

Airport Advisory Board Meeting (Monday, August 28, 2023)

Generated by Allison Swint on Monday, August 25, 2023

Members present

Robert Lightstone, James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, John Eid

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. DPW&T Report

Information: 3. FBO Report

Information: 4. Pax Air Ops Report

Information: 5. DED AeroPark Updates

D. OLD BUSINESS

Action: 1. Approve June 26, 2023 Meeting Minutes & Action Items

To approve the June 26, 2023 meeting minutes with action item 41 stricken

Motion by Kevin Suggs, second by Robert Zaorski.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, John Eid

Discussion: 2. Review/Update Action Item list

E. NEW BUSINESS

Information: 1. Next business meeting September 25, 2023 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Action: 1. Motion to adjourn meeting a 6:45PM

Motion by Robert Lightstone second by Kevin Suggs.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Albert Babcock, Robert Zaorski, George Hill, Kevin Suggs, John Eid

In Person Meeting at Regional Airport Terminal

Airport Advisory Board Minutes – 08/28/2023

Meeting Start: 6:00 PM

Members Present: Alexander (Chair), Lightstone (Vice Chair), Hill (Secretary), Babcock, Eid, Zaorski, and Suggs

Others Present: Allison Swint (DPWT), Jim Gotsch (DPWT), Gary Whipple (DPWT), Ken Reed, Dave Stanton (RCS Services – FBO), Tony Capozzi (DPE), Tim Wilson (local pilot), Doug Dickens (Aviation Safety Officer, Naval Test Wing Atlantic)

Chairman's Remarks:

The annual Pilot Forum with NAS Patuxent River Air Ops was held 6/28 at TechPort and was considered quite beneficial.

AWOS was updated with language regarding precautions to take when Pax runway 14 is active.

Attended inaugural FAA Advanced Air Mobility Summit in Baltimore 2-3 August. 2W6 is ideal location for vertiport.

National Aviation Day (8/19) was celebrated by Commissioners of St Mary's County who released a proclamation on 8/1.

Three more meetings left in this year. Asked for volunteers to take lead in preparing Annual Report. First to volunteer were Lightstone, Hill, and Zaorski.

DPWT Report: (Gary Whipple DPWT, Jim Gotsch DPWT, Allison Swint, Airport Manager)

Solicitation for tree removal is under review. Five plots involved. Expect approval and issuance of solicitation soon.

Only one real estate acquisition remains. FAA has given grant approval for the last three that were acquired. Grant from FAA for purchase of additional plots of land acquisitions is under review. The construction at the airport and the acquisition of property are tied together for completion of the FAA grant.

Anticipate public notice for environmental impact of removal of solid waste at the end of runway 29 that is currently under review will be released as soon as the FAA acknowledges receipt. Estimate approval in October and begin removal in November and will take up to eight weeks.

Begin relocation of taxiway in March. Anticipate completion of the extended runway in August 2024. This work includes runway extension, placement and re-commissioning of PAPI, and relocation and extension of the taxiway. Driving factor is removal of solid waste.

The Pavement study will take four months to complete and will require up to four days of airport runway closures. Any rehab work required after the study would not be accomplished until after the runway extension is completed.

Two new lease agreements in work for spaces within the Terminal. When complete all spaces in the Terminal will be filled.

Planning underway for changes to the parking lot and new exterior landscape work.

There was a deer strike during night flight ops. Airplane sustained damage and deer did not survive.

A survey will be released in the coming week asking for inputs regarding the pilot lounge, a proposed Flying Club, and any other items.

Work continues on stump removal to allow smaller vehicles to transit.

The approved LOA is in the process of being signed by the President of the Commissioners of St. Mary's County and the CO of NAS Patuxent River.

FBO Report, Ken Reed—Fire Department visited the airport for familiarization 8/22.

Pax Air Ops Report: (LCDR Hughes Not Present) No report

Doug Dickens conducting expanded safety training on base. Reaching out to various companies concerning opportunity for participation in this training.

AeroPark Update: No report

Old Business: Approval of June 26, 2023, Meeting Minutes. Motion to approve as written with one modification regarding action item 41. Motion (Suggs); second (Zaorski). Approved.

Action items were not updated following the 6/26 meeting. Action items were reviewed and updated today and will be approved at the next meeting.

Action item 34 regarding update of the LOA will remain open until the revised LOA is signed.

Action item 38 closed since Doug Dickens will be attending future meetings.

Action item 39 regarding planned completion of the pilots lounge. Airport manager will release a survey to local pilots for suggestions and inputs.

Action item 40 discussed adding Internet extension through Verizon phone system. Airport manager has for action.

Action item 41 tabled pending further investigation.

New business: None

Public Comment:

Tony Capozzi gave a debrief of his recent incident involving an engine failure leading to an off field landing in a cornfield. Well done.

Meeting Adjourned: Motion (Lightstone); second (Suggs). Adjourned at 6:45 PM

Next Meeting: September 25, 2023 6 PM

Submitted by: Hill (Secretary)

St. Mary's County Airport Advisory Board
Action Item List

Current: 08/28/23

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
<i>Action Items as of 08/28/2023 AAB Meeting</i>									
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon; 8/22/22: pavement mgmt study current top priority; 2/27/23: contract issues with AECOM, pavement mgmt study expected to take 4 months once resolved; 3/27: no change; 4/24: no chg; 6/26: no chg; 8/28: no chg	
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11; 8/22/22: further delay likely due to runway construction delays; 9/26/22: now expecting Apr 2024; 4/24/23: now expecting Apr 2025 due to runway delay	

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34	Open	6/28/2021	12/6/2021		AAB (Alexander)	Pax Air Ops, AAB	Update LOA on use of R-4007 to clarify procedures and update graphic	6/28/21: mtg w/ Pax, LCDR Palmer agreeable to update; 9/27: update in work per LCDR Palmer, will coord with AAB prior to signatures; 10/25: routing on base for admin, then sent to Allison for review by AAB per LCDR Palmer; 12/6/21: no chg; 1/24/22: LCDR Palmer says update was sent to Allison, some confusion on whether there were any changes or not, Allison to send to Alexander; 2/28: AAB owes markups to Navy; 3/28: draft with updates to be sent to LCDR Palmer in April; 4/25: still owe inputs to LT Hughes (LCDR Palmer's replacement), George/Jeremy to provide inputs? 6/27: LT Hughes working on simplifying, will send draft to AAB, then AAB provide edits and send to 2W6 community for their inputs/feedback; 8/22/22: no update, LT Hughes absent; 9/26/22: no update, LT Hughes absent; 10/24: Good discussion with LCDR Hughes, Alexander provide suggested edits for next mtg; 12/5: Hughes absent; 1/23/23: Alexander inputs delayed until Feb meeting; 2/27: Alexander submitted suggested edits to LCDR Hughes on 2/19, LCDR Hughes and staff reviewing; 3/27: LCDR Hughes needs County signatories, then will send final draft LOA. Final draft sent 4/19. 4/24: LCDR Hughes' intent was that the LOA only applied to 2W6 traffic pattern not all of R-4007, he will refine draft LOA and resend. 6/26: Revised LOA approved, LCDR Hughes will work signatures. 8/28: LCDR Hughes absent, no update.	
39	Open	4/24/2023	6/26/2023		Alexander	DPWT (Swint)	Develop plan for completion of pilot's lounge (furnishings, displays, decorations, cost, timeline, etc.). Terminal renovations completed May 2022 but pilot lounge still empty.	6/26/23: Allison to release survey to airport community for inputs. 8/28: Allison to send survey this week.	
40	Open	4/24/2023	6/26/2023		Sahut	DPWT (Swint)	Explore options to upgrade cell service at terminal bldg and hangars	6/26/23: Dave Stanton suggested call Verizon to get free internet extender. 8/28: Allison to call Verizon or ask tenant to request extender.	