

Wicomico Shores Golf Course Advisory Board MINUTES
April 21, 2021

MEMBERS PRESENT: Bernie Kneeland, Chairperson; Jim Hodges, Terry Black, Pete Delman, Greg Weaver, Dave Phalen

R&P STAFF PRESENT: Arthur Shepherd, R&P Director; Patrick Dugan, WSGC General Manager; Darlene Stalcup, Recording Secretary

OTHERS PRESENT: Tom Eicholtz

CALL TO ORDER

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:00p.m. at the Riverview Restaurant at Wicomico Shores Golf Course by the Board Chair, Bernie Kneeland

APPROVAL OF MINUTES

Minutes of the January 2021 meeting were approved by email prior to April meeting

GOLF COURSE/RESTAURANT UPDATES

Director Shepherd presented the following documents to the board

- Year to Date Comparisons – FY 2021 Compared to FY 2020 Rounds of Golf
- Year to Date Comparisons – 7 Year Financial Comparison FY21
- Year to Date Comparisons – 2021 Monthly Comparison
- Capital Improvement Project Summary
 - Memo to County Commissioners returning money to the Golf Enterprise Fund, will know by May 11
 - Drainage improvement work on holes 11 and 16 has shown great improvement and is bringing in more golfers
 - Hole 15 still needs work especially the area around the ponds, County Commissioners will find money in budget to repair
 - Holes 2 and 3 – question was asked: Was it necessary to put in such a big pipe and will it be removed? The pipe will be coming out then it will be blacktopped
 - New flooring needed in the lobby, county will pay for it
 - FY22 Budget still has 75K identified for CIP (work to fix workshop area).
 - Triple Creek has the P.O. for the completion of the cart paths.

ANNUAL REPORT

- Annual report was sent to the County Administrator on March 4, 2021

OLD BUSINESS

- COVID Updates – Golf Cart Riders
 - Two riders per cart beginning Saturday, May 1; exceptions: documented medical condition
 - Question: What if person has not been vaccinated? You can decide if you want to ride with that person or not.
 - Riverview Restaurant – 8 people to a table
 - Room capacity is still at 36.
- WSGC Golf Manager Updates
 - Director Shepherd will be reviewing the applications that have been received
 - Question: What are you looking for in a manager?
 - Good manager (oversight of the food & beverage, clubhouse, and restaurant operations). Reports to the R&P Director.
 - PGA pro
 - Restaurant experience

- Board Member Terry Black volunteered to be on the selection panel for the hiring of the golf manager
- WSCG 2021 Meetings Schedule
 - A handout was given to board members and posted at the golf course with the dates listed
 - A button was added to the WSGC webpage that takes citizens directly to the WSGC Advisory Committee webpage
- Election of Officers – Vice Chairperson
 - Motion 1: I Jim Hodges, move to nominate Dave Phalen as Vice-Chairperson for Wicomico Shores Golf Course Board; second by Pete Delman
 - Motion 2: I move to accept the nomination of Vice-Chairperson for Wicomico Shores Golf Course Board, Dave Phalen
 - Final Resolution: Motion Carries
 - Yea: Bernie Kneeland, Chairperson; Jim Hodges, Pete Delman, Greg Weaver, Terry Black, Dave Phalen

NEW BUSINESS

- Board Member Replacement
 - Chairperson, Bernie Kneeland will draft a letter to Diane Gleissner, Coordinator for the County Attorney, to advertise for a new board member to replace Patrick Dugan who stepped down to act as the general manager at WSGC.
- Bag Drop
 - Waiting on decision from LGIT Insure and Human Resources on decision
- Expanding Restaurant Hours
 - Waiting on the next COVID-19 protocol step
- Tee Boxes
 - Director Shepherd stated that Jim and crew are very busy at this time maintaining the existing course. He recommended that any discussion on improving existing Tee Boxes be deferred until November to be part of FY23 budget discussion. Recreation & Parks Director Shepherd commented that at the May 11 County Commissioners meeting will be paying off the WSGC mortgage.

The next meeting is scheduled for Wednesday, July 21, 2021 at 6:00 pm at the Wicomico Shores Golf Course Clubhouse.

ADJOURNMENT

Dave Phalen made a motion to adjourn and Terry Black 2nd the motion. The meeting adjourned at approximately 7:05 P.M.

D. Stalcup - R&P staff, Recorder

Minutes approved by the WSGC Advisory Board on May 3, 2021