

October 8, 1963

Present: All commissioners, Mr. W. S. Donaldson, Mr. Oliver Guyther.

Courthouse Ceilings

Commissioners agreed that these should be repaired before painting is begun.

School Bus Mileage Check

Mr. P. Raley given permission to cover bus routes to check mileage. Contractors will be contacted about riding with him, or having individual drivers of bus routes do so. Agreed that Mr. Raley be reimbursed for mileage as he will be using his own car.

School Bus Pickup

Mr. Raley reported that Mrs. Hunt has room on her bus for the Bankin children. This matter will be investigated, as well as the entire Hollywood area, and a decision made next week.

Tax Exemption Over 65

Mr. Donaldson will take care of arranging for forms for application.

Mimeograph

Tri-County Business Machines brought in one machine for demonstration which costs \$375.00, and they will sell at a 2% cash discount. Mitchell Company offers the same machine at a 10% discount. Mr. P. Raley will investigate a little further for a better price.

NACO Membership

Commissioners agreed to pay \$103.00 yearly dues required for membership in this organization.

World's Fair Movie and Display Space

Mr. Sakran has requested showing such a film on behalf of the county. Film would cost \$24,000. The state has turned down this request, as they will not approve any county projects, as they have run out of money appropriated for this type thing.

Mr. Bowles remarked that he felt it was unfair to put the Board on such a spot as to ask them to state that they are or are not in favor of a certain project. Must consider how many people will see the film, will it bring additional people and income into the county, etc.

Letter reviewed concerning allocation of wall space at the Fair at a cost of \$750.00 per year for fifteen (15) square feet. Commissioners agreed to pay this amount for two years.

Civil Defense

Mr. C. Donaldson reported that they are not getting 24 hour service from the Radiation Service Company, and receive poor service when they do come down. He stated he had received bids from Wilmer's, Edgewater, Md., Teltronic Industrial Systems, Inc., Silver Spring, Md., and would like to accept bid by Wilmer's. This company will send a man down once a month just for checking equipment as a preventive maintenance measure, which might save the county some money.

This will be discussed with Mr. Guyther and if he is in agreement about ending the contract, a letter will be sent to Radiation Company to this effect, and Wilmer Company will be hired to provide this necessary service.

Mr. Donaldson stated that the fire alarm system was not working properly after the Radiation people had serviced it.

Radios for Mobile Units

Letter will be sent to General Electric accepting their low bid of \$3,013.20 for radios for 6 mobile units. Carbon copies will be sent to Mr. C. Donaldson and Mr. M. C. Thompson.

Ladders

Mr. C. Donaldson presented bids for ladders for the Civil Defense rescue truck, Glenn D. Culbert Co., College Park, Md. - \$245.00, F. L. Anderson, Baltimore, Md. - \$249.96, American La France, Silver Spring, Md. - \$250.00. These are three aluminum ladders and the commissioners agreed to purchase same from the low bidder, the Culbert Company.

Generators

Mr. C. Donaldson reported that Southern Oxygen wants to come down and start the generators the first time they are turned on. They would bring their own technicians with them to make sure the generators operate properly. They recommend using LP gas. The electrical installation is very complicated and must be done by a licensed electrician. Suggested that Mr. Donaldson ask Mr. John Lynch and Mr. B. Smith for a bid for the electrical service needed and report back to the commissioners.

Tri-County Savings and Loan

Mr. Middleton discussed resolution concerning deposits in this company and stated they cannot accept it the way it is worded. The $4\frac{1}{2}\%$ will have to be stricken and the wording changed to read "at the current rate" of interest.

Mr. Middleton asked how long this money would remain in the bank and how rapidly it would be withdrawn. He said there some misunderstanding at the beginning of negotiations, as no more than \$10,000 is to be withdrawn within any one month with 30 days notice. Resolution must be changed to reflect this. The commissioners will receive notice of any change in the rate of interest. When asked if this could be worked on a 90 day notice basis, withdrawing one-third each 30 days, Mr. Middleton said this could not be done as it would hurt the association.

It was the understanding of the commissioners that Mr. W. M. Loker had requested that Tri-County be considered as a depository for county funds, and Mr. Donaldson said this was so. Mr. Burch suggested that Mr. Middleton attend the next board meeting of the association and present the problem to them, and determine under what conditions this firm will handle this matter, and report his findings. Mr. Middleton said the conditions set forth in the letter mailed to Mr. Donaldson on August 22nd, were those agreed on by the board of directors. He said he wanted the commissioners to accept this letter as the final word and after considering same, advise him as to their decision.

When asked if the association might consider raising the amount of withdrawal to \$20,000 with 30 days notice, Mr. Middleton said he thought the board of directors would probably go along with this. He requested that Mr. Donaldson write a letter to the board stating the proposed new wording of the resolution concerning this, and this will be discussed at the next meeting of the board on Thursday. The commissioners will be informed as to their decision.

Bonding Attorney

Mr. Edward Clarke, Jr., of Smith, Somerville and Case, 17th Floor, 1 Charles Center, Baltimore 1, Maryland.

Mr. Clarke said they are waiting for certification of various state agencies. The commissioners will have to designate the denomination of the bonds, and if they are in \$5,000 denominations they are easier to handle and costs for printing will be less. The Act pertaining to bonds gives the commissioners the choice of selling bonds publicly or privately and the method to be used to pay off the bonds.

Most bonds are issued on the serial maturity plan which means paying off 1/20th of the entire amount each year, and you must plan so that this amount is available. Mr. Clarke said he would recommend this procedure even if it was not in the Act. You have a public sale and then you have done the best you can to provide the county with a low interest rate. Bonds are priced with 5% rates at first, and later on, 2 or 3% rates. The county is concerned with the overall interest rate, as this is what controls it.

A resolution will have to be drawn up and passed by the commissioners, usually 15 to 20 pages long, and contains all covenants and agreements. The paying agent could be the 1st National Bank. The bonds could all be issued at one time if this would be more economical for the county, and Mr. Donaldson said he felt this should be done. There should be a paying agent in a large city nearby, and Baltimore was suggested. Mr. Broun has said he would do this. This is the first time the county has been involved in a large amount of bonds, and the rating companies in New York will have to go into the financial condition of the county. When they are presented with the necessary financial information, then they will rate the county. If the rating is favorable it would save the county a great deal of money.

A printed brochure presents the final picture of SMC. This should be very simple. This could be handled through local printers. It could be formulated through Mr. Guyther and the commissioners, and Mr. Donaldson, and cost could be controlled by who would do this for the lowest cost.

Notice of sale of bonds can be placed in a nationwide publication and must also be advertised in local papers. You may have to advertise twice in local papers, if this what the law states. The circular is mailed at the same time, and ten days later you set the sale date. It will be necessary to have some one on hand to answer questions. Two weeks after the resolution is passed, the bonds are sold. Bonds are usually sold in the commissioners conference room, but perhaps in this case, the bonds could be sold at the bank. This would encourage convenience and might cut down some of the expense of running around unnecessarily.

Bonds are sold, and within three weeks the bonds are delivered. Bonds cannot be printed until they are sold, and Mr. Clarke will make arrangements for the printing. When closing date is set, the bonds can be closed in Baltimore to avoid the necessity of going to New York. The advantage in going to New York would be because they have machines that sign the bonds automatically. The bonds would be turned over to the commissioners to be disbursed as they see fit.

Mr. Clarke said he would not want to sell the bonds after the first week in December, but would prefer to wait until the first of the year. He suggested that the complete figures of the audit be available. (Mr. Donaldson will check this with Mr. Gruber). Mr. Clarke said he would work for the early date and if it was not feasible, he would work for the first of the year. We should know within one week if we are going to have the information needed. Might give some thought to when the market might be more favorable in general terms. Mr. Clarke will make inquiry to determine this, and will contact Mr. Guyther and let him know how the situation is.

Mr. Clarke mentioned that costs can come out of the bond issue. He also stated that if his requests to do certain things did not follow usual procedures, to please let his firm know and they would make changes.

Mr. King has said that construction on the new schools would begin about March.

St. Jerome's Creed Dredging

Application to have this done signed by the commissioners and will be sent to the Corp of Army Engineers.

Roads

Mr. Hall reported that Mr. Hamilton is working up a road program and will meet with the commissioners to work out priority. Maintenance for Oct. 1 - 8 - \$1,592.40; for the month of September \$23,324.43. Maintenance account is in the red for this month.

Mr. Dean's road, Willows Court (extension of Maple Road) is not in the county system. It would have to be surface treated to meet specifications and Mr. Dean said he would do this in the spring if the commissioners so desire. Mr. Hall will contact Mr. Dean and discuss this further.

Saratoga Drive will have to be deeded over to the county as there is no record of this ever having been done. Mr. Guyther will draw up a new deed. Seven Gables Bulkhead - 800 feet recommended, from the turn at the hotel down to Aubrey Stone's. Cost would be \$25.00 per foot.

Rosecroft - Mr. Burch informed Mr. M. Jarboe that there are not enough houses in this subdivision at present to warrant road work. After some building takes place here, the county will probably eventually take this road over. Mr. Jarboe said that Mr. Tydings just wanted to be able to tell the people who are planning to build here that something was going to be done. Mr. Burch stated that in the spring as soon as some activity is in evidence, the county might at least take over part of this.

Mr. Jarboe mentioned that roads being turned over to the county should have an accompanying lien as a protection for the person building the roads.

Sanitation Commission

Mr. M. Dean, Mr. M. Jarboe, Mr. W. Miles, Dr. Alan Houser. Mr. Dean reported that after much discussion it is felt that the commissioners should appoint a three man commission, without salary, and allocate some amount of funds for engineering work, and this would have to go through this commission. This is needed before any work can be done.

Dr. Houser reported that NAS has offered the use of their facilities, but a new commanding officer could block this if he wanted to. It might be possible to obtain the necessary property from the government on some type lease. The navy would give the right of way for lines to pump affluent into the bay instead of the river.

The three man commission sets up the machinery to study the 8th District and determines what the need is. This must be determined by a consulting engineer. Interest free loan is available to make this study. Government will pay 50% of cost of sewers, pumping stations, etc. If the navy can enlarge their plant it would eliminate all this, and would be the best thing from an economic standpoint.

Under the law, the metropolitan commission can be appointed and such clerical help as is needed. Original appointments were for 2, 4, and 6 years, and from then on for 6 years each.

If there are ten people in the district against this, they may appeal to the commissioners, but the commissioners would have control as to whether or not there would be sewage or water in the district.

Ben Burroughs Salary

The commissioners approved payment of Ben Burroughs salary for the month of October.

Meeting adjourned.

Approved,

F. Elliott Burch

F. Elliott Burch
President