

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
November 3rd, 2020 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Ronald Phetteplace	Member	Present
Robert Spence	Member	Absent
Ron Derby	Member	Present

**Total Deposited for October 2020:**  
\$750.00

**October Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$750.00 (5)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

**Insurance Up-Dates for October 2020:**

34

**October 2020 Change of Address and/or T/A:**

0

**October 2020 Shelved License:**

0

**Meeting: Teleconference/In Person—Called to order by Don Haskin**

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) Electricians, Inspectors and Homeowners wanted to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 3) The board approved October meeting minutes. 4 in favor-0 opposed
- 4) Homeowner Exams will only be given in January and July
- 5) We will start accepting 2021 license renewals January 1<sup>st</sup> 2021
- 6) The new 2020 NEC was adopted in St. Mary's County on April 1<sup>st</sup>, 2020. All building permits that include electric & electrical permits issued before April 1<sup>st</sup>, 2020 will still fall under the 2017 NEC.
- 7) Annual report was completed and submitted.
- 8) The following is a list of dates for the Electrical Examiners Board meetings in 2020.

a. January 7th	Board Meeting
b. January 23rd	Master/Low Voltage/Restricted Exam
c. February 4th	Board Meeting
d. March 3rd	Board Meeting
e. April 7th	cancelled due to COVID-19
f. May 5th	cancelled due to COVID-19
g. June 2nd	cancelled due to COVID-19
h. July 7th	Board Meeting
i. July 23rd	Master/Low Voltage/Restricted Exam
j. August 4th	cancelled due to COVID-19
k. September 1st	Board Meeting
l. October 6th	Board Meeting
m. November 3 <sup>rd</sup>	Board Meeting
n. December 1st	Board Meeting
- 9) LUGM will require payment for electrical permit fees at time of issuance effective January 1<sup>st</sup> 2020
- 10) SMECO has issued information concerning slip risers. The board has forwarded this information out to all electricians.
- 11) The board discussed a TIA concerning the code. The board will address as needed in the future.

12) The board will discuss with Harry Knight some waivers that may be needed in the future concerning the growing shortage of electrical material. The board is still in discussions with the county for a way forward if electrical materials become unavailable. This will be an ongoing discussion to provide a way forward if needed.

13) The Electrical Board will continue to test on the 2017 NEC in January and July of 2021.

**Master/Restricted/Low Voltage Results for July 2019 and January 2020:**

2020 July Exam:

2 Master Exams—0 Pass, 2 Fail

2021 January Exam:

1-Master

**Monitored Master/Restricted/Low voltage Exam for July 2020 & January 2021:**

JULY EXAM:

Don Haskin  
Ronald Phetteplace

JANUARY EXAM:

Craig Spence  
Don Haskin

**Postage for October 2020:**

\$1.00

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday December 1st, 2020 at the Potomac Building (Room 14) or by Teleconference. The meeting will start at 6pm.

**Motion to Adjourn Meeting:**

Danny Johnson made the motion and Ron Derby second the motion.

**The Following Payments are authorized for the Board Members for October 2020**

1) Robert Spence----MEMBER

a) Absent	\$0
<b>b) Spence Total</b>	<b>\$0</b>

P.O. BOX 653 ♦ GOVERNMENTAL CENTER ♦ 23150 LEONARD HALL DRIVE, LEONARDTOWN, MD 20650  
PHONE 301.475.4200 \*1500 ♦ FAX 301.475.4672 ♦ www.co.saint-marys.md.us

2) Ronald Phetteplace----MEMBER

- a) Attend Meeting \$25.00
- b) Phetteplace Total \$25.00**

3) Ron Derby----MEMBER

- a) Attend Meeting \$25.00
- b) Derby Total \$25.00**

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) Haskin Total \$25.00**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Prepare Meeting Minutes \$25.00
- b) Attend Meeting \$25.00
- c) Recording Secretary (54 @ \$15.00) \$810.00
- d) Johnson Total \$860.00**

Recording Secretary Performed the Following Duties (October):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

**James D. Johnson Jr.**  
**Secretary**  
electric.examiners@stmarysmd.com