

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
September 1st, 2015 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for August 2015:

\$3225.00

Total Deposited Since May 1st 1989:

\$298,410.00

August Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$750.00 (5)
Master Electrical License Renewal Deposits	\$2100.00 (14)
Master Electrical License Renewal Late Fee	\$150.00 (3)
Master Electricians Exam Deposits	\$0
Restricted License Deposits	\$0
Restricted License Renewal Deposits	\$150.00 (1)
Restricted License Renewal Late Fee	\$50.00 (1)
Restricted License Exam Deposits	\$0
Low Voltage License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$25.00 (1)

Insurance Up-Dates for August:

67

2015/2017 New License:

5 Total

2015/2017 Renewal in August

14-Master
0---Low Voltage
1---Restricted

August 2015 Change of Address and/or T/A:

One Change in Address
All Changes are reflected in weekly roster

August Shelved License:

5

Miscellaneous:

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The July minutes were approved as written. Motion by Mr. Worch and seconded by Mr. Derby
The vote was 5-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2015:
 - a. January 6th Board Meeting
 - b. January 29th Master/Low Voltage/Restricted Exam
 - c. February 3rd Board Meeting
 - d. March 3rd Board Meeting
 - e. April 7th Board Meeting
 - f. May 5th Board Meeting
 - g. June 2nd Board Meeting
 - h. July 7th Board Meeting
 - i. July 23rd Master/Low Voltage/Restricted Exam
 - j. August 4th Board Meeting
 - k. September 1st Board Meeting
 - l. October 6th Board Meeting
 - m. November 3rd Board Meeting
 - n. December 1st Board Meeting
3. The electrical board will send out a new roster every Sunday. Any license request sent in during the week will not be processed and become active to the following Monday. Any licenses that become shelved for insurance reasons will be sent out by email on an individual basis.

4. County Commissioners heard discussions pertaining to adopting Code every April. At the Commissioners meeting on July 28 the County Attorney, Mr. Sparling presented the resolution that the Electric Code would be accepted in St. Mary's County "Six months after the effective date or April 1, whichever is later". This effectively makes the date April 1 as the effective date is traditionally in August, but gives us a minimum of six months to prepare for enforcement of a new code if the effective date is delayed for any reason. The question of the homeowner's exam was not addressed by the Commissioners. Mr. Knight was present at our meeting and explained that this type of legislation is not presently in the purview of the commissioners, but would need to be acted upon by the state legislature. The Commissioners intend to pursue "home rule" as part of the legislative package this year. If that is successful it will then be within the scope of the Commissioners to act upon this matter. There was a public hearing on September 1st concerning the Electrical Code amendment. There were no public speakers. The public comment period will remain open for 10 days. The amendment will then be brought before the commissioners for a final adoption of this amendment.
5. Several emails were sent to the board inquiring about when the next class will be given. The board will offer the class in September. The board will send out a mass notification concerning the class. Mass notification was sent out. We have 15 people registered.
6. The October 60 hour class has been canceled.
7. The board is currently working on the Low Voltage and Restricted exam.
8. Electrical license all expired June 30th at midnight. There are many licenses not yet renewed. I have dropped off the yellow book to the County and MDIA to pass out when electricians try to obtain permits and realize they have not yet renewed. This book has the website and email for any questions. Please note that a license that is not renewed on or before July 31 will be charged a \$50 penalty for late renewal. Any license not renewed prior to October 1 will be voided and the license holder will need to begin the process for a new license.
9. Mr. Quade contacted the Board with an issue concerning a recent inspection. Mr. Quade and MDIA were invited to the meeting to discuss this issue and determine a resolution. The Electrical Board determined Mr. Quade was in violation after reviewing the code section. Mr. Quade will repair the violation and MDIA will reinspect.
10. We have received an application to take the Master exam in January. The board will review the application for approval.

Homeowners Exam Applicants for September 2015:

Danny Johnson to Monitor

1 Total

Homeowner Exam Results for September 2015:

1-Pass

Monitor Master Exam for January 2016:

Danny Johnson
Don Haskin

Master/Restricted/Low Voltage Results for July 2015 and January 2016:

3- July Exam—3 applicants took test. 3 applicants failed

Monitored Master/Restricted/Low voltage Exam for July 2015:

Don Haskin
Danny Johnson

Postage for August 2015:

\$9.66

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday October 6th, 2015 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion was made by Mr. Worch and seconded by Mr. Spence.

The Following Payments are authorized for the Board Members for September 2015

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) Spence Total	\$50.00

2) Chris Worch---MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) Worch Total	\$50.00

3) Ron Derby----Member

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) Derby Total	\$50.00

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) Haskin Total	\$50.00

5) James Johnson-----SECRETARY

a) Attend Meeting	\$25.00
b) Prepare Meeting Minutes	\$25.00
c) Monitor Homeowner Exam	\$25.00
d) Grade Homeowner Exam	\$25.00
e) Recording Secretary (80hrs @ \$15.00)	\$1200.00
f) Johnson Total	\$1300.00

Recording Secretary Performed the Following Duties (August):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam and Low Voltage Exam
- 11) Preparing information for code classes
- 12) Sent license renewal information by mail and email

James D. Johnson Jr.
Secretary
electric.examiners@stmarysmd.com