

**St. Mary's County, Maryland**  
**HISTORIC PRESERVATION COMMISSION**  
**October 22, 2015**

<b>Present:</b>	Linda Reno, Chair	Grace Mary Brady, Staff
	Rob Gibbs, Member	
	Eve Love, Member	Pete Himmelheber, Absent
	Kent Randell, Member	
	Teresa Wilson, Member	Patricia Samford, Resigned

**Call to Order:** The regularly scheduled meeting of the HPC was called to order at 4 p.m.

**Recognition of Guests:** Bill Hunt, Deputy Director of Land Use and Growth Management and Frankie Tippett.

**Approval of Agenda:**

Motion by Ms. Love, seconded by Mr. Gibbs to approve the Agenda as revised, which passed unanimously.

**Approval of Minutes:**

Motion by Mr. Gibbs, seconded by Ms. Wilson to approved the August 27, 2015 minutes, which passed unanimously.

**Reports**

- Seventeen customer service requests.
- Two demolition requests this month.
- One tower site inspection.
- Division staff meeting, TEC meeting, HPC meeting, CLG Grant Meetings.
- Submitted follow up financial receipts requested by Maryland Historical Trust for Final Grant Report for 2014 Archaeology Grant Project. Trust requested signed time sheets from Mr. Hunt.
- Spent more than 30 hours so far converting 35 mm slides to TIFF for preservation efforts of earlier photos taken by Ranzetta.
- Wrote a hazard mitigation grant application to the Maryland Historical Trust to hire an architect historian to identify new sites that are in danger to sea-level rise and flooding and to help the HPC in ranking current sites on the Inventory of Historic Places with the new sites. Worked with Bob Kelly, Director of Public Safety, to request a meeting before the Commissioners of St. Mary's County seeking permission to file the grant application electronically.
- Attended the American Association of State and Local History Conference in Louisville, Kentucky from September 13<sup>th</sup> through September 20<sup>th</sup>.
- Gave a presentation to the Citizens Academy Group on September 29<sup>th</sup> on everything historic preservation: archaeology, standing structures, cemeteries, big trees, historic roads, threat of sea-level rise and featured the four county books sold by this department.

Ms. Brady also handed out copies of the new attendance roster prepared by the County Attorney's office and talked about the requirements of the Board to remove members who have not attended three or more meetings.

Ms. Brady reported the resignation of Dr. Samford.

**Old Business:**

- 1) Update on Zoning Ordinance - Bill Hunt, Deputy Director of LUGM

Mr. Hunt explained to the HPC members the process that was involved in updating the Zoning Ordinance. There were no questions.

**New Business:**

1) Hazard Mitigation Grant Application

Ms. Brady passed out copies of the Hazard Mitigation Grant that was submitted to the Maryland Historical Trust. Ms. Brady also shared a copy of the map that showed all the historic sites located in floodplains. She reported that the County had not heard from the Trust yet as to whether or not they will be a grant recipient.

2) Future Training for HPC Members

Ms. Brady handed out copies of the various training programs offered by the Maryland Association of Historic Districts Commission. The Commission elected to sign up for the following:  
Motion by Mr. Gibbs, seconded by Ms. Wilson for: First choice is Law/Procedures. Second choice is Design Review. The dates and times selected are Thursday, January 28, 2016 from 2 to 5 p.m. OR Thursday, February 25, 2016 from 2 to p.m. Motion passed unanimously.

3) New Projects

Mr. Gibbs spoke about the lecture circuit that the HPC used to offer. Ms. Brady reported that the Maryland Historical Trust would no longer allow CLG funds to be used to support lectures. She stated that the HPC was now required to use the CLG grant funds to obtain training from the MAHDC.

Mr. Gibbs talked about getting some free speakers since the former years of lecture series was so popular. He offered to investigate the availability of free speakers.

**Items from the Floor:**

**Announcements:**

Mr. Randell talked about some of the projects he is working on at St. Mary's College and what resources were available through the College Archives.

**Adjournment:** Motion by Ms. Love, seconded by Mr. Gibbs to adjourn the meeting. The meeting was adjourned at 4:53 p.m.

Submitted By:

Signed by:

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Grace Mary Brady

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Linda Reno, Chair

Date: Approved on November 19, 2015