

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, December 4, 1973

Present: Commissioner J. Wilmer Bowles, President
 Commissioner J. S. Guy, Jr.
 H. D. McGlade, Director of Administration
 Edward V. Cox, Chief Clerk
 Judith A. Mullins, Recording Secretary

The meeting came to order at 9:30 a.m.

INVESTMENT OF TREASURY FUNDS

Present: Harris Sterling, Finance Director

Mr. Sterling stated he requested bids for the investment of \$600,000 of Treasury Funds for a period of 100 days. Bids were as follows:

First National Bank of St. Mary's	8.525%
Maryland National Bank	8.25%
Maryland Bank & Trust Co.	8.256%

Mr. Sterling stated he purchased Certificate of Deposit on November 29, 1973 in the amount of \$600,000 for 100 days at 8.525% from The First National Bank of St. Mary's, the highest bidder. Commissioner Guy made a motion to concur in the action of Mr. Sterling, seconded by Commissioner Bowles.

SECRETARY B POSITION - ENGINEER'S OFFICE

Present: Harris Sterling, Finance Director

Mr. Sterling stated that John Norris, County Engineer, had requested that Nancy Hutson be promoted from Clerk Typist B to Secretary B in the Engineer's Office, effective November 12. (see minutes of November 13, 1973) Mr. Sterling stated clearance for this promotion was not received until November 21 and therefore, recommended that the promotion be effective that date. Commissioners Bowles and Guy agreed to Mr. Sterling's recommendation.

BILL FROM OFFICE OF CLERK OF THE COURT - SALARIES

Present: Harris Sterling, Finance Director

Mr. Sterling presented the following bill from the Office of the Clerk of the Circuit Court for June 1972 through June 30, 1973:

Clerk's Costs: September Term 1972 - Criminal	\$ 682.00
" " " - Juvenile	\$1,331.00

Judicial Secretaries:

1/2 Salary - Sarah Woodburn	\$1,828.29
1/2 Salary - Judy Bowles	\$2,248.81
County portion-Social Security	\$ 315.82
County portion-Retirement	\$ 231.27

Supplies and computer service	\$1,037.50
(Total)	\$7,674.71

Mr. Sterling stated that since the Clerk of the Court did not submit the bill prior to June 30, 1973, this expenditure would have to come from the FY 1974 Contingency Fund. Commissioner Guy made a motion to accept the information and recommendation of Harris Sterling that the \$7,674.71 be paid and charged against the Contingency Fund. Commissioner Bowles seconded the motion.

(Commissioner Aud entered the meeting.)

INVESTMENT OF FUNDS

Present: Harris Sterling, Finance Director

Harris Sterling said he would like on this day to put out on bids the investment of \$1,100,000 to be opened and awarded Friday, December 7. Commissioner Guy made a motion to give Mr. Sterling authority to request bids and that they be opened and awarded Friday, December 7, seconded by Commissioner Aud and made unanimous by Commissioner Bowles. Mr. McGlade is to represent the Commissioners at the bid opening.

BILLS APPROVED

The following bills were approved by the Commissioners:

St. Mary's Historical Society for operating expenses for the operation of the St. Mary's County Tourist Information Center for the month of November 1973 - \$416.68;

Judith A. Mullins for 29 1/2 hours Compensatory Time.

EMPLOYMENT CONTRACT - EDWARD V. COX

Commissioner Aud made a motion to approve the Employment Contract for Edward V. Cox in the position of Chief Clerk to the Board of County Commissioners, seconded by Commissioner Guy and made unanimous by Commissioner Bowles who signed same.

READING OF MINUTES

The minutes of November 27, 1973 were read and corrected.

APPROVAL OF MINUTES

Commissioner Guy made a motion to approve the minutes of October 16, 1973, seconded by Commissioner Aud and made unanimous by Commissioner Bowles, who signed same.

RESOLUTION NO. 73-36 - POWER PLANT SITING PROGRAM

Commissioner Guy made a motion to approve and sign Resolution No. 73-36 - Power Plant Siting Program, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

SOCIAL SERVICES BOARD

Mr. McGlade presented a letter from the Social Services Administration submitting names from which the Commissioners should select four for appointment to the St. Mary's County Board of Social Services. The Commissioners unanimously agreed to appoint Mrs. Julia Richardson, Mechanicsville; Mrs. Mary Salisbury, Leonardtown; Monsignor Francis J. Veith, Leonardtown, for three year terms expiring June 30, 1976 and Mrs. Evelyn Holland, Hollywood to fill the unexpired term of Rev. Daniel Stone, term expiring June 30, 1975.

PLANNING AND ENGINEERING PROPOSAL - BARTON ASCHMAN

Commissioner Aud made a motion that the Commissioners accept Barton-Aschman's proposal of November 27, 1973, pertaining to planning and engineering services for St. Mary's County, of which the first priority would be the railroad right-of-way study. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous.

SUPERVISOR OF ASSESSMENT REPLACEMENT

Mr. William F. Herbert has informed the State Department of Assessments and Taxation of his intention to resign from his position of Supervisor of Assessments on February 1, 1974, at which time he plans to retire. As per the request of that Department, the Commissioners are submitting to the State the following names to be considered for this position: William S. Lawrence, James William Spence, Andrew J. McWilliams, Margaret Yowaiski, and Elizabeth Ann Fowler.

SUBDIVISION REGULATIONS

Present: Robert Willard, Planning Director

Mr. Willard suggested to the Commissioners that he rewrite the Subdivision Regulations; however, he said he understood

the Planning Commission had suggested hiring a consultant for this project. Mr. Willard stated he had understood that the Regulations could be done by using 701 Funds.

Commissioner Bowles informed Mr. Willard that the Commissioners had just received Mr. Demetriou's proposal in connection with the rewriting of the Regulations and a decision by the Commissioners would be made at a later date.

FUEL STORAGE TANK AND ELECTRIC PUMP - SHERIFF'S DEPARTMENT

Present: Paul Raley, Administrative Officer

Paul Raley stated that the Sheriff's Department is in need of a 550 gallon fuel storage tank and electric pump at a cost of \$350. The Governor's Commission on Law Enforcement may allocate funds for fuel for the Sheriff's Department's cars and if they are not successful in obtaining an allocation, local gas distributors would supply a few hundred gallons each for the Sheriff's Department's use on Sunday. (Due to the energy crisis, gas stations are closed on Sundays.) In either case, the Department would be in need of the tank and pump to store and use the fuel. The Commissioners approved of this expenditure.

PERMANENT STATUS - BARBARA DOTSON

Present: Paul Raley, Administrative Officer

The Commissioners unanimously agreed that Barbara Dotson, Secretary B in the County Commissioners' Office be put on permanent status.

The meeting adjourned at 12:00 Noon.

J. Wilmer Bowles 1-15-78
 J. Wilmer Bowles
 President