# Transportation Advisory Committee - Subcommittee Meeting (Monday, February 6, 2023)

Generated by Allison Swint on Monday, February 6, 2023

### **Members present**

Laura Carrington, Thomas Rogers, William Hill, Yolanda Hipski, Rowena Bossio Also present: Allison Swint

## Meeting called to order at 5:07 PM

## 1. CALL TO ORDER

#### 2. ROLL CALL

Roll Call: A. Roll Call

### 3. PRESENTATION OF PREVIOUS MINUTES

Action, Minutes: A. Approve January 23, 2023 minutes Move to approve January 23, 2023 meeting minutes.

Motion by Yolanda Hipski, second by Rowena Bossio.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, William Hill, Yolanda Hipski, Rowena Bossio

### 4. OLD BUSINESS

Discussion: A. Finalize survey fliers

### 5. NEW BUSINESS

Discussion: A. Online Survey Beta test: Review and implement received comments

# 6. ANNOUNCEMENTS

## 7. ADJOURN

Action: A. Meeting Adjourned

I move to adjourn the meeting at 6:01 PM.

Motion by William Hill, second by Rowena Bossio.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, William Hill, Yolanda Hipski, Rowena Bossio

# ST. MARY'S COUNTY GOVERNMENT DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

COUNTY TO THE LAND

### COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael R. Alderson, Jr., Commissioner
Eric S. Colvin, Commissioner
Michael L. Hewitt, Commissioner
Scott R. Ostrow, Commissioner

James M. Gotsch, P.E. Director

TRANSPORTATION ADVISORY COMMITTEE: 6 February 2023

# 1. CALL TO ORDER

5:07PM - Meeting called to order

## 2. ROLL CALL

A. Roll Call

Chair calls roll; members present: William Hill, Rowena Bossio Thomas Rogers, Allison Swint, Yolanda Hipski

## 3. PRESENTATION OF PREVIOUS MINUTES

A. Approve previous meeting minutes

5:08PM – Chair requests motion to approve previous meeting minutes Yolanda Hipski motions to accept the minutes, Rowena Bossio seconds

## 4. OLD BUSINESS

A. Finalize survey fliers

5:11PM – William Hill requests link to online surveys added to STS website, discussion stems, with commentary from Allison Swint

5:13PM – Subcommittee reviews updated survey flyer draft

5:19PM - Chair suggests edit to flier

5:20PM – Chair requests motion to accept flyer for use, with discussed changes applied Yolanda Hipski motions to approve the flier, Thomas Rogers seconds

### 5. NEW BUSINESS

A. Online Survey Beta test: Review and implement received comments

5:21 – Chair reviews online survey with subcommittee and discusses incorporated comments and edits made

Appropriate accommodations for individuals with special needs will be provided upon request. In order to meet these requirements, we respectfully ask for one week's prior notice. Please contact Allison Swint, 301-475-4200 Ext 3511. All content of these proceedings is subject to disclosure under the Maryland Public Information Act.

5:35PM – subcommittee tests online survey in various mobile browsers and discover the survey is not mobile friendly

5:41PM - Chair suggests options, ultimately declares the survey is a "no go"

5:46PM – Chair continues survey comment review Rowena Bossio alerts Chair to typo in a survey question

5:52PM – Chair addresses survey comment in regards to monthly pass validity; Allison Swint provides clarification

## 6. ANNOUNCEMENTS

A. Next Meeting - Feb 8, 2023, 5PM

5:56PM – Chair announces Special Session to discuss solution to online survey/mobile browser issue

5:59PM - Chair announces Thomas Rogers has been reelected TAC Vice Chair

## 7. ADJOURN

A. Meeting Adjourned

6:01PM – Chair calls for motion to adjourn William Hill motions to adjourn the meeting, Rowena Bossio Seconds

The meeting is adjourned