

## Board of Trustees - Museum Division (Monday, May 10, 2021)

### 1. CALL TO ORDER

- A. Call to Order: 8:37 a.m.
- B. Moment of Silence
- C. Pledge of Allegiance

### 2. ROLL CALL

- A. Roll Call
  - Present: Lynn Fitrell, Michael Brown, Robin Finnacom, Laura Friess, Amy Davis, Regina Faden, Walter Boswell, Karla Langhus, Michael Blackwell, Catherine Bowes
  - Absent: Jeannette Pettit, Victor Govier
  - Staff Present: Karen Stone, Arthur Shepherd, Kristina Arnold
- B. Approval of Minutes from March 8, 2021 Meeting
  - Motion by Mike Brown, seconded by Regina Faden; passed unanimously.

### 3. OLD BUSINESS

- A. MOU - Museum Division / Friends - Lynn Fitrell, President
  - Sent by the Friends to Arthur Shepherd for approval; no substantive changes from the previous MOU, with the Friends still being the fundraising agency.
  - The MOU has some small wording edits that are not an issue for either side.
- B. Review of Strategic Plan - Lynn Fitrell, President
  - Making plans for the next draft of the Strategic Plan. Will need volunteers to draft; Karla Langhaus volunteered but will need more. Lynn will reach out to Trustees if no one else comes forward.
- C. Black Diamond Event Weekend Recap - Lynn Fitrell, President
  - The event was well-organized and meaningful, according to Lynn Fitrell, who attended; the weather was chilly but well attended.
- D. Annual Report - Lynn Fitrell, President
  - Report has been submitted.
- E. Project Timeline to Replace Current St. Clement's Island Museum Building - Karen Stone, Division Manager of the St. Mary's County Museum Division
  - We have been assigned a project manager, Jeff Reed at the St. Mary's County Department of Public Works, who is working to get some initial meetings set up with JMT Engineering, who has been hired.
  - Maryland Department of Natural Resources will close on the house next door in June.
  - There are many "moving pieces" right now at the end of the fiscal year, but the project is underway.

### 4. NEW BUSINESS

- A. Introduction of Kristina Arnold, Education/Program Coordinator - Karen Stone, Division Manager of the St. Mary's County Museum Division
  - Kristina has joined the Museum Division and has begun to tackle the impressive amount of work to be done, including designing outdoors STEAM (Science, Technology, Engineering, Arts, Math) programs for children, crafts, family cruises, working with the schools on Digital Bitmoji platform to learn local history, working with the UCAC and NAACP on programs related to race and the Drayden African American House, and an interactive walking tour at St. Clement's Island Museum.
- B. St. Mary's County Museum Division Update - Karen Stone, Division Manager of the St. Mary's County Museum Division
  - Report below.
- C. Friends of St. Clement's Island & Piney Point Museums and Potomac Jazz & Seafood Festival Update - Karen Stone, Division Manager of the St. Mary's County Museum Division
  - Report below.
- D. Monthly Report & Upcoming Events - Karen Stone, Division Manager of the St. Mary's County Museum Division
  - Things have been very busy since the last meeting.
  - The First Landing Wine & Arts Festival was a new event in April, with 25 vendors and 460 attendees, in coordination with St. Mary's County wineries and Visit St. Mary's MD tourism.
  - In addition to the Black Diamond event in April, Maryland Day in March saw a pre-recorded ceremony with 125 in visitation to the museum.
  - The Potomac Jazz & Seafood Festival is nearly sold out, with three-day packages and Jazz Cruises selling well. Attendance is limited to 250 this year on Saturday per recommendation of the county nurse, allowing parking for all on site. The various logistical details are being worked out.
  - The new Tourism Director at Visit St. Mary's MD, Barbara Sopato, is already doing great work, creating some programs and procedures that look like they will encourage visits.
  - Intern Ms. Katie Davis will return to work on new exhibits and programs at the Old Jail Museum. All exhibits except the Dr. Bean artifacts have been removed by the St. Mary's County Historical Society. The Dr. Bean artifacts will soon be removed as well to be displayed at the MedStar Philip J. Bean Center in Hollywood, the facility that bears his name, so more in the public will be able to see these important artifacts.
- E. Department of Recreation & Parks Update - Arthur Shepherd, Director of the St. Mary's County Department of Recreation & Parks
  - The work on St. Clement's Island Museum new building required a budget amendment, but it allows for a schedule to start.
  - The county budget process is soon to be completed, and we will have a final idea of what funding for FY22 will be.
  - Karen Stone (division manager) and Andrew Ponti (marketing) are working on getting sections of the Recreation & Parks CAPRA Accreditation done in coordination with other Department staff.
  - Work is underway on the Waterfront Park by NAS Patuxent Gate 3 and Snow Hill Park.
  - The Turf Field project is complete on various Department sports fields around the county.
  - Work is ongoing at the Lexington Manor Passive Park to create a recreation space for family activities.

### 5. ADJOURN

- A. Announcements, Clarifications or Questions
- B. Next Regularly Scheduled Meeting: July 12, 2021
  - Will be at the building next to the parking lot at St. Clement's Island Museum.
  - At this meeting the board will hear from many of the employees of the Division, so members should allow a little extra time for the meeting.
  - In-person attendance is encouraged.
- C. Adjournment: 9:17 a.m.
  - Motion by Mike Brown, seconded by Regina Faden; passed unanimously.