

5

January 11, 1966

Present: All commissioners.

Nursing Home Finances

Mr. Jerry Colvin discussed this matter with the commissioners and stated that the accounts receivable are accumulating and once a leveling point is reached, the receipts will meet the needs. He stated that perhaps the home was expected to be self-supporting too soon. He said that the major problem at present is payroll, as the staff is geared for operation of the home at full occupancy. The Board of Directors will meet this week, and Mr. Colvin hopes to have the schedules of projection of funds for various percentages of occupancy at that time.

Mr. Colvin was asked to provide an operating statement of the home, from the day it opened, listing the money received, the date of same, and total income, including money advanced by the commissioners, and every disbursement made since the opening. The commissioners would like this statement up to December 31, 1965. Following this, the commissioners would like an operating statement every month and Mr. Colvin said he would furnish same.

Mr. Colvin stated that if the home has a budget worked on various percentages of occupancy, then they can see how much it is going to cost to operate the home and work from there. In this way the payroll can be determined not to exceed X number of dollars for a given percentage of occupancy. The food inventory will be checked also, as this should be purchased on a weekly basis. Mr. Colvin said he will make the above recommendations at the next Board of Directors meeting on January 20, 1966.

The commissioners agreed that the amount of one payroll should be advanced to the home for payroll purposes only.

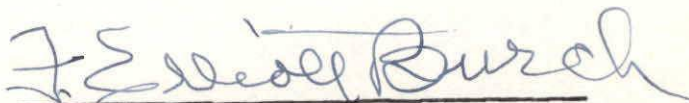
Recreation and Parks Board

The commissioners agreed that Mrs. Erva Davis will be asked to accept temporary chairmanship of this newly appointed board, and call the initial meeting.

Vouchers approved for payment #24665 through 24690, and signed by Mr. Burch.

The commissioners adjourned to attend a meeting of the Commission on Aging at the Nursing Home.

Approved,

  
F. Elliott Burch, President