

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
May 4th, 2021 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Ronald Phetteplace	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for April 2021:
\$10,200.00

April Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$750.00 (5)
Master Electrical License Renewal Deposits	\$8250.00 (55)
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$900.00 (6)
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$300.00 (2)
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for April 2021:

68

April 2021 Change of Address and/or T/A:

2

April 2021 Shelved License:

0

Meeting: Teleconference/In Person—Called to order by Don Haskin

- 1) Electricians, Inspectors and Homeowners wanting to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 2) The board approved the April meeting minutes. 5 in favor-0 opposed
- 3) The new 2020 NEC was adopted in St. Mary's County on April 1st, 2020. All building permits that include electric & electrical permits issued before April 1st, 2020 will still fall under the 2017 NEC.
- 4) The following is a list of dates for the Electrical Examiners Board meetings in 2021.

a. January 5th	Board Meeting
b. January 28th	Master/Low Voltage/Restricted Exam
c. February 2nd	Board Meeting
d. March 2nd	Board Meeting
e. April 6th	Board Meeting
f. May 4th	Board Meeting
g. June 1 st	Board Meeting
h. July 6th	Board Meeting
i. July 22nd	Master/Low Voltage/Restricted Exam
j. August 3rd	Board Meeting
k. September 7th	Board Meeting
l. October 5th	Board Meeting
m. November 2 nd	Board Meeting
n. December 7th	Board Meeting
- 5) The board will discuss with Harry Knight some waivers that may be needed in the future concerning the growing shortage of electrical material. The board is still in discussions with the county for a way forward if electrical materials become unavailable. This will be an ongoing discussion to provide a way forward if needed.
- 6) The motion was made to submit next year's budget using the same figures as 2020. The motion was passed with 4 in favor, 0 opposed.
- 7) The Secretary has sent an email out this month to let electricians know we are now accepting license renewal applications. Renewals are coming in. Have renewed about 80
- 8) In the future as a professional courtesy we ask all parties attending the meeting virtually to state their name when calling in.
- 9) An electrician and homeowner were asked to attend the meeting to discuss work performed. Homeowner attended meeting and electrician did not attend. The board will take action if issue is not resolved in 30 days.

- 10) Discussions concerning the Restricted license-Topic to be discussed at a future date.
- 11) A&G Electric will be attending the meeting to discuss a previous inspection. Issue has been resolved and all parties involved were notified.
- 12) The board will discuss the new Maryland law passed concerning Master Electrician Licenses. Further discussions will be needed

Master/Restricted/Low Voltage Results for July 2019 and January 2020:

2020 July Exam:

2 Master Exams—0 Pass, 2 Fail

2021 January Exam:

2-Master Exams---0 Pass, 2 Fail

1-Low Voltage Exam—0 Pass, 1 Fail

2 Homeowner Exam—1 Pass, 1 Fail

2021 April Exam:

1 Master Exam—1 Pass

Monitored Master/Restricted/Low voltage Exam for January 2021 & July 2021:

JANUARY EXAM:

Craig Spence
Danny Johnson

JULY EXAM:

TBD

Postage for April 2021:

\$28.76

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday June 1st, 2021 at the Potomac Building (Room 14) or by Teleconference. The meeting will start at 6pm.

Motion to Adjourn Meeting:

P.O. BOX 653 ♦ GOVERNMENTAL CENTER ♦ 23150 LEONARD HALL DRIVE, LEONARDTOWN, MD 20650
PHONE 301.475.4200 *1500 ♦ FAX 301.475.4672 ♦ www.co.saint-marys.md.us

Craig Spence made motion
Danny Johnson second the motion

The Following Payments are authorized for the Board Members for May 2021

1) Robert Spence----MEMBER

- a) Attend Meeting \$25.00
- b) **Spence Total \$25.00**

2) Ronald Phetteplace----MEMBER

- a) Attend Meeting \$25.00
- b) **Phetteplace Total \$25.00**

3) Ron Derby----MEMBER

- a) Attend Meeting \$25.00
- b) **Derby Total \$25.00**

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) **Haskin Total \$25.00**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Prepare Meeting Minutes \$25.00
- b) Attend Meeting \$25.00
- c) Recording Secretary (70 @ \$15.00) \$1050.00
- d) **Johnson Total \$1100.00**

Recording Secretary Performed the Following Duties (April):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelf and un-shelf licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Preparing Exams

James D. Johnson Jr.
Secretary
electric.examiners@stmarysmd.com