

Transportation Advisory Committee - Survey Subcommittee Meeting (Monday, July 17, 2023)

Generated by Allison Swint on Monday, July 17, 2023

Members present

Laura Carrington, Thomas Rogers, Rowena Bossio
Also Present JJ Perryman

Meeting called to order at 5:02 PM

1. CALL TO ORDER

2. ROLL CALL

Roll Call: A. Roll Call

3. PRESENTATION OF PREVIOUS MINUTES

Action, Minutes: A. Approve July 10, 2023 minutes

Motion by JJ Perryman, second by Thomas Rogers.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, Rowena Bossio

4. OLD BUSINESS

5. NEW BUSINESS

Action, Discussion: A. Survey Presentation Tasks: Review presentation

Action, Discussion: B. Survey Report Tasks: Report review

6. ANNOUNCEMENTS

7. ADJOURN

Action: A. Meeting Adjourned

I move to adjourn the meeting at 6:21PM.

Motion by Rowena Bossio, second by Thomas Rogers.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, Rowena Bossio



Monday, July 17, 2023
Transportation Advisory Committee Survey Subcommittee

1. CALL TO ORDER

Meeting called to order at 5:02PM

2. ROLL CALL

A. Roll Call

5:02PM – Roll is called

Members present: Rowena Bossio, JJ Perryman, Thomas Rogers, Laura Carrington

3. PRESENTATION OF PREVIOUS MINUTES

A. Approve previous meeting minutes

5:04PM – Chair requests motion to approve of the 7/10/23 Subcommittee meeting minutes, after the inclusion of a previously discussed omission

JJ Perryman supplies the motion and Vice Chair seconds

4. OLD BUSINESS

5. NEW BUSINESS

A. Survey Presentation Tasks: Presentation Review

5:05PM – Chair briefs Subcommittee on draft of the survey presentation and received comments

Discussion stems from the review as members close out comments:

5:07PM – Subcommittee agrees to remove redundant bullet point in presentation intro, and to keep bullet point regarding the creation of the Spanish survey

5:08PM – Subcommittee addresses punctuation and font consistency

5:12PM – Subcommittee reviews and revises the content of the presentation's opening slides

5:18PM – Chair shares comment from William Hill regarding the organization of slide graphic

JJ Perryman provides a suggestion for its revision; discussion stems from the suggestion with input from members present

5:18PM – Rowena Bossio contributes to question/comment left by William Hill, regarding the data in a slide graphic

Chair agrees to clarify the graphic

5:22PM – Subcommittee discusses reorganization of slide certain slide graphics

Chair agrees to attempt the revision

5:26PM – JJ Perryman suggests a revision of the employment status slide to include additional detail

Chair concurs

5:27PM – Subcommittee decides to clarify the slide graphics to display "Total Count" of responses, so that the legend data is not confused for percentage instead

5:27PM – Chair shares William Hill's comment on the interpretation of some of the survey data

Discussion stems from the comment with a suggestion from JJ Perryman to isolate the survey data to aid in data analysis

No isolation useful method is found; subcommittee agrees to add related commentary to the conclusion of the presentation

5:31PM – Subcommittee considers a verbiage change to a section of slides

Chair, Rowena Bossio and JJ Perryman trade verbiage suggestions before concluding with "Factors That Aid Public Transportation Usage"

5:38PM – JJ Perryman and Chair discuss changes to slides titles for clarification

5:42PM – Subcommittee discusses changes formatting of slides with two graphics

5:52PM – Subcommittee discusses William Hill's comments regarding the question of bus reliability and the interpretation of related survey responses

5:57PM – Subcommittee addresses clarification of presentation slide that has additional comments from William Hill

5:59PM – JJ Perryman suggests reorganization of conclusion slides and departs

Chair concurs with the suggestion and discusses plan to make final approval of the presentation via email

6:04PM – Chair and Rowena Bossio discuss addition of omitted graphics

6:07PM – Chair and Rowena Bossio discuss clarification of conclusion slide

6:10PM – Subcommittee discusses the conclusion item: “Improve the STS Website” and segues from presentation review into report revisions

6:13PM – Chair and Rowena Bossio discuss addition of survey fliers as an appendix to the report and settle on omitting them

6:13PM – Subcommittee addresses formatting of the report’s Acknowledgments

6:16PM – Subcommittee discusses placement of the report Executive Summary and formatting of the Table of Contents

6:17PM – Chair discusses plan to make final approval of the report via email
Rowena Bossio and Chair confirm that former TAC member Yolanda Hipski was added to the report Acknowledgments

6:19PM – Chair thanks Subcommittee for their work completing the survey, presentation and report’s
Rowena Bossio motions to adjourn the meeting

6. ANNOUNCEMENTS

A. Next Meeting – July 10, 2023 5PM

6:19PM – Chair announces next TAC meeting to be, July 20, 2023
Chair shares that Survey Subcommittee will not need to meet again and can approve the final version of the report via email

6:20PM – Chair announces next TAC meeting to be, July 20, 2023

6:21PM – Vice Chair announces the next Commissioner Meeting with the public

7. ADJOURN

A. Meeting Adjourned

6:21PM – Chair requests motion to adjourn the meeting
Rowena Bossio motions to adjourn the meeting and Thomas Rogers provides the second; The meeting is adjourned