie Lytle, Executive Director, Maryland Historic District Commission to arrange for training for St. Mary Historic Preservation Commission – arranged for Law & Procedures training, which will be provided Thursday, January 28, 2016 from 2 to 5 p.m. Anne Arundel, Calvert, Charles and Prince George's County Commission members will be invited.
- Working on revisions to the Zoning Ordinance with Bill Hunt.

Old Business:

1) Update on Zoning Ordinance - Bill Hunt, Deputy Director of LUGM
Mr. Hunt reported that he and Ms. Brady had scheduled a meeting with Nell Ziehl, Chief, Office of Planning, Education and Outreach, Maryland Historical Trust, for Tuesday, December 1, 2015 and that he would update the members at the December meeting. There were no questions.

2) Update on Hazard Mitigation Grant Application
Ms. Brady reported that she had contacted Ms. Ziehl to ask out the status of the application submitted by St. Mary's County Historic Preservation Commission and the Department of Public Safety. Ms. Ziehl said that grant awards had not been determined yet.

3) Update on close out of 2014 CLG Archaeology Grant
Ms. Brady reported that the County had received the final payment for the 2014 CLG Archaeology Grant and that the grant was now finished and closed out.

New Business:

1) CLG Annual Report

Ms. Brady asked the members if they had any changes to the CLG Annual Report. She said that she would add any additional demolition requests received in December and the HPC final attendance numbers after the December 17th meeting and submit the CLG Annual Report electronically on December 18th. Mr. Himmelheber asked that an investigation/study of ‘Jesuit Rectories’ be added under Item 31. Ms. Love provided Ms. Brady her educational background to be added under Item 36.

2) NPS – Under Represented Communities Grant Notification

Commission members reviewed the News Release from the Office of the Secretary, U. S. Department of the Interior listing the States that had received a grant to fund projects that would document historic properties associated with underrepresented communities in the National Register of Historic Places. The Calvert County Piscataway Indian Archaeology Multiple Property Nomination Project, received a grant in the amount of \$47,000 to prepare National Register nominations for six sites associated with Piscataway Indian Native American settlement in rural Maryland.

3) CLG Procedures Manual Input

There was some general discussion about the Zoning Ordinance implications required in the newly proposed Manual. There was concern over the requirement that the appointing authority **SHALL** appoint a replacement member within 60 days as the Commissioners of St. Mary’s County made appointments to Board and Commissions two times a year.

Mr. Hunt and Ms. Brady said that they would express the members concerns at the meeting they had scheduled with Ms. Ziehl, for December 1, 2015.

4) HPC Membership Replacement – Vote

Three excellent candidates applied for the vacant position. Applicants were ranked by education and experience to address the requirements of the Certified Local Government standards of members. Names were sent to the Commissioners of St. Mary’s County for decision at its December meeting.

Items from the Floor:

Ms. Brady passed out a fund raising raffle flyer distributed at Kevin’s Seafood on behalf of Newtowne Neck Manor House restoration.

Announcements:

Mr. Randell talked about some of the projects he is working on at St. Mary’s College. There were some general questions about some of the links on the College website.

Ms. Reno announced that she would be signing books at Cecil’s Mill on Saturday, December 5th from 1 to 3 p.m.

Adjournment: Motion by Ms. Love, seconded by Mr. Himmelheber to adjourn the meeting. The meeting was adjourned at 4:55 p.m.

Submitted By:

Signed by:

Grace Mary Brady

Linda Reno, Chair

Date: Approved on December 17, 2015