

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS

March 8, 2010

Recreation and Parks Conference Room

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Lewie Aldridge, Jr. James Banagan Rose Davis Susan Gough George Kennett Shirley Leyland Barbara McWilliams	Helen Dorsey E Steve Dunlap E John Madel E Frank Maio E

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director	Phil Rollins, Director Recreation, Parks, & Community Services

Call to Order

President Shirley Leyland called the meeting to order at 08:05 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Acting Secretary, Rose Davis, called the roll and announced the presence of a quorum.

Approval of Minutes

Minutes of the January 11, 2010 meeting and the agenda for this meeting were delivered electronically to Board Members. Lewie Aldridge, Jr. moved that the January 11, 2010 minutes be approved. Jim Banagan seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. The Board reviewed Debra's January and February Reports. She discussed the success of the Ground Breaking Ceremony held in conjunction with The Friends meeting. She reported that the buildings held up well under the weight of the snowstorms. It is time for budget preparation and she expects a seven percent

reduction in her operating budget. Some areas affected will be the water taxi, seasonal hours, basic supplies, and printing. She asked for our support at the public hearings.

New Business

Debra discussed the use of the Piney Point Lighthouse property by individuals or groups of paranormalists. She had questions about the use relating to rental of the property, staff assignments after hours, contracts, and developing comprehensive use guidelines.

Barbara McWilliams moved to implement guidelines for individuals or groups wishing to use the property for paranormal monitoring and research. Jimmy Banagan seconded the motion.

The Board approved the following guidelines by a voice vote:

1. Prepare a written document/letter fully describing their intended use of any information they gather.
2. If the material is to be used for any public use or for-profit purposes the Trustees reserve the right to negotiate for a share of any profits.
3. A written description must be submitted explaining what type of monitoring will be done (type of equipment and utility needs,) in what areas of the property or building, and the names, addresses and contact information of each individual participating.

In addition, the requesting individual or group will be required to complete the Museum Division's site rental application and regulations and fee submissions.

Steve Dunlap sent each member a draft copy of the Annual Report to the Board of County Commissioners for review and comment. Please respond directly to Steve with your comments. The report is due April 30, 2010 and the 2010 report is expected to be due the end of March 2011.

Lewie thanked everyone on behalf of the Friends for their attendance at the groundbreaking and meeting held at St. Clement's Island Museum.

Debra announced that Lydia Wood would be retiring at the end of this Fiscal Year.

Up-Coming Activities

President Leyland reviewed the Up-Coming activities in the agenda. She reminded the Board about the Maryland Day Celebration on March 25, 2010 at St. Clement's Island Museum.

Adjournment

With no further business, George Kennett moved to adjourn, second by Lewie Aldridge, Jr. We adjourned at 09:05 am.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2010:

2010 DATES	MEETING TIME	MEETING PLACE
January 11	08:00	Recreation & Parks Conference Room
March 8	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day
May 10	08:00	PPLHM&HP
July 12	08:00	SCIM
September 13	08:00	Recreation & Parks Conference Room
November 8	08:00	Recreation & Parks Conference Room

- *Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary