

BID OPENING

Tuesday, September 8, 1970

Present: B. Harris Sterling, Director of Finance
 Helen M. Bailey (Mrs.), Admin. Asst. (Recording)
 Cecelia B. Adams (Mrs.), Secretary

In the absence of the Board of County Commissioners, Mr. B. Harris Sterling, Director of Finance, officiated at the opening of fuel oil bids. The bids were opened at 3:10 p.m.

Waring Oil Co., Inc.-----13.4 per gallon
 Woolford's Enterprises-----15.85 per gallon
 St. Inigoes, Maryland
 Besche Oil Company-----13.36 per gallon
 Southern Maryland Oil, Inc.-----14.25 per gallon

Mr. B. Harris Sterling advised the bidders that their bids would be reviewed by the Board of County Commissioners and that they would be apprised of the award at the earliest possible date.

On October 19, 1970, the bid was officially awarded to the low bidder, Besche Oil Company.

ATTEST:

Helen M. Bailey
 Helen M. Bailey (Mrs.)
 Admin. Asst.

Board of County Commissioners Meeting

Tuesday, September 8, 1970

Present: F. Elliott Burch, President
 J. Wilmer Bowles, Commissioner
 George R. Aud, Commissioner
 Robert E. Wigginton, County Attorney
 Helen M. Bailey (Mrs.), Admin. Asst. (Recording)

The meeting was called to order at 9:20 a.m.

The minutes of the previous meeting which was held on September 1, 1970 were not read.

Dukehart Creek - Report of on-site inspection by
 F. Elliott Burch, Mr. Hutchins of CBA, Mrs. Lynn Dowell
 and Mrs. Charlotte Ashby

Mr. Burch reported that he had met on the site of the dredging operation at Dukehart Creek on Saturday, September 5, 1970 with Mr. Hutchins of CBA, Mrs. Lynn Dowell (Mr. Toombs daughter) and Mrs. Charlotte Ashby (Mrs. Corinne Munchmeyer's daughter). Mr. Burch reported that the owners and heirs of the property in question still contend that the wetlands belong to them and they wish to preserve as much of it as possible. Mr. Hutchins agreed to pump the waste from the dredging along the beach in front to help preserve the beach since this can be done without having to provide bulkheading. Mr. Hutchins stated that he would have to prepare realignments, and then readvertise; and that a realignment to satisfy the Munchmeyers and Toombs would require further agreement from several other people, including Nick Downs, from whose property they would have to stay a certain distance in order to protect his bulkheading. Mr. Downs, upon contact, agreed for CBA to go ahead and do anything just to get the thing over with.

C. Maurice Dixon Mobile Home Park

Present: Oliver Guyther, Attorney for C. Maurice Dixon
 Dr. Alan D. Houser, Department of Health
 Walter A. Raum, Chief Sanitarian, Dept. of Health

Mr. Oliver Guyther spoke on behalf of his client, Mr. C. Maurice Dixon, who proposed to install a package sewage treatment plant at his Mobile Home Park, which the Department of Health considers to be a community system since it

would service 155 units. The Department of Health (Mr. Bingley in Baltimore) contends that the County's Comprehensive Water and Sewerage Plan would have to be amended, and that a public hearing would have to be held, in order to authorize the installation of this system. Mr. Guyther contends that since the Mobile Home Park will be solely owned and operated by Mr. Dixon, the Comprehensive Water and Sewerage Plan should not have to be amended since it would be an individual system. Mr. Guyther foresees complications for the County in the future, if the Comprehensive Plan must be amended upon application for each and every mobile home park installation.

The Board of County Commissioners elected to arrange a meeting with Mr. B. E. Beavin of the Beavin Company and Mr. Bingley of the State Department of Health in order to obtain proper definitions of the terms "Community system", "individual system", and "public system". Once the proper definitions and intentions of the terms contained in the Comprehensive Water and Sewerage Plan have been articulated, the County Commissioners will be in a position to determine the proper course of action.

Kaine and Cook Mobile Home Park on Indian Bridge Road

Mr. Raum stated that the decision required concerning the Kaine and Cook Mobile Home Park on Indian Bridge Road is a near duplicate of the problem which exists for the C. Maurice Dixon Mobile Home Park. Mr. Raum stated that the improved sewage treatment facility proposed by Kaine and Cook is a definite improvement over their original proposal.

The Board of County Commissioners elected to take this matter under consideration until such time as clarification of the terms of the Comprehensive Water and Sewerage Plan can be obtained from Messrs. Beavin and Bingley.

Present: Oliver Guyther, Secretary for C. Maurice Dixon
Dr. Alvin D. Murray, Department of Health
Walter A. Baum, Chief Sanitation Dept. of Health
Mr. Guyther spoke on behalf of his client, Mr. C. Maurice Dixon, who proposed to install a sewage treatment plant at his mobile home park. While the Department of Health considers to be a necessary sewage treatment plant to be installed at this mobile home park.

Jail Attendants

Present: B. Harris Sterling, Director of Finance
 W. S. Donaldson

Mr. Sterling briefed the Board of County Commissioners on the salary scales and job titles submitted by the Department of Personnel (Mr. Donald Tynes, Classification Analyst) for the proposed three Jail Attendants for St. Mary's County. Mr. Sterling advised the Commissioners that the positions will fall into the "Correctional Officer" series, as follows:

Correctional Officer I	\$7,150 flat rate
Correctional Officer II	6,975 - \$9,165 a year (Maximum reached in six years)

(Note: The rate effective 9-1-70 is \$7,254 - \$9,532)

The minimum qualifications for Correctional Officer I are graduation from a standard high school; applicants must be at least twenty-two years of age; and must pass a physical examination. A written examination must be given to measure the suitability of applicants. The position of Correctional Officer is open to male and female alike. Persons employed in the Correctional Officer series are eligible for acceptance into the County Merit System, but would not receive annual increments if hired at the Flat Rate.

The Board of County Commissioners discussed the matter in detail with Mr. Otis F. Wood, Acting Director of the Office of Civil Defense, and with the Sheriff, Ben Burroughs, Jr. It was the consensus that three new positions would be required in order to provide around-the-clock coverage at the Jail. It was requested that the Director of Finance work up a proposed watch schedule for review by the Board, including Mr. Gatton as a member of a four-man force. The Sheriff mentioned that each employee should be deputized in order to effectively perform the duties and that it would be highly desirable for them to receive green bag appointments as Committing Magistrates. Mr. Stanley Donaldson foresaw that so far as the budget is concerned, the County Commissioners might have to use the Contingent Fund monies in order to pay the salaries for the current fiscal year.

No decision was made as to allocation of grade or date of advertisement since a detailed cost analysis will have to be prepared by the Director of Finance and the salary structures of the Deputy Sheriffs and the Jailor compared with it.

Jailor's Vacation

Mr. Gatton has requested annual leave for the period from 12:01 a.m. September 19 through 8:00 a.m. September 28, 1970. The Board of County Commissioners approved the leave request and discussed the possibility of hiring temporary employees to cover for Mr. Gatton during this period. Mr. Otis F. Wood was asked to explore the possibility of obtaining the services of part-time help who work at the EOC at the rate of \$2.00 per hour. Mr. Wood felt that it might be possible to obtain the employees needed. It was determined that the employee working the day shift should be stationed at the Jail; and that the employees responsible for the mid- and late-shifts could remain in the EOC on stand-by. This arrangement would work a two-way advantage -- in that the radio watch at the EOC would gain extra coverage during the mid- and late-watches, and the Jail would also be covered. Mr. Wood was asked to report back to the County Commissioners as soon as he is able to arrange a work schedule for the period September 19 through September 27.

Mechanicsville Public Trash Disposal Area

Mr. Burch mentioned that it would probably be possible to close the Mechanicsville Dump at night, now that the Oakville Sanitary Landfill will be opening. It was agreed to keep the Mechanicsville Dump open for the remainder of this year.

The meeting adjourned at 12:35 p.m.

Approved,

J. Elliott Burch