



**Department:** St. Mary's County Recreation and Parks  
**Division:** Therapeutic Recreation  
**Position:** Therapeutic Recreation Counselor – TR Camps  
**Position #:** 59300  
**Grade/Step/Rate:** \$16.00-\$18.83/hr depending on qualifications  
**Job Location:** Varies dependent upon camp  
**Hours:** Mon. - Thurs. / 6 hours per day / Specifics dependent on camp

**Supervision:**

*Supervisor:* Camp Director / Assistant Director

*Supervises:* TR Aides

**General statement of duties**

Under the supervision of the Camp director assist in the implementation of the Therapeutic Recreation summer camp program for children with various disabilities. Provide direct supervision and leadership to program participants within an assigned age group.

**Essential Responsibilities:**

- Attends camp every day. Attends daily staff meetings.
- Acts as a positive role model for the children and as an advocate of inclusion in the community.
- Implements and maintains camp schedule.
- Supervises campers in all activities and trips.
- Maintains all camp locations in a clean and organized manner.
- Reviews camp progress and makes recommendations as needed in weekly and daily camp meetings.
- Provide personal care for campers including toileting and feeding (unless designated by the nursing staff)
- Provide creative ideas to accommodate and modify activities and trips to encourage full inclusion within the community.
- Plan and implement daily scheduled activities and programs, ensuring materials and equipment is ready and actively participate in all activities.
- Oversee and provide assignments to TR Aides and volunteers assigned to your classroom.
- Check camper belongings for medication, notes and other important items.
- Handle all classroom issues and concerns.
- Ensure campers board correct buses.
- Develop and implement age and developmentally appropriate activities.
- Direct supervision of campers.
- Keep accurate and regular attendance throughout the day.
- Supervise and participate with groups of campers in a variety of indoor and outdoor activities.
- Assist with daily set up, clean up and transportation.
- Carry out goals, themes, and schedule of the program to provide a consistent and high-quality experience.
- Other duties as assigned.

## **Job Specifications:**

### *Minimum Qualifications:*

- I At least 18 years of age; 2 Year degree or 4 years' experience
- II 4-year degree in Special Education or related field OR 5 years experience

### *Required knowledge and skills:*

- Strong planning and organizational skills required.
- Ability to be flexible in schedule and personal objectives. Highly motivated advocate for persons with disabilities.
- Ability to communicate with a wide range of professionals and the general public.

### *Additional Requirements*

An acceptable general background investigation to include a Federal, local and state criminal history, and a sex offender registry check. Individuals in this position cannot be listed as having a founded child abuse or neglect complaint and must pass a CPS check.

### *Physical Requirements*

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to taste or smell. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to adjust focus.

### *Benefits to working for Recreation and Parks:*

- Voluntary benefits include a supplementary retirement savings plan and flexible spending account plans (dependent on working required number of hours) as well as employee assistance program.
- Health and sick leave benefits may be provided for positions working the required total hours.
- Opportunities for advancement upon completing college coursework and gaining experience.

### *Site Locations:*

TBD

### *To Apply:*

Complete the Recreation and Parks application form found at [www.stmaryscountymd.org/docs/jobapplication.pdf](http://www.stmaryscountymd.org/docs/jobapplication.pdf)

### *Contact:*

Crystal Haislip, Therapeutic Recreation Coordinator  
301-475-4200 x 1806 / [crystal.haislip@stmaryscountymd.gov](mailto:crystal.haislip@stmaryscountymd.gov)