

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, December 30, 1975

Present: Commissioner James M. McKay, President  
Commissioner Ford L. Dean  
Commissioner J. Patrick Jarboe  
Commissioner Larry Millison  
Commissioner John K. Parlett  
Judith A. Mullins, Recording Secretary

The meeting came to order at 9:15 a.m.

READING AND APPROVAL OF MINUTES

The Minutes of December 23, 1975 were read and corrected. Commissioner Jarboe made a motion to approve the minutes as corrected, seconded by Commissioner Millison. All Commissioners voted in favor of this motion.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the Encumbrance Vouchers for the Commissioners' review and approval. Commissioner Jarboe made a motion to approve payment of the bills as submitted, seconded by Commissioner Millison. All Commissioners voted in favor of this motion.

PURCHASING AND PROCUREMENT MANUAL

Present: Paul Raley, Director, Logistics and Purchasing  
Joe O'Dell, Budget Officer

Mr. Raley submitted a draft of the proposed purchasing manual for St. Mary's County and reviewed the highlights of same with the Commissioners.

Mr. O'Dell submitted a memorandum dated December 30 attaching a general outline of the initial accomplishments of a Purchasing and Procurement Manual.

The Commissioners will review the proposed Manual and make comments and recommendations in approximately three weeks at which time Mr. O'Dell and Mr. Raley will add any further comments.

AWARDING OF VEHICLES TO THE COUNTY

Present: Paul Raley, Director, Logistics and Purchasing

Mr. Raley advised the Commissioners that Judge Mattingly has awarded four vehicles to the County, including a 1968 Firebird and a Volkswagon. Mr. Raley stated that the State Police was interested in the Firebird and the Sheriff's Department was interested in the Volkswagon. In view of the fact that the Court Order rules that the County must pay off the existing lien on the Firebird, and it was learned that the father of the owner of this vehicle has paid off the lien, the Court Order cannot be compiled with. Therefore, Commissioner McKay will contact the County Attorney, State's Attorney and Judge Mattingly concerning this situation.

After Mr. Raley receives title to the other two vehicles, he will return to the Commissioners' for a decision as to disposition.

LOWER POTOMAC RIVER PROPERTY - ST. INIGOES

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett brought the Commissioners up to date as to the status of the federal surplus land known as the Lower Potomac River Property in St. Inigoes, stating that a representative from the Bureau of Outdoor Recreation said that the application for acquiring this property was satisfactory and there would probably be a six-month time span until the property would be turned over to the County.

RAILROAD RIGHT-OF-WAY COMMITTEE

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett advised the Commissioners that there were 432 replies recommending bicycle path or bridle paths for the railroad right-of-way. Mr. Baggett stated that a survey will be distributed to adjacent property owners and other residents at random for their opinion as to its use. A sample copy of the survey will be provided to the Commissioners.

ST. MARY'S RIVER WATERSHED SITE 1

Present: John Baggett, Director, Recreation and Parks  
Joe O'Dell, Budget Officer

In discussing the County's agreement to purchase property for Site 1 of the St. Mary's River Watershed project, Mr. Baggett advised the Commissioners that approximately \$90,000 has been received through Program Open Space for land acquisition, and Mr. Baggett questioned whether these funds were placed in escrow and questioned the status of the FHA loan for the acquisition of land in Sites 1 and 2.



Mr. O'Dell replied that the \$90,000 has been placed in General Fund and that the County has drawn down approximately \$125,000 of the FHA loan.

The Commissioners reviewed the watershed site maps with John Baggett, and depicted the county-owned property and discussed access to the sites.

RENOVATION OF MARGARET BRENT GYMNASIUM

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett discussed with the Commissioners the various renovations needed at the Margaret Brent gymnasium and the costs involved. The Commissioners requested Mr. Baggett to develop a list of present proposed uses for the gymnasium and return to the Commissioners for a determination as to the need for this building.

LEONARDTOWN HIGH SCHOOL PLANS

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett presented the plans for the Leonardtown High School field and discussed various changes with the Commissioners. Mr. Baggett was requested to develop specifications in order for a builder to provide estimates for this work on the field.

PROGRAM OPEN SPACE FUNDS

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett reviewed with the Commissioners the status of Open Space Funds from the Department of Natural Resources and the Annual Program for Development for Fiscal Year 1977 showing projects and source of funding.

STATE HIGHWAY ADMINISTRATION CONSTRUCTION PROGRAM

Present: John Norris, County Engineer

Mr. Norris reviewed with the Commissioners his memorandum dated December 23, 1975, pertaining to the upcoming scheduled meeting with State Highway officials on the State Highway's Five Year Primary and Secondary Reconstruction Program (1977 through 1981).

Mr. Norris explained funding by the Department of Transportation and their sources of funding.

After review of the 1975-1979 and 1976-1980 Highway Construction Programs, the Commissioners requested Mr. Norris to obtain actual expenditures of SHA of all primary and secondary roads in various subdivisions in the State in order to compare expenditures for St. Mary's County.

TECHNICAL EVALUATION COMMITTEE PLANS SUBMITTALS

Present: John Norris, County Engineer

Mr. Norris presented a memorandum to the Commissioners concerning the rate of submittal of development plans to the TEC and stated that his office, because of the current workload, is unable to keep up with the increased development activity.

Later in the meeting, this matter was discussed with Mr. Platt, Director, Land Use and Developmet. It was agreed that Mr. Platt and Mr. Norris will determine what on the TEC agenda can be completed in time and will contact any applicant whose plans could not be reviewed prior to the TEC meeting.

GRANT FOR ASSISTANT STATE'S ATTORNEY FOR SOCIAL SERVICES

Present: Joe O' Dell, Budget Officer

Correspondence dated Decemeber 22, 1959 was received from George Sparling, State's Attorney, stating that the grant application for an Assistant State's Attorney for Social Services was approved by the State.

Commissioner Dean made a motion to authorize the State's Attorney to proceed with the hiring of the Assistant State's Attorney for Social Services and that budgetary details will be worked out by the Budget Officer and State's Attorney and that maximum participation by the County will not exceed \$6,135, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

APPROVAL OF ENCUMBRANCE VOUCHER  
MD. DEPARTMENT OF TRANSPORTATION

Mr. Sterling, Director of Finance, submitted Encumbrance Voucher No. 06101 in the amount of \$18 payable to Maryland Department of Transportation for nine applications for new titles for Sheriff's Department automobiles.

Commissioner Millison made a motion to approve payment of this bill, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.



LETTER TO ENVIRONMENTAL HEALTH ADMINISTRATION  
SEWAGE IN AQUIFERS

Commissioner Jarboe presented a letter for the Commissioners' signature to Mr. Donald Nore, Director of Environmental Health Administration, concerning information that has not yet been provided to Dr. Marek, County Health Officer, from the State Health Department pertaining to results of studies on allowing sewage effluent into shallow water aquifers. The Commissioners agreed to sign said letter.

ST. MARY'S RIVER WATERSHED PROJECT

Commissioner Dean stated that a packet of information was received from Mr. Munkittrick, Soil Conservation Service, including a letter dated May 29, 1969 to Mr. Keil of the State Soil Conservation Service from Mr. Fred Seiling, who was at that time Chief of Natural Resources Management with the Department of Chesapeake Bay Affairs pertaining to effects the watershed project would have on finfish and shellfish. Commissioner Dean was of the opinion that additional information was needed from appropriate agencies as to what benefits would be derived from Sites 3, 4, and 5 on the shellfish and finfish population in the river, and therefore, submitted a letter for the Commissioners' signature to Mr. Seiling asking for further clarification of certain items in his May 1969 letter to Mr. Keil. Commissioners agreed to sign and forward said letter.

BESCHE OIL COMPANY REZONING  
CASE NO. 75-12

With regard to the rezoning application by Besche Oil Company, Commissioner Parlett brought to the Commissioners' attention that he had been advised that not all adjacent property owners within 200 feet of the subject property had not been notified of the rezoning hearing.

Commissioner Dean suggested that a letter be forwarded to Besche Oil notifying them that there is a possibility that not all adjacent property owners had not been notified of the rezoning hearing and that Besche Oil should determine if this had been done, and if not, he should contact the Office of Land Use and Development in order that the rezoning case could be reopened. The County Attorney is to be contacted with reference to this matter in order to obtain recommendation as to the proper way of proceeding.

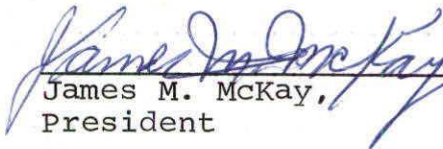
UPDATE OF ZONING ORDINANCE

Present: Richard Platt, Director, Land Use and Development

At this time the Commissioners reviewed recommendations by the Planning Commission as to the update of the St. Mary's County Zoning Ordinance.

The meeting adjourned at 5:15 p.m.

Approved by,

  
James M. McKay,  
President