

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
July 6th, 2021 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Ronald Phetteplace	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

**Total Deposited for June 2021:**

\$15,150.00

**June Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$1,650.00 (11)
Master Electrical License Renewal Deposits	\$11,850.00 (79)
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$1,050.00 (7)
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$600.00 (4)
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

**Insurance Up-Dates for June 2021:**

127

**June 2021 Change of Address and/or T/A:**

13

**June 2021 Shelved License:**

0

**Meeting: Teleconference/In Person—Called to order by Don Haskin**

- 1) Electricians, Inspectors and Homeowners wanting to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 2) The board approved the June meeting minutes. 5 in favor-0 opposed
- 3) The new 2020 NEC was adopted in St. Mary's County on April 1<sup>st</sup>, 2020. All building permits that include electric & electrical permits issued before April 1<sup>st</sup>, 2020 will still fall under the 2017 NEC.
- 4) The following is a list of dates for the Electrical Examiners Board meetings in 2021.

a. January 5th	Board Meeting
b. January 28th	Master/Low Voltage/Restricted Exam
c. February 2nd	Board Meeting
d. March 2nd	Board Meeting
e. April 6th	Board Meeting
f. May 4th	Board Meeting
g. June 1 <sup>st</sup>	Board Meeting
h. July 6th	Board Meeting
i. July 22nd	Master/Low Voltage/Restricted Exam
j. August 3rd	Board Meeting
k. September 7th	Board Meeting
l. October 5th	Board Meeting
m. November 2 <sup>nd</sup>	Board Meeting
n. December 7th	Board Meeting
- 5) The board will discuss with Harry Knight some waivers that may be needed in the future concerning the growing shortage of electrical material. The board is still in discussions with the county for a way forward if electrical materials become unavailable. This will be an ongoing discussion to provide a way forward if needed.
- 6) In the future as a professional courtesy, we ask all parties attending the meeting virtually to state their name when calling in.
- 7) Discussions concerning the Restricted license-Topic to be discussed at a future date.
- 8) Discussions concerning Article 210.8 (F). Further discussion in the future
- 9) All licenses not renewed by the June 30<sup>th</sup> deadline were terminated.
- 10) Mr. Knight to discuss new ordinance with board. The board reviewed the new ordinance. As it is written the county will require a registration to apply for permits. This should go into effect in

September. An exact date is not determined yet. Until this is passed as an ordinance the county will allow Maryland Master Electricians to apply for permits if they have proof, they have a legit state license and are in good standings. We will start accepting new registrations and processing, so we are ready to issue the new registration in September.

11) The board voted 5-0 to approve the new ordinance as written

12) The board secretary is currently working on end of fiscal year report to the county commissioners.

13) One new homeowner exam for July

**Master/Restricted/Low Voltage Results for July 2019 and January 2020:**

**2020 July Exam:**

2 Master Exams—0 Pass, 2 Fail

**2021 January Exam:**

2-Master Exams---0 Pass, 2 Fail

1-Low Voltage Exam—0 Pass, 1 Fail

2 Homeowner Exam—1 Pass, 1 Fail

**2021 April Exam:**

1 Master Exam—1 Pass

**2021 July Exam:**

1- Homeowner

**Monitored Master/Restricted/Low voltage Exam for January 2021 & July 2021:**

**JANUARY EXAM:**

Craig Spence  
Danny Johnson

**JULY HOMEOWNER EXAM:**

Craig Spence  
Ronald Phetteplace

**Postage for June 2021:**

\$62.16

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday August 3rd, 2021 at the Potomac Building (Room 14) or by Teleconference. The meeting will start at 6pm.

**Motion to Adjourn Meeting:**

Craig Spence made motion  
Ron Derby second the motion

**The Following Payments are authorized for the Board Members for June 2021**

1) Robert Spence----MEMBER

- a) Attend Meeting \$25.00
- b) **Spence Total \$25.00**

2) Ronald Phetteplace----MEMBER

- a) Attend Meeting \$25.00
- b) **Phetteplace Total \$25.00**

3) Ron Derby----MEMBER

- a) Attend Meeting \$25.00
- b) **Derby Total \$25.00**

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) **Haskin Total \$25.00**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Prepare Meeting Minutes \$25.00
- b) Attend Meeting \$25.00
- c) Recording Secretary (76 @ \$15.00) \$1140.00
- d) **Johnson Total \$1190.00**

Recording Secretary Performed the Following Duties (June):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.

- 9) Preparing items to be placed on Website
- 10) Preparing Exams
- 11) Working on new State requirements.

**James D. Johnson Jr.**  
**Secretary**  
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