

Airport Advisory Board Meeting (Monday, February 27, 2023)

Generated by Allison Swint on Monday, February 27, 2023

Members present

James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, Sam Hughes, John Eid

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. DPW&T Report

Information: 3. FBO Report

Information: 4. Pax Air Ops Report

Information: 5. DED AeroPark Updates

D. OLD BUSINESS

Discussion: 1. Review updated draft LOA for R-4007 access

Action: 2. Approve January 23, 2023 Meeting Minutes & Action Items

To approve the January 23, 2023 meeting minutes & action items

Motion by Kevin Suggs, second by Robert Zaorski.

Final Resolution: Motion Carries

Yea: James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, Sam Hughes, John Eid

Discussion: 3. Review/Update Action Item list

E. NEW BUSINESS

Information: 1. Next business meeting March 27, 2023 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

In Person Meeting at Regional Airport Terminal

Airport Advisory Board Minutes – 02/27/2023

Meeting Start: 6:00 PM

Members Present: Alexander (Chair), Hill (Secretary), Zaorski, Suggs, Eid, Babcock, LCDR Hughes (ex-officio member from NAS Pax River)

Others Present: Allison Swint (DPWT), Jim Gotsch (DPWT), Gary Whipple (DPWT), Katherine Stormont (DED), Ken Reed (S. Hunt Aero), Dave Stanton (RCS Services – FBO)

Chairman's Report:

Volunteer Appreciation ceremony with CSMC was held on 1/31. Letters of Appreciation for those AAB members who could not attend the ceremony were delivered. AAB Annual Report sent to CSMC on 1/29 and posted to county website.

DPWT Report (Swint, Airport Manager):

A request will be forthcoming for permission to operate a crane close to the airport. Final information will be provided when available.

Maryland Aviation Council (MAC) is now functioning. Website in place (www.mdaviationcouncil.org). Maryland Aviation Day scheduled for 3/22 and will include ceremony in Annapolis.

Pilot lounge glass has been frosted. Computer will be provided by IT. Staples reviewing furniture order.

Working on getting LUGM info concerning proposed construction in or near airport environs. Used to get this some years ago.

Four aircraft were broken into about a month ago on the west ramp. Discussion of how security could be improved at the airport and better coordination of reports of thefts.

FBO Report (Dave Stanton, Ken Reed):

Paving blue County Hangar parking lot and two taxiways scheduled for 3/9. Painting of fuel tanks planned as soon as weather permits.

Hangar Z expected to be completed within next two weeks. This will be the last building currently planned due to land limitations.

Pax Air Ops Report (LCDR Hughes):

Still testing a new pattern altitude for downwind portion of GCA pattern. Will now be 2500 feet on downwind with a descent to 1600 feet once clear of the airport. Not yet fully implemented. Meeting with Wing Operations next week before implementation.

Comments from AAB on draft LOA for R-4007 access received 2/19 and now under review for return to AAB by next meeting.

Latest update of low and hi altitude charts includes T and Q routes but training for these routes has not been given to local controllers yet.

DED AeroPark Update Report (Katherine Stormont, Jim Gotsch):

Intro from AAB Chair that this will become a standing report at AAB meetings. Foundation meeting between DPWT, DED, and AAB officers held 2/2/23. Everyone in agreement that DPWT manages the airport and its public facilities including the terminal building, and that the Airport Manager needs to have a voice in discussions regarding the airport and issues that may impact airport operations. County government should have a unified vision and plan for the future of the airport and facilities.

Compliments to PRNAMA for appearance of new sign.

Sign plan for entire airport area being reviewed and corrections made based upon feedback from last meeting. Expect a presentation on outcomes at next meeting of AAB.

DPWT undertaking several projects within the Terminal, including efforts to develop gathering space uses of the Terminal. General discussion of ideas and methods as well as pitfalls to be avoided.

Landscape architects studying methods to improve appearance of the exterior of the Terminal.

Working on plans for west end development.

Old Business: Approval of 1/23/23 Meeting Minutes & Action Items distributed about a week ago. Motion to approve as written (Suggs); second (Zaorski). Approved.

Review/Update Action Item list completed. No new items added.

New business: None

Public Comment: None

Meeting Adjourned: Motion (Suggs); second (Hill). Adjourned at 7:01 PM

Next Meeting: March 27, 2023 6 PM

Submitted by: Hill (Secretary)

St. Mary's County Airport Advisory Board
Action Item List

Current: 02/27/23

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
<i>Action Items as of 02/27/2023 AAB Meeting</i>									
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved	
13	Open	x/xx/18	8/23/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg, suggestion was keep this a safety issue; John Deatrick offered to bring this mtg up at next mtg between Pax and CSMC; 6/28: mtg w/ Pax, LCDR Palmer open to working together on this; suggestion made to add Pax Air Ops rep to AAB as ad-hoc member and to add a VHF freq to Pax ATIS (see AIs 32 & 33); 9/27: Pax River Air Ops ad hoc member of AAB will help greatly with this, but still open; 10/25: Alexander to develop proposed Chart Sup language for review by LCDR Palmer; 12/6: Proposed Chart Sup language provided to LCDR Palmer on 11/3, he concurred. AAB voted to approve proposed language. Allison to submit to FAA for publication. 1/24/22: Allison to send to FAA shortly; 2/28: Allison to send to FAA this week; 3/28: Allison to send to FAA this week; 4/6: Allison submitted military info, other inputs later; 4/25: Other inputs submitted, will close task when all inputs reflected in Chart Sup; 8/22/22: need to resend Chart Supplement info; 9/26/22: still need to resend chart sup info to Allison (done 9/29/22); 10/24: Allison submit after 11/1; 12/5: Allison absent; 1/23/23: Allison submitted Chart Sup language today; 2/27: Chart Sup language should be reflected on 4/20 publication	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language. 12/6/21: Additional language to be recorded on AWOS; 3/1/22: safety info regarding mil traffic recorded on AWOS

St. Mary's County Airport Advisory Board
Action Item List

Current: 02/27/23

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11; 8/22/22: further delay likely due to runway construction delays; 9/26/22: now expecting Apr 2024	
34	Open	6/28/2021	12/6/2021		AAB (Alexander)	Pax Air Ops, AAB	Update LOA on use of R-4007 to clarify procedures and update graphic	6/28/21: mtg w/ Pax, LCDR Palmer agreeable to update; 9/27: update in work per LCDR Palmer, will coord with AAB prior to signatures; 10/25: routing on base for admin, then sent to Allison for review by AAB per LCDR Palmer; 12/6/21: no chg; 1/24/22: LCDR Palmer says update was sent to Allison, some confusion on whether there were any changes or not, Allison to send to Alexander; 2/28: AAB owes markups to Navy; 3/28: draft with updates to be sent to LCDR Palmer in April; 4/25: still owe inputs to LT Hughes (LCDR Palmer's replacement), George/Jeremy to provide inputs? 6/27: LT Hughes working on simplifying, will send draft to AAB, then AAB provide edits and send to 2W6 community for their inputs/feedback; 8/22/22: no update, LT Hughes absent; 9/26/22: no update, LT Hughes absent; 10/24: Good discussion with LCDR Hughes, Alexander provide suggested edits for next mtg; 12/5: Hughes absent; 1/23/23: Alexander inputs delayed until Feb meeting; 2/27: Alexander submitted suggested edits to LCDR Hughes on 2/19, LCDR Hughes and staff reviewing	
37	Open	12/5/22-	2/23/2023		Public (Dave Stanton)	DPWT (Swint)	Explore ways to fix poor AWOS audio and range	1/23/23: Allison working on new antenna; 2/27: Antenna replaced last week, Allison requesting feedback on if it made a difference	
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Airport Advisory Board Sign In Sheet
 February 27, 2023

Name **Initials** **Organization** **E-Mail or Phone #**

Jim Alexander	✓	AAB Chairman	(on-file)
Bob Lightstone		AAB Vice Chairman	(on-file)
George Hill	GH	AAB Secretary	(on-file)
Albert Babcock	AB	AAB Member	(on-file)
John Eid	JE	AAB Member	(on-file)
C.T. Sahut	CS	AAB Member	(on-file)
Kevin Suggs	KS	AAB Member	(on-file)
Robert Zaorski	RZ	AAB Member	(on-file)
<u>County Staff:</u>			
Jim Gotsch	JMG	Director DPW&T	(on-file)
Allison Swint	AS	Airport Manager	(on-file)
Gary Whipple	GW		
Ken Reed	KR	S. Hunt Aero, LLC	(on-file)
Pat Weaver	-	S.M. Hangars, Inc.	(on-file)
Dave Stanton	✓	Piedmont Flight Center	(on-file)
Sam Hughes	✓	Pax Air Ops	(on-file)