

Airport Advisory Board Meeting (Monday, February 22, 2021)

Generated by Allison Swint on Monday, February 22, 2021

Members present

Brian Barthelme Jr, James Alexander, Robert Lightstone, Gerald Meyerman, Albert Babcock, Robert Zaorski, Henri Sahut

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports: AAB meeting schedule on county website now correct; 2020 Airport Annual Report sent to CSMC and airport community, also posted on county website; AAB certificates are available and will be held for next live meeting unless members want them mailed; WINGS webinars sponsored by FAA Safety Team and 2W6, 2/16 (AOA) had 127 participants coast to coast, 2/23 7:00 pm (ABCs of ADM), 3/16 7:00 pm (Aviation Weather Services)

Information: 2. DPW&T Report: Phase II grading/site prep of runway extension to start mid-April by Penn Ave Construction; Phase III paving and lighting of runway extension to start 11/2021; runway extension expected completion summer 2022; terminal kitchen equipment ordered with \$69K CARES Act funding, ship date TBD; RFPs issued for obstruction surveys, pavements, Airport Rd extension, fence repairs; county Project Manager position still open; oil bowser available but base and shed to be built; still working new gate fob SOP; County Attorney says vetted volunteer hunters are acting in an official capacity, no change needed to Airport Rules ordinance but SOP will be updated; selection of new airport consultant is progressing; first 30-day application for a Mobile Independent Operator (MIO) under the new Airport Rules/Minimum Standards was approved for the mid-February to mid-March time period, aircraft maintenance to be completed outdoors only between Hangars F and G

Information: 3. FBO Report: Hangar AA construction is progressing, expected completion mid-April; kudos to DPWT on airport snow removal after two recent storms

D. OLD BUSINESS

Action: 1. Approval of January 25, 2021 Meeting Minutes & Action Items:
To approve the January 25, 2021 meeting minutes & action items

Motion by Robert Lightstone, second by Robert Zaorski.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Gerald Meyerman, Albert Babcock, Robert Zaorski, Henri Sahut

Discussion: 2. Review/Update Action Item list: Action item list reviewed and updated

E. NEW BUSINESS

Information: 1. Next business meeting March 22, 2021 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Airport Advisory Board Minutes – 2/22/2021 (virtual)

Meeting Start 6:00 pm

Members Present: Alexander (Chair), Lightstone (Vice), Babcock, Barthelme, Sahut, Zaorski, Meyerman

Others Present: Swint (DPWT), Deatrick (DPWT), Whipple (DPWT), 4 members of public

Chairman Report: AAB meeting schedule on county website now correct; 2020 Airport Annual Report sent to CSMC and airport community, also posted on county website; AAB certificates are available and will be held for next live meeting unless members want them mailed; WINGS webinars sponsored by FAA Safety Team and 2W6, 2/16 (AOA) had 127 participants coast to coast, 2/23 7:00 pm (ABCs of ADM), 3/16 7:00 pm (Aviation Weather Services)

DPWT Report: Phase II grading/site prep of runway extension to start mid-April by Penn Ave Construction; Phase III paving and lighting of runway extension to start 11/2021; runway extension expected completion summer 2022; terminal kitchen equipment ordered with \$69K CARES Act funding, ship date TBD; RFPs issued for obstruction surveys, pavements, Airport Rd extension, fence repairs; county Project Manager position still open; oil bowser available but base and shed to be built; still working new gate fob SOP; County Attorney says vetted volunteer hunters are acting in an official capacity, no change needed to Airport Rules ordinance but SOP will be updated; selection of new airport consultant is progressing; first 30-day application for a Mobile Independent Operator (MIO) under the new Airport Rules/Minimum Standards was approved for the mid-February to mid-March time period, aircraft maintenance to be completed outdoors only between Hangars F and G

FBO Report: Hangar AA construction is progressing, expected completion mid-April; kudos to DPWT on airport snow removal after two recent storms

1/25/2021 meeting minutes and action items approved unanimously (motion Lightstone/second Zaorski)

Action Item List was reviewed and updated

Public Comment: None

Meeting Adjourned 6:34 pm (motion Lightstone/second Babcock)

Next Meeting: 3/22/2021, 6:00 pm (virtual)

Submitted by: Alexander (Chair)

St. Mary's County Airport Advisory Board
Action Item List

Current: 2/22/21

| Action Item # | Action Items as of 2/22/2021 AAB Meeting | | | | | Assignee(s) | Action Item | Status/Resolution | Follow-up |
|---------------|--|------------|-----------|------------|---------------------|--|--|--|--|
| | Status | Open Date | Due Date | Close Date | Originator | | | | |
| 6 | Open | x/xx/18 | TBD | | AAC | DPWT | Install runway end windsocks (or streamers) | 8/26/19: to be included in ALP revision process (see AI 10) | |
| 7 | Open | x/xx/18 | TBD | | AAC | DPWT | Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov) | 8/26/19: to be included in ALP revision process (see AI 10) | |
| 8 | Open | x/xx/18 | 3/22/2021 | | AAC | DPWT (Swint) | Review Wash Rack compliance with new MDE Regulation regarding runoff contamination; determine if formal mitigation is needed | 2/24/20: MD Environmental Services (MES) to meet with Airport Manager to discuss; 9/28: County needs to apply for wash rack permit, MES assisting with Notice of Intent to MD Dept of Environment (MDE); 10/26: no change; 12/7: no change; 1/25/21: no change; 2/22: no change | |
| 9 | Open | x/xx/18 | 3/22/2021 | | | DPWT (Swint), AAB (Hill, Zaorski), NAS Pax | Procure ADS-B repeater system to improve safety and SA at 2W6; possibly co-share with KNHK? | Need to discuss with Pax Air Ops. 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops | |
| 10 | Open | x/xx/18 | TBD | | AAB | DPWT, AAB | Develop strategy to update Master Plan (ALP and associated documents) | 6/24/19: To be scheduled and addressed by AAB after Rules, SOP/Min Std are complete; 6/22/20: Per John Deatrick, county needs to do some work before AAB can address Master Plan (see AI 26). | |
| 13 | Open | x/xx/18 | 3/22/2021 | | | DPWT (Swint), AAB (Hill, Zaorski), NAS Pax | Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language | Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops | 6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language. |
| 23 | Open | 9/23/2019 | 3/22/2021 | | AAB (Klapka) | DPWT (Swint), AAB (Hill, Zaorski), NAS Pax | Coordinate with Cheasapeake Ranch and NAS Pax to develop procedures to use MD50 and NAS as divert fields when 2W6's Runway is fouled. | 6/22/20: Tied to meeting with Pax Air Ops (AIs 9 & 13) but can start with MD50 (Bernie Wunder Airport Mgr); 10/26: Stoney says MD50 open for meeting, Ted to engage; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Rob Winston at MD50, need to contact Bernie Wunder | |
| 24 | Open | 10/28/2019 | 4/26/2021 | | Public (Bob Hansen) | DPWT (Swint) | Explore Compass Rose at 2W6. Obtain info from The 99s. | 10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx | |
| 25 | Open | 6/22/2020 | 4/26/2021 | | AAB (Alexander) | DPWT (Swint) | Update airfield diagram in Chart Sup, ForeFlight, etc. to show taxiway markings (makes construction NOTAMs much more useful) | 9/28/20: Allison waiting on as-builts from Delta; 10/26: no change; 12/7: no change; 1/25/21: Allison has as-builts, MAA to confirm taxiway layout in Apr inspection | |
| 26 | Open | 6/22/2020 | 3/22/2021 | | AAB (Klapka) | DPWT (Swint) | Provide POA&M for Master Plan/ALP revision | 9/28/20: County looking for new airport consultant (possibly two, one for planning/design & one for construction); ALP on hold until consultant situation resolved; 10/26: no change; 12/7: no change; 1/25/21: quotes for new airport consultant closed 1/22; 2/22: selection of new airport consultant progressing | |
| 29 | Open | 10/26/2020 | 3/22/2021 | | AAB (Klapka) | DPWT (Swint) | Investigate possible methods to remove Canada Geese on airport | 12/7/20: Allison to order pyros and screamers, should be here by 1/1/21; 1/25/21: order delayed, should be here by next mtg; 2/22: order in progress | |

**St. Mary's County Airport Advisory Board
Action Item List**

Current: 2/22/21

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|----|------|-----------|-----------|--|----------------------|--------------|--|--|---|
| 30 | Open | 1/25/2021 | 3/22/2021 | | Public (Corey Smith) | DPWT (Swint) | Hunting on airport by county-vetted volunteers seems to violate Airport Rules on hunting/firearms. | 1/25/21: Allison to ask for County Attorney's interpretation. A change to the Rules ordinance requires CSMC approval. 2/22: County Attorney says vetted volunteer hunters are acting in official capacity, no change needed to Airport Rules | 2/22/21: Update SOP to clarify, and also specify how people can volunteer |
|----|------|-----------|-----------|--|----------------------|--------------|--|--|---|