

**ST. MARY'S COUNTY ETHICS COMMISSION**  
**St. Mary's County Chesapeake Building**  
**Minutes of November 8, 2023**

**MEMBERS PRESENT**            David Willenborg, Chair  
                                      Joseph Russell, Vice Chair  
                                      Larry Crabtree  
                                      Dr. Joseph DeVitis  
                                      Kathleen McClernan-Walz  
                                      Robert McGann (alternate)  
                                      Joe Densford, Counsel for the Ethics Commission  
                                      Diane Gleissner, Recorder

**CALL TO ORDER**

The meeting was called to order by Mr. Willenborg at 6:03 p.m.

**NEW BUSINESS**

**Advisory Opinion 23-002**

A motion was made by Ms. McClernan and seconded by Mr. Crabtree to direct Mr. Densford to write an advisory opinion that the requestor is in violation of the St. Mary's County Ethics Ordinance, therefore, he needs to stop working for any of the contractors that complete work for Metcom. Vote passed 5 – 0.

**2023 Annual Report**

A motion was made by Ms. McClernan and seconded by Mr. Russell to approve the 2023 Annual Report after correcting Mr. Crabtree's term date, adding the extra meeting date in November and changing one to two for requests for advisory opinions received. Vote passed 5 – 0.

**2024 Meeting Dates**

A motion was made by Ms. McClernan and seconded by Dr. DeVitis to table voting on the meeting schedule until an alternative date for October 7, 2024, can be found. Vote passed 5 – 0.

**ADJOURNMENT**

A motion was made by Dr. DeVitis and seconded by Ms. McClernan to adjourn the meeting. The St. Mary's County Ethics Commission meeting was adjourned at 7:00 p.m. Vote passed 5-0.