

Airport Advisory Board Meeting (Monday, October 26, 2020)

Generated by Allison Swint on Monday, October 26, 2020

Members present

Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Albert Babcock, Robert Zaorski

Meeting called to order at 6:01 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports. The 'Be the First To Know' on County website is not working. "First Responder's Thank You" was a great success.

Information: 2. PW&T Report County is awaiting Tier II approval from MDE. Oil bowser has been delivered to the airport for used oil containment.

Information: 3. FBO Report Courtesy car available for use.

Discussion: 4. 50th Airport Anniversary Subcommittee Website listing events is current. Fly-In Farmer's markets are planned for November and December - will be held outside. EAA Chapter will host an Airport Community "Open Hangar" event on November 7th. The Chapter is also requesting old tire donations as a fund raiser.

D. OLD BUSINESS

Action: 1. Approval of September 28, 2020 Meeting Minutes
I move to approve the September 28, 2020 meeting minutes

Motion by Robert Lightstone, second by Robert Zaorski.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Albert Babcock, Robert Zaorski

Action, Discussion: 2. Discuss CARES Act funding options
Move to recommend the CARES funding be used to modify the Terminal building to accommodate a restaurant.

Motion by Ted Klapka, second by Brian Barthelme Jr.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Albert Babcock, Robert Zaorski

Action, Discussion: 3. Review/Update Action Item List.

E. NEW BUSINESS

F. PUBLIC COMMENT

G. ADJOURN

**St. Mary's County Regional Airport
Airport Advisory Board Meeting
26 October 2020 Minutes**



The Airport Advisory Board (AAB) commenced its 26 October meeting at 6:01pm at the Airport Terminal with a telephonically conferenced meeting per County direction due to the COVID pandemic.

A quorum of the Airport Advisory Board was present or on the call with Jim Alexander chairing this meeting with Bob Lightstone (Vice Chair), Ted Klapka (Secretary), Albert Babcock, Bryan Barthelme and Bob Zaorski present. Allison Swint (Airport Manager) represented Department of Public Works & Transportation (DPWT). Two members of the airport business community were on the call.

Chairman's Report: Jim Alexander noted this meeting was being held telephonically in accordance with the County's Public Meeting Agency policy. The "First to Know" system is apparently still having difficulties; members and the public should try registering again in order to receive info from the County. St. Mary's County Airport continues to be the subject of national publicity with an article published in Aviation Week and Space Technology. The "First Responders Thank You" at the airport was a resounding success. Kudos to Ken Reed, Allison Swint, Art Nall and others who made it happen.

DPWT Report: The County is still awaiting Maryland Department of the Environment approvals which will delay the start of Phase II (the grading and Fill) required for the Runway extension. The County has acquired an Oil Bowser for waste oils and is attempting to determine where to place it.

FBO Report: The FBO has placed a Buick LeSabre in service as a Courtesy Car.

50th Anniversary Committee Report: The 50th Anniversary website is current. Fly-In Farmers Markets are planned for November and December and will again be held outside. The EAA Chapter will host an Airport Community "Open Hangar" event on Saturday 7 November. The EAA Chapter is requesting old tire donations which they can use as a fund raiser and help place these tires back in service as retreats.

<https://www.stmarysmd.com/dpw/airport-operations/anniversary/>

Old Business:

The September Minutes and Action Items were recommended for approval by Bob Lightstone and Seconded by Bob Zaorski and approved unanimously.

The County has received \$69K in CARES Act funding for the Airport and several options for its use were discussed. A motion was made by Ted Klapka and Seconded by Bryan Barthelme to recommend using the funding to modify the Terminal Building to be able to accommodate a Restaurant. This was passed unanimously.

New Business: It was noted that a flock of geese has taken residence between the runway and taxiways and could present a significant hazard to aircraft. The AAB asked the Airport Manager to investigate possible methods to remove the geese.

The AAB noted it had not seen any Technical Evaluation Committee reports of development near the airport environs in quite some time and asked the Airport Manager to see if there were TEC reports that should be presented at future AAB meetings.

There was no public comment but it was noted that the public is invited to dial-in using the same dial-in number as the AAB.

The next meeting of the Board is scheduled for Monday 7 December at 6pm. This will likely be another virtual meeting. The meeting adjourned at 7:06pmpm.

**St. Mary's County Regional Airport
Airport Advisory Board Meeting
26 October 2020 Minutes**



Submitted,

Reviewed,

Approved,

Virtual

Ted Klapka

Bob Lightstone

Jim Alexander

Secretary

Vice Chairman

Chairman

St. Mary's County Airport Advisory Board
Action Item List

Current: 10/26/20

Action Items as of 10/26/2020 AAB Meeting									
Action Item #	Status	Open Date	Due Date	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AI 10)	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AI 10)	
8	Open	x/xx/18	12/7/2020		AAC	DPWT	Review Wash Rack compliance with new MDE Regulation regarding runoff contamination; determine if formal mitigation is needed	2/24/20: MD Environmental Services (MES) to meet with Airport Manager to discuss; 9/28: County needs to apply for wash rack permit, MES assisting with Notice of Intent to MD Dept of Environment (MDE); 10/26: no change	
9	Open	x/xx/18	12/7/2020			DPWT	Procure ADS-B repeater system to improve safety and SA at 2W6; possibly co-share with KNHK?	Need to discuss with Pax Air Ops. 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26: no change	
10	Open	x/xx/18	TBD		AAB	DPWT, AAB	Develop strategy to update Master Plan (ALP and associated documents)	6/24/19: To be scheduled and addressed by AAB after Rules, SOP/Min Std are complete; 6/22/20: Per John Deatrick, county needs to do some work before AAB can address Master Plan (see AI 26).	
13	Open	x/xx/18	12/7/2020			DPWT, NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26: no change	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language.
20	Closed	6/24/2019	10/26/2020	10/26/2020	AAB (Alexander)	DPWT	Investigate Courtesy Car for airport visitors	~ 6/12/19: Swint queried County Attorney; 7/9: County answer was no but DPWT suggested requesting direct to CSMC. 10/29/19: Letter sent from AAB Chair to CSMC, awaiting feedback; 6/22/20: Piedmont and Atkinson to provide courtesy car when pandemic allows, county may provide vehicle in future but none available now per John Deatrick; 9/28: Dave Stanton reports Piedmont has purchased Buick Lucerne, awaiting insurance policy, car should be available soon; Atkinson may contribute to sponsorship. 10/26: car is available for use per Dave Stanton	Exploring donor car option, negative results so far. County not averse to Courtesy Car. Donated Courtesy Car may have acknowledgement of donator (no advertising). 9/28/20: Once car operational, get added to airportcourtesycars.com and other appropriate listings; 11/24/20: Piedmont car info submitted to airportcourtesycars.com
23	Open	9/23/2019	12/7/2020		AAB (Klapka)	DPWT	Coordinate with Chesapeake Ranch and NAS Pax to develop procedures to use MD50 and NAS as divert fields when 2W6's Runway is fouled.	6/22/20: Tied to meeting with Pax Air Ops (AIs 9 & 13) but can start with MD50 (Bernie Wunder Airport Mgr); 10/26: Stoney says MD50 open for meeting, Ted to engage	
24	Open	10/28/2019	12/7/2020		Public (Bob Hansen)	Ted Klapka	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT	
25	Open	6/22/2020	12/7/2020		AAB (Alexander)	DPWT (Swint)	Update airfield diagram in Chart Sup, ForeFlight, etc. to show taxiway markings (makes construction NOTAMs much more useful)	9/28/20: Allison waiting on as-builts from Delta; 10/26: no change	
26	Open	6/22/2020	12/7/2020		AAB (Klapka)	DPWT (Swint)	Provide POA&M for Master Plan/ALP revision	9/28/20: County looking for new airport consultant (possibly two, one for planning/design & one for construction); ALP on hold until consultant situation resolved; 10/26: no change	
27	Open	9/28/2020	12/7/2020		AAB (Alexander)	AAB, etc.	Provide inputs to AAB Chair for airport Annual Report 2020		Vote on annual report during January meeting

**St. Mary's County Airport Advisory Board
Action Item List**

Current: 10/26/20

28	Closed	9/28/2020	10/26/2020	10/26/2020	AAB (Alexander)	AAB	Review options for \$69K CARES funding and make recommendation to County	10/5/20: County list of options sent to AAB; 10/26: unanimous vote recommending money spent on facilitating restaurant in terminal bldg
29	Open	10/26/2020	12/7/2020		AAB (Klapka)	DPWT (Swint)	Investigate possible methods to remove Canada Geese on airport	