

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
October 6th, 2020 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Ronald Phetteplace	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Absent

Total Deposited for September 2020:
\$1050.00

September Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$1050.00 (7)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for September 2020:

73

September 2020 Change of Address and/or T/A:

1

September 2020 Shelved License:

0

Meeting: Teleconference/In Person—Called to order by Don Haskin

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) Electricians, Inspectors and Homeowners wanted to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 3) The board approved September meeting minutes. 4 in favor-0 opposed
- 4) Homeowner Exams will only be given in January and July
- 5) We will start accepting 2021 license renewals January 1st 2021
- 6) The new 2020 NEC will take effect in St. Mary's County on April 1st, 2020. All building permits that include electric & electrical permits issued before April 1st, 2020 will still fall under the 2017 NEC.
- 7) Maryland passed House Bill 586. This requires all knife blade disconnects mounted outside on solar systems to have a seal that prevents the disconnect from being opened without removing the seal. This went into effect on July 1st, 2019
- 8) Two master exams were given. 2 fail, 0 pass. One applicant who scored above a 60% was able to review their test and will be administered another test on September 24th, 2020
- 9) Annual report was completed and submitted.
- 10) The following is a list of dates for the Electrical Examiners Board meetings in 2020.
 - a. January 7th Board Meeting
 - b. January 23rd Master/Low Voltage/Restricted Exam
 - c. February 4th Board Meeting
 - d. March 3rd Board Meeting
 - e. April 7th cancelled due to COVID-19
 - f. May 5th cancelled due to COVID-19
 - g. June 2nd cancelled due to COVID-19
 - h. July 7th Board Meeting
 - i. July 23rd Master/Low Voltage/Restricted Exam
 - j. August 4th cancelled due to COVID-19
 - k. September 1st Board Meeting
 - l. October 6th Board Meeting
 - m. November 3rd Board Meeting
 - n. December 1st Board Meeting

11) LUGM will require payment for electrical permit fees at time of issuance effective January 1st 2020

12) SMECO has issued information concerning slip risers. The board has forwarded this information out to all electricians.

13) The board discussed a TIA concerning the code. The board will address as needed in the future.

Master/Restricted/Low Voltage Results for July 2019 and January 2020:

2020 July Exam:

2 Master Exams—0 Pass, 2 Fail

2021 January Exam:

1-Master

Monitored Master/Restricted/Low voltage Exam for July 2020 & January 2021:

JULY EXAM:

Don Haskin
Ronald Phetteplace

Monitor Re-Exam on September 24th
Craig Spence
Ronald Phetteplace

*****ELECTRICIAN CANCELLED*****

JANUARY EXAM:

Craig Spence
Don Haskin

Postage for September 2020:

\$2.00

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday November 3rd, 2020 at the Potomac Building (Room 14) or by Teleconference. The meeting will start at 6pm.

Motion to Adjourn Meeting:

Craig Spence made the motion and Danny Johnson second the motion.

The Following Payments are authorized for the Board Members for October 2020

1) Robert Spence----MEMBER

- a) Attend Meeting \$25.00
- b) **Spence Total \$25.00**

2) Ronald Phetteplace----MEMBER

- a) Attend Meeting \$25.00
- b) **Phetteplace Total \$25.00**

3) Ron Derby----MEMBER

- a) Absent \$0
- b) **Derby Total \$0**

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) **Haskin Total \$25.00**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Prepare Meeting Minutes \$25.00
- b) Attend Meeting \$25.00
- c) Recording Secretary (51 @ \$15.00) \$765.00
- d) **Johnson Total \$815.00**

Recording Secretary Performed the Following Duties (September):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

James D. Johnson Jr.
Secretary
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