

Airport Advisory Board Meeting (Monday, March 22, 2021)

Generated by Allison Swint on Monday, March 22, 2021

Members present

Brian Barthelme Jr, James Alexander, Robert Lightstone, Albert Babcock, Robert Zaorski, George Hill

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports: County has opened all public buildings to the public effective Mar 15; max people 10 in airport terminal conference room, masks and social distancing still in effect; potential for in person meeting in April; Wings credit webinars held 2/23 and 3/16 and were quite successful.

Information: 2. PW&T Report: Notice to proceed with contract for runway extension work projected on April 19; Penn Ave is contractor for Phase 2. Notifications will be disseminated as early as possible to inform local flying community. Contract completion expected in six months. Project manager not yet selected. Second interview for the one candidate scheduled. May be close to selection. Gate fob policy being updated.

Information: 3. FBO Report: Fuel prices have increased from \$3.89 to \$4.67 today and are consistent with other airports in the area.

D. OLD BUSINESS

Action: 1. Approval of February 22, 2021 Meeting Minutes & Action Items
To approve the February 22, 2021 meeting minutes & action items

Motion by Robert Lightstone, second by George Hill.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Albert Babcock, Robert Zaorski, George Hill

Discussion: 2. Review/Update Action Item list: Reviewed and updated

E. NEW BUSINESS

Information: 1. Next business meeting April 26, 2021 at 6PM

F. PUBLIC COMMENT

No public comment

G. ADJOURN

Meeting adjourned at 6:52 PM

Airport Advisory Board Minutes – 3/22/2021 (virtual)

Meeting Start 6:00 pm

Members Present: - Alexander (Chair), Lightstone (Vice), Hill (Secretary), Barthelme, Zaorski, Babcock

Others Present: Deatrick (DPWT), Swint (DPWT), Ken Reed and Pat Weaver (FBO)

Chairman Report: County has opened all public buildings to the public effective Mar 15; max people 10 in airport terminal conference room, masks and social distancing still in effect; potential for in person meeting in April; Wings credit webinars held 2/23 and 3/16 and were quite successful.

DPWT Report: Notice to proceed with contract for runway extension work projected on April 19; Penn Ave is contractor for Phase 2. Notifications will be disseminated as early as possible to inform local flying community. Contract completion expected in six months. Project manager not yet selected. Second interview for the one candidate scheduled. May be close to selection. Gate fob policy being updated.

FBO Report: Fuel prices have increased from \$3.89 to \$4.67 today and are consistent with other airports in the area.

2/22/2021 Meeting Minutes and action items unanimously approved (motion Lightstone/second Hill).

Action Item List was reviewed and updated (see attached).

Public Comment: None

Meeting Adjourned 6:52 pm (motion Lightstone/second Hill).

Next Meeting: 4/26/2021, 6:00 pm (virtual or in person yet to be determined)

Submitted by: Hill (Secretary)

St. Mary's County Airport Advisory Board
Action Item List

Current: 3/22/21

Action Items as of 3/22/2021 AAB Meeting									
Action Item #	Status	Open Date	Due Date	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AI 10)	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AI 10)	
8	Open	x/xx/18	4/26/2021		AAC	DPWT (Swint)	Review Wash Rack compliance with new MDE Regulation regarding runoff contamination; determine if formal mitigation is needed	2/24/20: MD Environmental Services (MES) to meet with Airport Manager to discuss; 9/28: County needs to apply for wash rack permit, MES assisting with Notice of Intent to MD Dept of Environment (MDE); 10/26: no change; 12/7: no chg; 1/25/21: no chg; 2/22: no chg; 3/22: no chg	
9	Open	x/xx/18	4/26/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Procure ADS-B repeater system to improve safety and SA at 2W6; possibly co-share with KNHK?	Need to discuss with Pax Air Ops. 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy	
10	Open	x/xx/18	TBD		AAB	DPWT, AAB	Develop strategy to update Master Plan (ALP and associated documents)	6/24/19: To be scheduled and addressed by AAB after Rules, SOP/Min Std are complete; 6/22/20: Per John Deartrick, county needs to do some work before AAB can address Master Plan (see AI 26).	
13	Open	x/xx/18	4/26/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language.
23	Open	9/23/2019	4/26/2021		AAB (Klapka)	DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Coordinate with Chesapeake Ranch and NAS Pax to develop procedures to use MDS0 and NAS as divert fields when 2W6's Runway is fouled.	6/22/20: Tied to meeting with Pax Air Ops (Als 9 & 13) but can start with MDS0 (Bernie Wunder Airport Mgr); 10/26: Stoney says MDS0 open for meeting, Ted to engage; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Rob Winston at MDS0, need to contact Bernie Wunder; 3/22: Hill talked to Bernie Wunder, MDS0 not ideal as divert field, don't pursue further; Hill/Zaorski to map strategy for Pax	
24	Open	10/28/2019	4/26/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx	
25	Open	6/22/2020	4/26/2021		AAB (Alexander)	DPWT (Swint)	Update airfield diagram in Chart Sup, ForeFlight, etc. to show taxiway markings (makes construction NOTAMs much more useful)	9/28/20: Allison waiting on as-builts from Delta; 10/26: no change; 12/7: no change; 1/25/21: Allison has as-builts, MAA to confirm taxiway layout during inspection 4/15/21	
26	Open	6/22/2020	4/26/2021		AAB (Klapka)	DPWT (Swint)	Provide POA&M for Master Plan/ALP revision	9/28/20: County looking for new airport consultant (possibly two, one for planning/design & one for construction); ALP on hold until consultant situation resolved; 10/26: no change; 12/7: no change; 1/25/21: quotes for new airport consultant closed 1/22; 2/22: selection of new airport consultant progressing; 3/22: interviews w/ 3 finalists complete, award expected mid-April	
29	Open	10/26/2020	4/26/2021		AAB (Klapka)	DPWT (Swint)	Investigate possible methods to remove Canada Geese on airport	12/7/20: Allison to order pyros and screamers, should be here by 1/1/21; 1/25/21: order delayed, should be here by next mtg; 2/22: order in progress; 3/22: ordered, not yet rec'd.	
30	Open	1/25/2021	4/26/2021		Public (Corey Smith)	DPWT (Swint), AAB (Hill/Zaorski) to assist w/ SOP	Hunting on airport by county-vetted volunteers seems to violate Airport Rules on hunting/firearms.	1/25/21: Allison to ask for County Attorney's interpretation. A change to the Rules ordinance requires CSMC approval. 2/22: County Attorney says vetted volunteer hunters are acting in official capacity, no change needed to Airport Rules	2/22/21: Update SOP to clarify, and also specify how people can volunteer; 3/22: SOP update in work; county wildlife plan says can't hunt geese until 4/1, deer hunting over until 9/1
31	Open	3/22/2021	4/26/2021			DPWT (Swint)	Review draft gate fob policy to be added to SOP	4/8/21: sent Allison's draft fob policy to AAB	