

**Transportation Advisory Committee - Subcommittee Meeting (Monday, March 13, 2023)**

*Generated by Allison Swint on Monday, March 13, 2023*

**Members present**

Laura Carrington, Thomas Rogers, William Hill, Yolanda Hipski, Rowena Bossio

Also present: Allison Swint

**Meeting called to order at 5:06 PM**

1. CALL TO ORDER

2. ROLL CALL

Roll Call: A. Roll Call

3. PRESENTATION OF PREVIOUS MINUTES

Action, Minutes: A. Approve March 1, 2023 minutes  
(not specified)

Motion by Yolanda Hipski, second by Rowena Bossio.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, William Hill, Yolanda Hipski, Rowena Bossio

4. OLD BUSINESS

5. NEW BUSINESS

Discussion: A. Survey results review

Discussion: B. Survey report tasking

6. ANNOUNCEMENTS

7. ADJOURN

Action: A. Meeting Adjourned

I move to adjourn the meeting at 6 PM.

Motion by Yolanda Hipski, second by William Hill.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, William Hill, Yolanda Hipski, Rowena Bossio

ST. MARY'S COUNTY GOVERNMENT  
DEPARTMENT OF  
PUBLIC WORKS & TRANSPORTATION

*James M. Gotsch, P.E.*

*Director*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President

Michael R. Alderson, Jr., Commissioner

Eric S. Colvin, Commissioner

Michael L. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

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TRANSPORTATION ADVISORY COMMITTEE: 13 March 2023

**1. CALL TO ORDER**

Meeting called to order at 5:06PM

**2. ROLL CALL**

A. Roll Call

5:07PM – TAC Chair calls roll

Members present: Rowena Bossio, Yolanda Hipski, William Hill, Thomas Rogers, JJ Perryman, Allison Swint

**3. PRESENTATION OF PREVIOUS MINUTES**

A. Approve previous meeting minutes

5:08PM – Chair requests motion to approve of meeting minutes from 3/1/23

Yolanda Hipski motions to approve the minutes, Rowena Bossio seconds

**4. OLD BUSINESS**

5:08PM – Discussion stems from received paper surveys received; Chair assures Subcommittee that partial entries not recorded in automatically collected data

**5. NEW BUSINESS**

A. Survey Results Review

5:10PM – Chair provides overview of collected survey results, including data charts, responses collected, and a break down of where responses came from; discussion stems from the shared data

5:12PM – Chair describes potential shortcomings of the survey, such as discussed changes to the online survey that were not carried over to the paper copy

5:20PM – Chair discusses pros and cons of extending the survey for another month

5:22PM – Chair calls for vote to extend the survey for one month; discussion stems from the requested motion

Yolanda Hipski proposes either extending the survey two months or closing the survey and reopening it following input from TAC at the April 20<sup>th</sup> meeting; discussion stems from the proposal

County Liaison Allison Swint clarifies request from Subcommittee to establish a new date to close the survey; Chair suggests a new closure date of April 7, ahead of the assumed next subscription renewal date of April 15

5:42PM – William Hill motions to renew the SuperSurvey subscription, extending the survey for one additional month

Yolanda Hipski seconds the motion

5:43PM – Chair executes roll call vote to renew the SuperSurvey subscription and extend the survey for one month

the Yaes have the vote and the motion is carried

#### B. Survey Report Tasking

5:45PM – Chair lists required action items as a result of extending the survey, including: creating new flyers, reestablishing contact with Charlotte Hall and Leonardtown Libraries and CSM, following up with SMC, reaching out to TAC main body and Diane Gleissner for distribution assistance, and making necessary error corrections to the survey

5:53PM – Chair brings up errors in paper surveys and opens floor for discussion; discussion stems from with potential solution inputs from JJ Perryman and William Hill

### **6. ANNOUNCEMENTS**

A. Next Meeting – Monday, March 20 @5PM

5:59PM – JJ Perryman has hard stop at 6:00PM, William Hill states the same

5:59PM – Chair announces next meeting- Monday March 20<sup>th</sup>

### **7. ADJOURN**

A. Meeting Adjourned

6:00PM – Chair requests motion to adjourn the meeting

Yolanda Hipski motions to adjourn the meeting, William Hill seconds the motion; the meeting is adjourned