

Airport Advisory Board Meeting (Monday, December 5, 2022)

Generated by Allison Swint on Monday, December 5, 2022

Members present

Robert Lightstone, James Alexander, Robert Zaorski, George Hill, Kevin Suggs
Also present: Ken Reed, Pat Weaver, Dave Stanton, Val Perez

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. DPW&T Report

Information: 3. FBO Report

Information: 4. Pax Air Ops Report

D. OLD BUSINESS

Discussion: 1. Airport Terminal Food Service Status

Action: 2. Approval of October 24, 2022 Meeting Minutes & Action Items
To approve the October 24, 2022 meeting minutes & action items

Motion by Robert Lightstone, second by Kevin Suggs.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Robert Zaorski, George Hill, Kevin Suggs

Discussion: 3. Review/Update Action Item list

E. NEW BUSINESS

Discussion: 1. Draft AAB Annual Report

Information: 2. Next business meeting January 23, 2023 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

In Person Meeting at Regional Airport Terminal

Airport Advisory Board Minutes – 12/5/2022

Meeting Start: 6:00 PM

Members Present: Alexander (Chair), Lightstone (Vice-Chair), Hill (Secretary), Zaorski, Suggs

Others Present: Ken Reed, Pat Weaver, Dave Stanton, Val Perez

Chairman Report

CSMC sworn in tonight, first meeting tomorrow.

Talon 240G UAS hung in the terminal on 11/23/22.

Officer elections will be at the January meeting – anyone interested in the positions – Chairman, Vice-Chairman and Secretary notify Allison Swint.

DPWT Report (Swint, Airport Manager, not feeling well and not present).

FBO Report (Dave Stanton, RCS Services; Ken Reed, S. Hunt Aero)

100LL fuel shortage.

Santa Claus will arrive at Terminal on Dec 18 in conjunction with Farmers Market. With good weather it may be a helicopter arrival. Bad weather option is taxing to terminal in fixed wing aircraft.

Construction on Building Z is ongoing and is going well with the exception of the door. Source for door has notified of delayed delivery. Anticipate total completion prior to March 2023.

Pax Air Ops Report: LCDR Hughes (on travel and not present).

Old Business:

Dana from Bird Dog Bistro gave a status update. Officially opened since mid-November. Menu revised to offer more lower cost options based on feedback from soft opening. Advertising on ForeFlight and Social Flight. Signage is an issue, people don't know where the bistro is located on the airport.

Approval of October 24, 2022 Meeting Minutes & Action Items. Motion to approve (Lightstone), seconded by (Suggs). Approved as written.

Review/Update Action Item list completed.

New business: Reviewed draft AAB Annual Report 2022. Final version will be voted on at the January meeting. Thanks to Lightstone, Hill, and Zaorski for leading the effort this year.

Public Comment: Val Perez discussed interaction with Wildewood homeowners. She is a member of the St Mary's Commission on the Environment. She is researching grants and other funding sources to improve groundwater management affecting both the airport and the surrounding area.

Meeting Adjourned 6:48 pm. Motion by (Lightstone), second by (Suggs).

Next Meeting: January 23, 2023 6 PM

Submitted by: Hill (Secretary)

St. Mary's County Airport Advisory Board
Action Item List

Current: 12/05/22

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
<i>Action Items as of 12/05/2022 AAB Meeting</i>									
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority	
13	Open	x/xx/18	8/23/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg, suggestion was keep this a safety issue; John Deatrick offered to bring this mtg up at next mtg between Pax and CSMC; 6/28: mtg w/ Pax, LCDR Palmer open to working together on this; suggestion made to add Pax Air Ops rep to AAB as ad-hoc member and to add a VHF freq to Pax ATIS (see AIs 32 & 33); 9/27: Pax River Air Ops ad hoc member of AAB will help greatly with this, but still open; 10/25: Alexander to develop proposed Chart Sup language for review by LCDR Palmer; 12/6: Proposed Chart Sup language provided to LCDR Palmer on 11/3, he concurred. AAB voted to approve proposed language. Allison to submit to FAA for publication. 1/24/22: Allison to send to FAA shortly; 2/28: Allison to send to FAA this week; 3/28: Allison to send to FAA this week; 4/6: Allison submitted military info, other inputs later; 4/25: Other inputs submitted, will close task when all inputs reflected in Chart Sup; 8/22/22: need to resend Chart Supplement info; 9/26/22: still need to resend chart sup info to Allison (done 9/29/22); 10/24: Allison submit after 11/1; 12/5: Allison absent	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language. 12/6/21: Additional language to be recorded on AWOS; 3/1/22: safety info regarding mil traffic recorded on AWOS

St. Mary's County Airport Advisory Board
Action Item List

Current: 12/05/22

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11; 8/22/22: further delay likely due to runway construction delays; 9/26/22: now expecting Apr 2024	
34	Open	6/28/2021	12/6/2021		AAB (Alexander)	Pax Air Ops, AAB	Update LOA on use of R-4007 to clarify procedures and update graphic	6/28/21: mtg w/ Pax, LCDR Palmer agreeable to update; 9/27: update in work per LCDR Palmer, will coord with AAB prior to signatures; 10/25: routing on base for admin, then sent to Allison for review by AAB per LCDR Palmer; 12/6/21: no chg; 1/24/22: LCDR Palmer says update was sent to Allison, some confusion on whether there were any changes or not, Allison to send to Alexander; 2/28: AAB owes markups to Navy; 3/28: draft with updates to be sent to LCDR Palmer in April; 4/25: still owe inputs to LT Hughes (LCDR Palmer's replacement), George/Jeremy to provide inputs? 6/27: LT Hughes working on simplifying, will send draft to AAB, then AAB provide edits and send to 2W6 community for their inputs/feedback; 8/22/22: no update, LT Hughes absent; 9/26/22: no update, LT Hughes absent; 10/24: Good discussion with LCDR Hughes, Alexander provide suggested edits for next mtg; 12/5: Hughes absent	
35	Open	1/24/2022	2/28/2022		AAB (Alexander)	DPWT (Swint)	Explore brighter lights at terminal ramp/parking lot and FBO ramp	2/28/22: no update; 3/28: County made funding request today via Bipartisan Infrastructure Law, working with SMECO is also an option; RCS (Piedmont) is installing LED lights at fuel pump and FBO ramp; 4/25: Bldg Services to update all to LEDs by end of summer; fuel pump ramp light OK; 6/27: will close when county completes light installation; 8/22/22: Alison checking with Bldg Services on lights; 9/26: Bldg Services says "sometime in winter"; 10/24: Bldg Services working on revised timeline; 12/5: Allison absent	
37	Open	12/5/22-	2/23/2023		Dave Stanton	DPWT (Swint)	Explore ways to fix poor AWOS audio and range		
38									