

Commissioners of St. Mary's County Meeting Minutes (Tuesday, November 2, 2021)
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1. COMMISSIONERS OF ST. MARY'S COUNTY, ST. MARY'S COUNTY METROPOLITAN COMMISSION JOINT MEETING (VIA ZOOM)

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner John E. O'Connor
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
ALisa Casas, Communication Director
Jeannett Cudmore, Chief Financial Officer
John Deatrack, Director, Department of Public Works and Transportation

St. Mary's County Metropolitan Commission

Joseph Russell, Chairman, 3rd Election District
Keith Fairfax, Vice Chairman, 8th Election District
Roy Alvey, 2nd & 9th Election District
Dale Antosh, 4th & 5th Election District
Keith S, Dugan, 6th Election District
Robert Russell, 7th Election District
George Ericksen, Executive Director
Patty Stiegman, Chief Financial Officer
Christy Hollander, P.E. Chief Engineer

Commissioner President James R. Guy called the joint meeting of the Commissioners of St. Mary's County and the St. Mary's County Metropolitan Commission to order at 9:02 a.m. in the Chesapeake Meeting Room, Governmental Center.

Following the opening remarks by Commissioner President Guy and Chairman Russell, the following presentations were provided: Capital Improvement Project Update, Dept Capacity; and Citizens Academy. Capital Improvement Projects discussed were: FDR Boulevard Phase 3 Planning Phase, Southhampton Revitalization Project, Shangri-La Drive Watermain Replacement Project, Town Creek Watermain Replacement Project, Breton Bay Watermain Replacement Project, St. Clements Shores Waste Water Treatment Plant Expansion & Upgrade, and Sewer/Water Improvements and Asphalt Overlay Project Coordination.

2. ADJOURN

Following closing remarks by Commissioner President Guy and Chairman Russell, the meeting closed at 9:58 a.m.

3. WELCOME

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
ALisa Casas, Communications Director, Public Information Office

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 10:20 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which contains the Minutes of October 26, 2021, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

4. COMMENDATION

Postponed

5. PROCLAMATION

A proclamation was presented for Family Court Awareness Month.

6. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR NOVEMBER 16 AND 30, 2021. There will be no meeting of the Commissioners on November 9 and November 23, 2021.

B. SHERIFF'S OFFICE - DOJ-Edward J. Byrne Memorial Justice Assistance Grant (JAG) Program FFY2021 Local Solicitation-Award

I move to approve the FFY2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Local Solicitation Award, project US2236, from the U.S. Department of Justice, in the amount of \$17,075 (excluding county funding), to go toward the purchase of a Utility Task

Vehicle for the Sheriff's Office Corrections Division, and authorize the Commissioner President to sign any related or subsequent documents and Sheriff's Office staff to accept and submit electronically.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. DEPARTMENT OF RECREATION AND PARKS - American Rescue Plan Act-Childcare Stabilization Fund Grant Award

I move to approve and accept the "Childcare Stabilization Fund Grant" Grant Award, from the Maryland State Department of Education, in the amount of \$152,500 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

D. DEPARTMENT OF FINANCE - Realign Projects from the FIN22 Capital Reserve

I move to approve the related Budget Amendments realigning the various CIP Projects decreasing the FIN22 Capital Reserve by \$300,411 and authorize the Commissioner President to sign the related Budget Amendments.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

E. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - 2021-2022 Snow Emergency Operations Plan BRIEF

Present: John Deatrack, Director

The Snow Removal & Ice Control Operational Plan was presented. Topics discussed were the readiness and alert phases; the priorities and levels of deployment; the Interactive County Website Alert Banner; contractual support; chemicals and abrasives used; and the new Salt Barn.

F. COUNTY ADMINISTRATOR - State of Emergency

I move to approve the local State of Emergency extension to November 28, 2021 concerning adverse effects of coastal flooding and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

G. AMERICAN RESCUE PLAN ACT

I make a motion to allocate not to exceed \$2,371,000 of the American Rescue Plan funding for the construction of the Behavioral Health Hub for the St. Mary's County Health Department to be located in Lexington Park, MD.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

7. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into Closed Session to discuss Personnel.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

8. CLOSED SESSION

A. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Dept. of Human Resources
Steve Walker, Director, Dept. of Emergency Services
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland
Time Held: 11:50 am - 11:59 am
Location: Commissioners Meeting Room
Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee.

B. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Dept. of Human Resources
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:00 pm - 12:02 pm

Location: Commissioners Meeting Room

Purpose: To consider or discuss the salary of a member of a public agency or employee.

9. ADJOURN

The meeting adjourned at approximately 12:02 p.m.

Minutes approved by the Commissioners of St. Mary's County on November 16, 2021.

JB
Julie Burch, Senior Admin Coordinator

10. BUDGET WORK SESSION

A. MOTIONS FROM CLOSED SESSION

MOTION 1: I move to approve the recruitment Materials for the Animal Shelter Manager.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 2: I move to approve the annual compensation of the Director of the Department of Recreation and Parks to \$146,000 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

B. DEPARTMENT OF FINANCE - FY2023 Budget Work Session CIP and Operating

11. ADJOURN