

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS

July 12, 2010

St. Clement's Island Museum

| BOARD MEMBERS PRESENT | BOARD MEMBERS ABSENT |
|---|---------------------------------|
| Lewie Aldridge, Jr. James Banagan Rose Davis Helen Dorsey | |
| George Kennett Shirley Leyland John Madel Frank Maio Barbara McWilliams | Steve Dunlap E Susan Gough E |

| ADVISORS PRESENT | ADVISORS ABSENT |
|---|------------------------|
| Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services | |

Call to Order

President Shirley Leyland called the meeting to order at 08:00 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Acting Secretary, George Kennett, called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the May 10, 2010 meeting and the agenda for this meeting were delivered electronically to Board Members. Lewie Aldridge, Jr., moved that the May 10, 2010 minutes be approved. John Madel seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. Debra reported that the May was the best May for weather and events in her six years here. A number of private schools visited the museum.

The Board received a thank you card from Lydia Wood for the retirement gift. The dedication of the kayak launch and the boat building at Piney Point was well attended. Several friends hosted Lydia at a retirement party at the Island Grill after the event.

New Business

Debra reported that Heritage Days was well attended.

Phil Rollins reported on two capital projects at the Museum Division.

The erosion project at Piney Point is now completed.

Piney Point reconstruction is on-going and progress is being made.

Phil also reported that he supports Debra's capital grant programs.

Lewie reported that the collections facility was complete except for the landscaping. Debra has the keys and an occupancy permit. The Friends are planning on submitting a recommendation to the BOCC requesting that the BOCC play a part in naming the collections facility. The Museum Board could provide an endorsement to that letter.

John Madel reported that the Blackistone Foundation no longer exists and has reverted to the St. Clement's Hundred. They are planning an Osprey Gala benefit the first Friday in October. John will now report to the board regarding St. Clement's Hundred

Shirley presented a report from the By-Laws Update Committee. The draft by-laws document was emailed to Board members. In the discussion that followed, Rose Davis moved and Frank Maio seconded a motion to remove the requirement for five members to ask for a special meeting. The motion was approved by voice vote. The requirement will be removed from Article VII both Section 1 and 2. Phil Rollins suggested that any board member can request that the President call a Special Meeting for a valid reason. That will be added to Section 2.

Up-Coming Activities

President Leyland reviewed the Upcoming activities in the agenda. The Jazz and Seafood Festival was another great event with good vendor support.

The Murder Mystery Dinner Theater will be at Lenny's this year and not the Olde Breton Inn.

George Kennett added that the Seventh District Volunteer Rescue Squad is celebrating their 50th anniversary on September 3 with a gala at Holy Angels Hall.

Adjournment

With no further business, John Madel moved to adjourn, second by Frank Maio. We adjourned at 08:27 am. The Board assembled for a group photo and tour of the Collections Facility and a boat tour around the island after the meeting.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2010:

| 2010 MEETING DATES | MEETING TIME | MEETING PLACE |
|---------------------------|---------------------|------------------------------------|
| January 11 | 08:00 | Recreation & Parks Conference Room |
| March 8 | 08:00 | Recreation & Parks Conference Room |
| March 25* | TBD | Maryland Day |
| May 10 | 08:00 | PPLHM&HP |
| July 12 | 08:00 | SCIM |
| September 13 | 08:00 | Recreation & Parks Conference Room |
| November 8 | 08:00 | Recreation & Parks Conference Room |

- *Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary