

Airport Advisory Board Meeting (Monday, August 23, 2021)

Generated by Allison Swint on Monday, August 23, 2021

Members present

James Alexander, Robert Lightstone, Robert Zaorski, George Hill

Meeting called to order at 6 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. PW&T Report

Information: 3. FBO Report

D. OLD BUSINESS

Action: 1. Presentation on ADS-R Options

Action: 2. Approve June 28, 2021 meeting minutes and action items
To approve the June 28, 2021 meeting minutes & action items

Motion by Robert Lightstone, second by George Hill.

Final Resolution: Motion Carries

Yea: James Alexander, Robert Lightstone, Robert Zaorski, George Hill

Action: 3. Approve June 7, 2021 special meeting minutes (roundtable on Airport Innovation District branding)
To approve the June 7, 2021 meeting minutes

Motion by Robert Lightstone, second by George Hill.

Final Resolution: Motion Carries

Yea: James Alexander, Robert Lightstone, Robert Zaorski, George Hill

Discussion: 4. Review/Update Action Item list

E. NEW BUSINESS

Information: 1. Airport Innovation District branding designs

Information: 2. Next business meeting September 27, 2021 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Action: 1. Motion to adjourn

Airport Advisory Board Minutes – 08/23/2021 (hybrid)

Meeting Start 6:00 pm

Members Present: Alexander (Chair), Lightstone (Vice), Hill (Secretary), Zaorski (virtual).

Others Present: Swint (DPWT) virtual, Ken Reed and Pat Weaver, Dave Stanton, Shanika Carr

Chairman Report:

- CSMC proclamation for National Aviation Day on 8/17/21 (actual day is 8/19/21), no county event this year.
- AeroPark Airport Innovation District branding briefed to CSMC 8/17/21, slide pack sent to AAB 8/18/21.
- Pilot Forum with Pax ATC (WINGS event) held 8/11/21, 35 attendees, well-received, planning for annual event each May. First in-person FAA Safety Team (FAAST) event at 2W6 in 18 months.

DPWT Report (Swint, Airport Manager):

- Briefed 7/27/21 meeting with AECOM, new contractor consultant for the airport. Discussed the top three priorities (Aviation Dr, ramps, county hangar). Runway will be closed 22 SEP for one day and again on 21 NOV for purpose of displaced threshold (500 feet). Anticipate dissemination widely. Terminal construction complete December.

FBO Report:

- Harrier flight with bourbon on Saturday 8/28/21.

Old Business:

- Postpone presentation on ADS-R because presenter's family was impacted by TS Henri in New England.
- 6/28/21 Meeting Minutes and Action Items unanimously approved (motion Lightstone/second Hill).
- 6/7/21 special meeting minutes unanimously approved (motion Lightstone/second Hill). This was the roundtable on Airport Innovation District branding with DED and the contractor.
- Action Item List was reviewed and updated (see attached). New due dates assigned will be realistic and then not changed so progress can be measured more accurately.

Public Comment:

Shanika Carr (Atkinson Aeronautics): Discussion of midnight bike ride and results and appreciation of the concept. Started at Hickory Hills parking lot, then onto FDR Blvd, through Wildewood, and onto the airport loop road. Anticipate this bike ride will become a monthly event.

Meeting Adjourned: 6:39 pm (motion Lightstone/second Hill).

Next Meeting: 09/27/2021 at 6 pm (in person)

Submitted by: Hill (Secretary)

**St. Mary's County Airport Advisory Board
Action Item List**

Current: 8/23/21

Action Items as of 8/23/2021 AAB Meeting									
Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AI 10)	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AI 10)	
8	Open	x/xx/18	8/23/2021		AAC	DPWT (Swint)	Review Wash Rack compliance with new MDE Regulation regarding runoff contamination; determine if formal mitigation is needed	2/24/20: MD Environmental Services (MES) to meet with Airport Manager to discuss; 9/28: County needs to apply for wash rack permit, MES assisting with Notice of Intent to MD Dept of Environment (MDE); 10/26: no change; 12/7: no chg; 1/25/21: no chg; 2/22: no chg; 3/22: no chg; 4/26: permit submitted, water sample to be taken 5/12; 8/23: permit for wash rack received	8/23/21: SOP update to reflect wash rack and MX area
9	Open	x/xx/18	8/23/2021			DPWT (Swint), AAB (Hill, Zaorski)	Procure ADS-B repeater system to improve safety and SA at 2W6; possibly co-share with KNHK?	Need to discuss with Pax Air Ops. 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg; 6/28: mtg w/ Pax, Navy has no need for ADS-B repeater; ADS-R may be an option for 2W6, need to explore further; Pete Lehmann from TCAS Analytics is SME; 8/23: ADS-R brief from Pete Lehmann postponed to Sep mtg	4/26/21: uAvionix PingStation2 may be solution? Just \$1750. No go, a closer look shows this is an ADS-B receiver not a repeater.
10	Open	x/xx/18	TBD		AAB	DPWT, AAB	Develop strategy to update Master Plan (ALP and associated documents)	6/24/19: To be scheduled and addressed by AAB after Rules, SOP/Min Std are complete; 6/22/20: Per John Deatrck, county needs to do some work before AAB can address Master Plan (see AI 26); 8/23: AECOM will develop Master Plan/ALP	
13	Open	x/xx/18	8/23/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg, suggestion was keep this a safety issue; John Deatrck offered to bring this mtg up at next mtg between Pax and CSMC; 6/28: mtg w/ Pax, LCDR Palmer open to working together on this; suggestion made to add Pax Air Ops rep to AAB as ad-hoc member and to add a VHF freq to Pax ATIS (see AIs 32 & 33);	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language.
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie	

**St. Mary's County Airport Advisory Board
Action Item List**

Current: 8/23/21

25	Open	6/22/2020	8/23/2021		AAB (Alexander)	DPWT (Swint)	Update airfield diagram in Chart Sup, ForeFlight, etc. to show taxiway markings (makes construction NOTAMs much more useful)	9/28/20: Allison waiting on as-builts from Delta; 10/26: no change; 12/7: no change; 1/25/21: Allison has as-builts, MAA to confirm taxiway layout during inspection 4/15/21; 4/26: as-builts confirmed by MAA, submitted to FAA; 8/23: Allison needs to relook	
26	Open	6/22/2020	8/23/2021		AAB (Klapka)	DPWT (Swint)	Provide POA&M for Master Plan/ALP revision	9/28/20: County looking for new airport consultant (possibly two, one for planning/design & one for construction); ALP on hold until consultant situation resolved; 10/26: no change; 12/7: no change; 1/25/21: quotes for new airport consultant closed 1/22; 2/22: selection of new airport consultant progressing; 3/22: interviews w/ 3 finalists complete, award expected mid-April; 4/26: AECOM new airport consultant, not notified yet; 8/23: AECOM will develop Master Plan and provide POA&M	
29	Open	10/26/2020	8/23/2021		AAB (Klapka)	DPWT (Swint)	Investigate possible methods to remove Canada Geese on airport	12/7/20: Allison to order pyros and screamers, should be here by 1/1/21; 1/25/21: order delayed, should be here by next mtg; 2/22: order in progress; 3/22: ordered, not yet rec'd; 4/26: not ordered yet; 8/23: pyros/screamers in possession, airport mx tech to be hired 9/2	
30	Open	1/25/2021	8/23/2021		Public (Corey Smith)	DPWT (Swint), AAB (Hill/Zaorski) to assist w/ SOP	Hunting on airport by county-vetted volunteers seems to violate Airport Rules on hunting/firearms.	1/25/21: Allison to ask for County Attorney's interpretation. A change to the Rules ordinance requires CSMC approval. 2/22: County Attorney says vetted volunteer hunters are acting in official capacity, no change needed to Airport Rules	2/22/21: Update SOP to clarify, and also specify how people can volunteer; 3/22: SOP update in work; county wildlife plan says can't hunt geese until 4/1, deer hunting over until 9/1; 4/26: awaiting SOP update until gate fob policy is ready (see AI 31)
31	Open	3/22/2021	8/23/2021			DPWT (Swint), AAB	Review draft gate fob policy to be added to SOP	4/8/21: sent Allison's draft fob policy to AAB; 4/26: Allison to send updated version; 8/23: no progress but still intend to add policy to SOP	
32	Closed	6/28/2021	9/27/2021	8/29/2021	AAB	DPWT (Swint)	Ask CSMC to request Navy rep as ad hoc, ex-officio AAB member for better communication/coordination on safety issues	7/19/21: John Deatrick sent draft request letter to CSMC; 8/23: confirmed CSMC sent request to Navy; 8/25: rec'd approval letter from Navy, LCDR Steve Palmer to be ad hoc AAB member	
33	Open	6/28/2021	12/6/2021		AAB (Alexander)	DPWT (Swint)	Ask CSMC to request Navy consider adding a VHF frequency for the Pax ATIS so GA pilots can monitor and know which Pax runway is in use for SA, deconfliction, and safety (currently ATIS is UHF only)	7/19/21: John Deatrick sent draft request letter to CSMC; 8/23: confirmed CSMC sent request to Navy; 8/25: rec'd letter from Navy, they are reviewing VHF ATIS request	
34	Open	6/28/2021	12/6/2021		AAB (Alexander)	Pax Air Ops, AAB	Update LOA on use of R-4007 to clarify procedures and update graphic	6/28/21: mtg w/ Pax, LCDR Palmer agreeable to update	
35	Closed	6/28/2021	8/23/2021	8/23/2021	AAB (Alexander)	Pax Air Ops (Palmer), AAB (Alexander)	Hold open forum between 2W6 pilots and Pax Air Ops to ask questions and share info with the goal of open communications and improved safety; annual FAA Safety Team WINGS event	6/28/21: mtg w/ Pax, LCDR Palmer agreeable; first forum in Aug 21 followed annually in May; 8/23/21: Initial forum held 8/11, 35 people, successful and well-received	