

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, September 11, 1974

Present: Commissioner George R. Aud
Commissioner J. S. Guy, Jr.
Edward V. Cox, Chief Clerk
H. D. McGlade, Comptroller
Judith A. Mullins, Recording Secretary

(Commissioner Bowles was not present.)

The meeting convened at 9:30 a.m.

READING OF MINUTES

The minutes of September 3, 1974 were read and corrected.

BILLS APPROVED

The following bills were approved:

McKay Implement & Truck Co., Inc., dated July 11, 1974,
for work done on Dog Warden's vehicle - \$28.16 (FY 74);

Mervell M. Dean, Inc., Application No. 3, for addition
and alterations to St. Mary's Nursing Home - \$22,860.00;

McKay Implement & Truck Co., Inc., for work on Dog Warden's
Truck - \$37.66;

Barton-Aschman, Invoice No. 13310, for professional ser-
vices rendered from May 6, 1974 through July 27, 1974 in connec-
tion with updating Comprehensive Water and Sewer Plan - \$15,724,
less 10% retainage - \$14,152.25;

Towne Florist, dated September 5, 1974, for flowers to
Governor and Mrs. Mandel - \$26.00;

Southern Maryland Communications, for work on radio in Dog
Warden's truck - \$74.45;

Cross and Adreon, architects, for professional services
rendered on Nursing Home project - \$360.56;

The Michie Co., dated August 26, 1974, for 1974 estates
volume to Maryland Code and 1974 real property volume to Maryland
Code - \$40.00;

WPTX, dated August 31, 1974, for running of Help Wanted Ad
for Landfill attendant - \$15.00;

McKay Implement & Truck Co., Inc., Invoices No. 3768 - \$71.05, No. 3784 - \$544.97, No. 02868 - \$4.75, for repair of Dog Warden Truck - totalling \$620.77;

WKIK, dated August 13, 1974, for running ad for road closing - \$27.50;

WKIK, dated August 22, 1974, Heavy Equipment Operator Advertisement - \$27.50;

WKIK, dated August 22, 1974, Landfill Attendant Advertisement - \$16.50;

David M. Gruber & Company, dated July 15, 1974, for Phase II, Accounting and Reporting System - \$4,425.00.

TRANSFER OF FUNDS

PRINTING OF 1974 SUPPLEMENTAL CODE

Ed Cox requested approval for a line item transfer in the Commissioners' budget for the printing of the 1974 Supplemental Code. \$1,000 was appropriated in FY 75 Budget and the actual cost was \$1,384.65. Mr. Cox requested a line item transfer from contract services (legal services). Commissioner Guy made a motion to approve this transfer, seconded by Commissioner Aud.

JF THEATRES - PICCOLO (LOITERING)

Ed Cox informed the Commissioners of correspondence received from JF Theatres, Inc. regarding loitering and disturbances in Lexington Park in the area of the Park Theatre and Piccolo Club. Mr. Cox recommended that the matter be forwarded to the Youth Commission for a study and recommendations. The Commissioners accepted Mr. Cox's recommendations.

SYSTEM OF PAYMENT OF ECONOMIC IMPACT FEE

Ed Cox presented the results of staff work regarding the economic impact fee and the prepared form that will be used in the payment procedure of same. After review of this form, the Commissioners agreed to accept the form.

CAPITAL BUDGETING CONSORTIUM

Maryland Association of Counties submitted a proposal for the County's participation in a consortium of the Maryland counties and Baltimore City to approach the subject of capital budgeting. After consideration of the proposal the Commissioners decided that because of the already existing pressures on staff time and lack of sufficient personnel, Mr. McGlade should forward a letter to MACO expressing the County's interest and our wish to be kept informed, however the County would not be able to participate.

MANAGEMENT SEMINAR

Ed Cox and Don McGlade requested permission from the Commissioners to attend a portion of a management seminar being conducted by Peter F. Drucker in Washington, D. C. on Sept. 19. Commissioner Guy made a motion granting this permission, seconded by Commissioner Aud.

AWARDING OF SCHOLARSHIP

Commissioner Aud made a motion to award a scholarship to St. Mary's College to Roberta L. Davis, St. Mary's City, in the amount of \$300, for a year. The motion was seconded by Commissioner Guy.

REGIONAL COMPREHENSIVE HEALTH PLAN

Ed Cox inquired if the County was interested in participating in the Regional Comprehensive Health Plan in the amount of \$6,000. Charles and Calvert Counties are participating in the Plan. Commissioner Guy made a motion that St. Mary's County would participate in the Plan and that \$6,000 would be taken from the Contingency Fund and transferred to the Tri-County Council portion of the County Commissioners' budget, seconded by Commissioner Aud.

BARTON-ASCHMAN CONTRACTS

Ed Cox presented the following memorandum to the Commissioners for their approval:

"Although contracts with Barton-Aschman Associates, Inc. have been effected, a source of fund accountability is necessary at this time in order to implement payment approvals of invoices and close out the FY 74 payable account. The following is suggested for your approval:

<u>CONTRACT</u>	<u>AMOUNT</u>	<u>FY 74 BUDGET SOURCE</u>
General Retainer (Cox)	\$15,000.00 max.	\$10,000 Spec. Studies + \$5,000 Cont. Fund
RR Right-of-Way (Norris)	\$12,732.91 max.	Contingency Fund
W & S Plan Revision (Norris)	\$28,500.00 max.	Health Department
Subdivision Regs. (Willard)	\$ 8,400.00 max.	Contingency Fund
Zoning Ordinance (Platt)	\$ 9,745.00 max.	Office of Zoning Administrator (FY 75)

Recommendations:

1. Railroad Right-of-Way expenditures should be picked up as a prepayment of the costs of replacing the railroad right-of-way given to State Roads in order to dualize 235. Anticipated reimbursements from State Roads for like amounts should be reflected in our FY 74 accounts and the audit should document these. John Norris should maintain files and accounts data and Harris Sterling should reflect and maintain the official accounts records on this and similar transactions to come. These amounts will be repaid when claim is made to State Roads for this and new rights-of-way costs as well as the costs to re-establish the railroad bed.
2. W & S Plan Revision costs should be charged to Health Department as part of W & S update costs. The part of the General Retainer spent on preparing St. Clement's Shore grant proposal should also be charged to Health Department for W & S update costs."

Commissioner Guy made a motion to accept Mr. Cox's recommendations and approve amounts indicated and budget sources, seconded by Commissioner Aud.

1975 LEGISLATIVE PACKAGE

Mr. Cox submitted a memorandum establishing steps and time targets for the development of the Board of County Commissioners' 1975 Legislative Recommendations for the St. Mary's/Charles County delegation to the Maryland State Legislature.

Commissioner Guy made a motion that Mr. Cox forward the three-page memorandum to all affected groups, including those who will be running for office in the General Election, to begin assembling the 1975 Legislative Package, seconded by Commissioner Aud.

OVERNIGHT PARKING AND CAMPING - POINT LOOKOUT

A letter dated August 28, 1974 was received from the Health Department regarding overnight parking and camping at the causeway at Point Lookout. The Commissioners requested Mr. Norris to look into the situation and return to the Commissioners with information as to the ownership of the causeway - County or State.

RESCINDING APPROVAL OF ROAD RESOLUTION
SEVEN GABLES HOTEL AND TOWN CREEK MARINA

Present: John Norris, County Engineer

Commissioner Guy made a motion to rescind the Road Resolution presented last week by John Norris for the erection of No Parking

signs on the highway adjacent to, and in front of the Seven Gables Hotel and Town Creek Marina, and requested Mr. Norris to draw up a new Resolution for the erection of "No Overnight Parking or Camping" at the above location. Commissioner Aud seconded the motion.

NO OVERNIGHT PARKING OR CAMPING SIGNS

The Commissioners requested John Norris to advise the Commissioners of any areas requiring "No Overnight Parking or Camping" signs.

SUPPLEMENT TO AGREEMENT FOR CONTROL AND ERADICATION OF JOHNSONGRASS

Mr. Cox presented a Supplement to the Agreement for the Control and Eradication of Johnsongrass from the Maryland Department of Agriculture. Said Agreement of July 1, 1973 stated that the Department would reimburse the County for a total sum not to exceed \$4,500 during fiscal year 73-74, and therefore has agreed to reimburse the County in the amount of \$40.09. Commissioner Guy made a motion to accept and sign said Supplement Agreement, seconded by Commissioner Aud.

COUNTY EMPLOYEES' INSURANCE COVERAGE

Ed Cox presented the information requested by the Commissioners at last week's meeting and, therefore, Commissioner Guy made a motion to accept the staff's recommendations and change insurance policies from Prudential Insurance to John Hancock, seconded by Commissioner Aud. Mr. Cox is to advise Mr. Sterling and Mr. McGlade of this action and begin implementation of the plan by October 1, 1974.

ELECTRICAL WORK AT LEXINGTON PARK HEALTH DEPARTMENT BUILDING

Ed Cox stated that one bid was received for the above project, which was from Leonard Harding, Jr., Electrical Contractor, in the amount of \$275. The bid had been reviewed and approved by John Norris, County Engineer, and Paul Raley, Administrative and Logistic Services Officer, and they recommended approval by the Commissioners. Commissioner Guy made a motion to approve the above bid, seconded by Commissioner Aud. The budget source for this amount is the Administrative and Logistic Services Budget - Building, Maintenance and Repair Account.

CIVIL ENGINEER - COUNTY ENGINEER'S OFFICE

John Norris recommended the employment of Joseph Edward Kennedy, for the position of Civil Engineer, in the County Engineer's Office, at an annual salary of \$11,304, effective September 16, 1974. Commissioner Guy made a motion to accept

Mr. Norris' recommendation and authorized Commissioner Bowles to sign the Employment Contract for Mr. Kennedy, seconded by Commissioner Aud.

CONTRACT WITH LEONARD C. and GLADYS DEMENT
ST. ANDREWS CHURCH ROAD

Present: John Norris, County Engineer

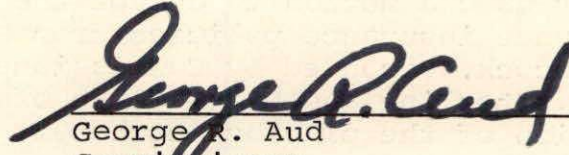
Mr. Norris presented a Contract wherein the County agrees to release any obligation for the construction of a paved driveway and parking area for Leonard C. and Gladys Dement in consideration of the sum of \$860.00 to be paid to the Dements. Commissioner Guy made a motion to accept this Contract, seconded by Commissioner Aud.

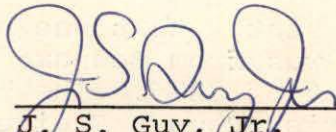
PLANS FOR ENGINEER'S OFFICE, ZONING OFFICE AND PLANNING OFFICE
OLD BUILDING OF LEONARD HALL

Present: John Norris, County Engineer

Mr. Norris presented plans for the Engineer's, Planning and Zoning Offices to be relocated in the old building at Leonard Hall. Commissioner Guy made a motion to accept the plans and approve the relocation of these offices, seconded by Commissioner Aud.

The meeting adjourned at 11:30 a.m.


George R. Aud
Commissioner


J. S. Guy, Jr.
Commissioner